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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Nadeau  
Councillor McClure  
Councillor Long  
Councillor Shular  
Councillor Wheeler  
Manny Deol, Town Manager  
Annette Driessen, Director of Community Services  
Chandra Dyck, Development & Planning Officer  
David LeDrew, Director of Operations  
Sonya Wigglesworth, Engineering Technologist  
Pam Balke, Bylaw Officer  
Sgt. Chris Delisle  
Jennifer Stone, Executive Assistant  
Sabine Larcher, Administrative Assistant  
Jason Thompson, Audio Visual  
Courtney Whalen, Drayton Valley Western Review  
Reinisa McLeod, Big West Radio  
Members of the Public

### **ABSENT:**

Councillor Bossert  
Nesen Naidoo, Assistant Town Manager  
Fire Chief Tom Thomson

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:02 a.m.

### **INVOCATION**

Pastor Corey Peebles of Life Church provided the invocation.

### **1.0 Additions to the Agenda**

The following item was added to the January 8, 2014 Regular Meeting of Council agenda:

5.3. RCMP November Report

### **RESOLUTION #001/14**

Councillor Shular moved to add 5.3. RCMP November Report to the agenda of the January 8, 2014, Regular Meeting of Council.

**CARRIED UNANIMOUSLY**

## **2.0 Adoption of Agenda**

### **RESOLUTION #002/14**

Councillor Long moved to adopt the agenda of the January 8, 2014, Regular Meeting of Council as amended.

**CARRIED UNANIMOUSLY**

## **3.0 Corrections or Amendments:**

### 3.1. December 11, 2013, Regular Meeting of Council Minutes

No corrections were made to the December 11, 2013, Regular Meeting of Council Minutes.

### 3.2. December 11, 2013, Public Hearing Minutes for Bylaw 2012/16/D

No corrections were made to the December 11, 2013, Public Hearing Minutes for Bylaw 2012/16/D.

### 3.3. December 11, 2013, Public Hearing Minutes for Bylaw 2013/16/P

No corrections were made to the December 11, 2013, Public Hearing Minutes for Bylaw 2013/16/P.

## **4.0 Adoption of:**

### 4.1. December 11, 2013, Regular Meeting of Council Minutes

### **RESOLUTION #003/14**

Councillor Wheeler moved to adopt the December 11, 2013, Regular Meeting of Council Minutes as presented.

**CARRIED UNANIMOUSLY**

### 4.2. December 11, 2013, Public Hearing Minutes for Bylaw 2012/16/D

### **RESOLUTION #004/14**

Councillor Shular moved to adopt the December 11, 2013 Public Hearing Minutes for Bylaw 2012/16/D as presented.

**CARRIED UNANIMOUSLY**

### 4.3. December 11, 2013, Public Hearing Minutes for Bylaw 2013/16/P

### **RESOLUTION #005/14**

Councillor Long moved to adopt the December 11, 2013, Public Hearing Minutes for Bylaw 2013/16/P as presented.

**CARRIED UNANIMOUSLY**

## **2.0 Delegations**

### **2.1. Rotary Club/Rotary House Committee – Terry Drader**

Mr. Drader thanked Council for the opportunity to speak and gave an update on the Rotary House project. He explained the intentions of the project and that the Rotary House should provide a place for all organizations involved. Mr. Drader thanked Ms. Driessen for her hard work and expressed his excitement about the development.

Ms. Driessen explained the work behind the project and the concept of the Rotary House project which is to work with individuals who need help and who need support. She explained that the location of the Rotary House is ideal in the town centre. Ms. Driessen explained that the meetings of the Rotary Club are all about collaboration and take place on a regular basis. The following tenants were confirmed: Family Support Services, Humans Helping Humans, Housing Foundation, Boys & Girls Club. The rent for tenants will be equal to what they pay at the moment or less. Ms. Driessen explained that the support from the community was very good. Donations were received for different parts of the project. Ms. Driessen recognized financial supporters. The renovations are ongoing and it will be possible to move in in about 4 months with a grand opening possibly in fall.

Councillor Nadeau commented on the good work of Rotary Club. Mayor McLean expressed his congratulations to the long successful work of the Club.

### **2.2. Alberta Forest Products Association – Brady Whittaker and Brock Mulligan**

Mr. Whittaker presented Council with a slide show about AFPA. He explained the forest industry in Alberta and the jobs and communities involved with it. He spoke about the importance of Alberta in the forest industry and told the history of and services provided by the association. Mr. Whittaker gave details about the programs of the association which include school presentations (Work Wild) and encourage working with wood for non-residential projects (Wood Works).

Mr. Whittaker further explained the importance of healthy forests and the problems that beetles brought to certain areas and spoke about the development of the price of lumber. He said that the market was challenging in the last years, and that new markets had to be opened up in Asia. Mr. Whittaker gave an overview of the cycle of the work process from planting to usage and asked the community for their awareness of the forest industry and for their support.

Municipalities can support the forest industry by adopting the national building code that allows 6-story-buildings made of wood.

Councillor McClure thanked Mr. Whittaker for the presentation and asked for the current limit of stories for wood buildings which is 4. Councillor Shular asked for an update on the beetle problem. Mr. Whittaker explained the history of the beetle originating on the west coast and that it is contained in Alberta. Mayor McLean asked about the rising price in lumber which are connected to the markets in the US. Mr. Drader explained that in New Zealand wood is mainly used for buildings as it is able to withstand an earthquake. Mr. Whittaker told similar stories from Asia. Mayor McLean thanked Mr. Whittaker for the presentation. Mr. Whittaker presented Council with special wood pens.

2.3. RCMP November Report

Sgt. Delisle presented the RCMP report for November and explained that all rates were decreasing. The clearance rate is 75% and they are working on an improvement, especially for the property crime clearance rate. He compared the year to date from 2012 and 2013.

Councillor Nadeau made Sgt. Delisle aware that her call was not answered around Christmas time. Councillor McClure explained that propane tank thefts have increased and asked if this is connected with drugs. Sgt. Delisle explained that the RCMP believes it is simply theft and not connected. Councillor McClure asked about the ability to increase educational programs at school. Sgt. Delisle explained that there is not enough staff to respond to all incidents and to be at schools. At the moment there is no educational program for school provided by the RCMP.

*Mayor McLean called for a break at 10:00 a.m.*

*Mayor McLean reconvened the meeting at 10:24 a.m.*

**3.0 Decision Items**

3.1. Subdivision Application DV/13/10, Lot R, Block 50, Plan 156KS

Councillor Long explained that Administration has received a report from West Central Planning Agency regarding an application for a commercial subdivision for lands within SE 17-49-7-W5M to create 2 new lots and one remainder. The parcel being subdivided is zoned C2 – General Commercial District. This district provides land for retail and service businesses. The proposed lots will have access from 50 Street and or 56 Avenue. Lot 14 will need a mutual crossing agreement to provide access to that new lot which does not have direct access onto 56 Avenue or 50 Street. The developer is to contact the utility providers to arrange servicing and identify any required easements or right-of-ways. Reserves are not owing. No other comments or concerns have been received from other agencies or utilities.

Councillor Long asked for clarification on the location.

**RESOLUTION #006/14**

Councillor Long moved that Council approve subdivision application DV/13/10 with conditions.

**CARRIED UNANIMOUSLY**

6.2. Borrowing Bylaw 2013/16/F

Councillor Shular explained that as per the 2013 Capital Budget, the borrowing bylaw is for the purpose of the water plant construction for the new water treatment facility.

**RESOLUTION #007/14**

Councillor Shular moved that Council give second reading to Bylaw 2013/18/F.

**CARRIED UNANIMOUSLY**

**RESOLUTION #008/14**

Councillor Shular moved that Council give third and final reading to Bylaw 2013/18/F.

**CARRIED UNANIMOUSLY**

6.3. Policies for Early Childhood Development Centre

Councillor Nadeau explained that each year in January, the Childcare Operational Board presents any new or revised policies for the Early Childhood Development Centre and its Family Day Home Agency. These policies (Enrolment Before School Care, Technology Use, Safety Policy, Safe Supervision, Home and Safe Site Visitation) are either new to the Centre or have seen significant revisions, and are being presented to Council for approval.

**RESOLUTION #009/14**

Councillor Nadeau moved that Council approve the new and revised Policies for the Early Childhood Development Centre and Family Day Home Agency as presented.

**CARRIED UNANIMOUSLY**

6.4. Noise Bylaw 2013/16/P

Councillor McClure explained that definitions, new sections, penalties and permits were added to the new noise bylaw to bring it up to date and to add clearly defined terms. There are sections for Industrial, Construction and General noise. For Industry their day to day noises are allowed day or night, in their industrial zone. For Construction, their day to day noise can only occur between 7:00 a.m. and 10:00 p.m., unless there are circumstances for which they have applied for a permit to be working outside those hours. General noise refers to those noises in neighborhoods which are disturbing to those in the immediate area. Each situation of noise must be given consideration in the context that it occurs. There are fines and written remedies for those noises that are considered to be unnecessary, unusual or disturbing. The Town also has the ability to permit noises which otherwise might be considered unnecessary, unusual or disturbing to occur on an event by event basis. Noise Bylaw 2013/16/P received first reading on October 9, 2013, a public hearing was held on December 11, 2013. Second reading also occurred on December 11, 2013, but the third reading was tabled due to concerns about public interaction on the bylaw. On December 12, 2013 a synopsis was created, posted on the Town of Drayton Valley webpage, and emailed to Council. The synopsis was also put on the Town page in the Western Review on December 24, 2013 and December 31, 2013.

A letter was received from Kathy Matlock explaining that she was not in favor of the Bylaw and did not want the Bylaw to proceed with third reading.

Councillor McClure asked Ms. Balke why 10:00 p.m. was chosen and if 11:00 p.m. might have been better. Ms. Balke explained that 10:00 p.m. was chosen as a result from the survey. Mayor McLean appreciated the efforts for the advertisement of the third reading. Councillor Long explained that he is happy to see this bylaw going forward. Councillor Nadeau explained that she has received

a couple of comments. Councillor Wheeler agreed that 10:00 p.m. is a good time. Councillor Shular explained the times are a reasonable compromise.

**RESOLUTION #010/14**

Councillor McClure moved that Council give third and final reading to the proposed Bylaw 2013/16/P.

**CARRIED UNANIMOUSLY**

6.5. Discussion regarding potential telecommunication activities in the 2014 calendar year

**RESOLUTION # 011/14**

Councillor Wheeler moved to go into camera at 10:38 a.m.

**CARRIED UNANIMOUSLY**

**RESOLUTION # 012/14**

Councillor Shular moved to go out of camera at 11:32 a.m.

**CARRIED UNANIMOUSLY**

**RESOLUTION #013/14**

Councillor Wheeler moved to authorize Mayor and CEO to execute potential telecommunication activities.

**CARRIED UNANIMOUSLY**

**7.0 Information Items**

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7.1. RCMP November Policing Report

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7.2. Yellowhead Regional Library Board Meeting Minutes

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7.3. STAR Catholic Board Highlights December 2013

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7.4. Brazeau Seniors Board of Directory Minutes

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**RESOLUTION #014/14**

Councillor McClure moved that Council accept the above items as information.

**CARRIED UNANIMOUSLY**

**8.0 Department Reports**

8.1. Development & Planning

Ms. Dyck explained that the statistics will be presented at the next Council meeting.

8.2. Engineering & Transportation

Ms. Wrigglesworth explained that the snow removal is ongoing and that there were some difficulties with the garbage pick-up which are being addressed. Mayor McLean complimented the good work regarding snow removal. Councillor McClure commented on the good Facebook information regarding snow removal.

8.3. Community Services, FCSS & Sustainability

Ms. Driessen explained that EPAC has performances planned from February until May and that the renovations are ongoing. In regards to the Community investment plan, a contribution was received from Lightstream. Ms. Driessen explained that emergency trainings will be taking place in the next few days.

8.4. Information Services & Economic Development

Mr. LeDrew explained that the phone installation will be done on the weekend and that he is getting website ideas from companies which will be presented to Council.

8.5. Administration

Mr. Deol explained that the Town is talking with the contractors regarding garbage pick-up and that companies are trying to get into the bio-mass business which might lead to the realization of several agreements in 2014.

**9.0 Council Reports**

9.1. Councillor McClure

Thanked Administration for the organization of the Tour of Facilities

9.2. Councillor Wheeler

Nothing to report

9.3. Councillor Bossert

Was not present to give a report

9.4. Councillor Nadeau

Dec 12 Meeting for Youth Potential

Dec 13 finance program at Holy Trinity School

Dec 18 G&P

Dec 19 Meeting with Norquest in Edmonton to discuss CETC

Jan 6 update session

Jan 7 infrastructure discussion

9.5. Councillor Long

Thanked Administration for the organization of the Tour of Facilities

Library Board meeting on Jan 9

9.6. Councillor Shular

Nothing to report

9.7. Mayor McLean

Commented on the Tour of Facilities

Dec 14 Town Christmas Party

Dec 19 Meeting with Norquest in Edmonton to discuss CETC

Jan 7 infrastructure discussion

Regular Meeting of Council

Minutes of January 8, 2014

Page 8 of 8

**10.0 Adjournment**

**RESOLUTION #015/14**

Councillor Nadeau moved that Council adjourn the January 8, 2014, Regular Meeting of Council at 11:48 a.m.

**CARRIED UNANIMOUSLY**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER