Agenda

Call to Order

National Anthem

Invocation: Garry Weiss, Alliance Church

1.0 Additions to the Agenda

2.0 Adoption of Agenda

3.0 Corrections or Amendments:

3.1.	April 2, 2014, Regular Meeting of Council Minutes	3-15
3.2.	April 2, 2014, Public Hearing Minutes for Bylaw 2013/19/D	16-17
3.3.	April 2, 2014, Public Hearing Minutes for Bylaw 2013/20/D	18-19
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4.0 Adoption of:

4.1. April 2, 2014, Regular Meeting of Council Minutes
4.2. April 2, 2014, Public Hearing Minutes for Bylaw 2013/19/D
4.3. April 2, 2014, Public Hearing Minutes for Bylaw 2013/20/D
4.4. April 2, 2014, Public Hearing Minutes for Bylaw 2014/02/D

5.0 Proclamations

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6.0 Public Hearings

6.1.	Bylaw 2014/03/D – 5076 - 43 Street Rezoning Bylaw	26

7.0 Delegations

7.1.	ISL Engineering – Dean Wilner, Jason Kopan (15 min)	27
7.2.	RCMP Policing Report March 2014 – Sgt. Chris Delisle (10 min)	
7.3.	Fire Services Report March 2014 – Fire Chief Tom Thomson (10 min)	
7.4.	2013 Financial Statements – Phil Dirks, Hawkings Epp Dumont (9:45 am)	28

8.0 Decision Items Pages 29-75

8.1.	Councillor Nadeau	Local Improvement Bylaw 2013/15/F, presented for 1st Reading (Brougham Drive)	29-32
8.2.	Councillor McClure	Borrowing Bylaw 2014/04/F, presented for 1st Reading (Brougham Drive)	33-35
8.3.	Councillor Wheeler	Request for Waiver of Penalty Fee (Building Permit)	36-37

8.4.	Councillor Long	Aurora Area Structure Plan Amending Bylaw No. 2014/05/D, presented for 1st Reading (3720 – 50 Avenue)	38-41
8.5.	Councillor Shular	Rezoning Bylaw No. 2014/07/D, presented for 1st Reading (Meraw Estates Phase 7)	42-45
8.6.	Councillor Bossert	Rezoning Bylaw No. 2014/06/D, presented for 1st Reading (3720 – 50 Avenue)	46-49
8.7.	Councillor Nadeau	Beckett Road Extension Recommendation for Award of Tender	50-52
8.8.	Councillor McClure	Rezoning Bylaw 2014/03/D, presented for 2nd and 3rd Reading (5076 – 43 Street)	53-56
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10.0 Department Reports

10.1.	Planning & Development	Chandra Dyck
10.2.	Engineering & Transportation	Sonya Wrigglesworth
10.3.	Community Services, FCSS & Sustainability	Annette Driessen
10.4.	Information Services & Economic Development & Protective Services	Nesen Naidoo
10.5.	Administration	Manny Deol

11.0 Council Reports

11.1.	Councillor Shular
11.2.	Councillor McClure
11.3.	Councillor Wheeler
11.4.	Councillor Bossert
11.5.	Councillor Nadeau
11.6.	Councillor Long
11.7.	Mayor McLean

12.0 Adjournment

Meeting Minutes

THOSE PRESENT:
Deputy Mayor Nadeau
Councillor Long
Councillor Shular
Councillor Wheeler
Councillor Bossert
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Chandra Dyck, Development & Planning Officer and Legislative Services Coordinator
Sonya Wrigglesworth, Engineering Technologist
David LeDrew, Director of Operations
Jennifer Stone, Executive Assistant
Sabine Larcher, Administrative Assistant
Jason Thompson, Audio Visual
Courtney Whalen, Drayton Valley Western Review
Reinisa McLeod, Big West Radio
Members of the Public

ABSENT:
Mayor McLean
Councillor McClure

CALL TO ORDER

Deputy Mayor Nadeau called the meeting to order at 9:01 a.m.

Deputy Mayor Nadeau asked for a motion to transfer the Acting Deputy Mayor role.

RESOLUTION #061/14
Councillor Wheeler moved to transfer the Acting Deputy Mayor role to Councillor Graham Long.
CARRIED UNANIMOUSLY

INVOCATION

Pastor Steve Brummett of the Emmaus Lutheran Church performed the invocation.

1.0 Additions to or Deletions from the Agenda
The following item was deleted from the April 2, 2014 Regular Meeting of Council agenda:
6.2. ISL Engineering – Sonya Wrigglesworth
2 packages of information were submitted regarding Public Hearings on today's agenda.

2.0 Adoption of Agenda

RESOLUTION #062/14

Councillor Bossert moved to adopt the Agenda of the April 2, 2014, Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. March 12, 2014, Regular Meeting of Council Minutes
No corrections or amendments were made to the March 12, 2014, Regular Meeting of Council Minutes.

3.2. March 18, 2014, Special Meeting of Council Minutes
No corrections or amendments were made to the March 18, 2014, Special Meeting of Council Minutes.

4.0 Adoption of:

4.1. March 12, 2014, Regular Meeting of Council Minutes
4.2. March 18, 2014, Special Meeting of Council Minutes

RESOLUTION #063/14

Councillor Shular moved to adopt the March 12, 2014, Regular Meeting of Council Minutes and the March 18, 2014, Special Meeting of Council Minutes as presented.

CARRIED UNANIMOUSLY

5.0 Public Hearings

5.1. Bylaw 2013/19/D – Amendment of the Aspenview Area Structure Plan
A separate set of minutes were recorded for this item.

5.2. Bylaw 2013/20/D – Aspenview Rezoning Bylaw
A separate set of minutes were recorded for this item.

5.3. Bylaw 2014/02/D – Meraw Ph3 Rezoning Bylaw
A separate set of minutes were recorded for this item.

6.0 Delegations

6.1. Climate Change and Emissions Management Corporation Fund – Brad Belke
Mrs. Brandy Fredrickson of the Aquatic Facility Development Committee introduced Mr. Belke. Mr. Belke presented Council with the slideshow "Aquatic Facility Entering Funding Phase" and explained the three funding sources (sustainability, greenhouse gas emissions, CCEMC). He mentioned that the Pathways to

Sustainability conference will take place in Drayton Valley in 2015. He explained the work of the organization LEED Canada. Mr. Belke explained further the organizations CCEMF and CCEMC. He referred to the information sheet included in the Council agenda package. He pointed out the success of CCEMC. Mr. Belke emphasized the potential of opportunities from these resources for the aquatic centre technology. Mr. Belke explained the next steps of his research and that feasibility studies will be necessary.

Councillor Bossert thanked Mr. Belke for the presentation and asked for a timeline and costs for the feasibility study. Mr. Belke explained they are working on it right now. Councillor Shular suggested talking with Administration to see what has already been done as Town has been working with CCEMC for some time.

6.3. EPBR Interpretive Signage Project Opening Ceremony – Robyn Anderson

Ms. Anderson explained that EPBR worked cooperatively with a group of grad 4 Evergreen Elementary School students for this project and that it was supported by Communities in Bloom. She presented Council with a slideshow and explained the origin of the project idea. Examples of some of the students' interpretive signs were included. Ms. Anderson mentioned the advantage of these signs for students. She explained the process of developing the interpretive signs and as the research stage is completed the signs will be sent to Alberta Parks for approval. The opening ceremony will be hosted on June 17. Ms. Anderson invited everyone to come and celebrate the students' hard work.

Councillor Nadeau commented on the good project and congratulated EPBR and the school students. Councillor Long congratulated on the great project.

Acting Deputy Mayor Long called for a break at 09:50 a.m.
Acting Deputy Mayor Long reconvened the meeting at 10:11 a.m.

7. Decision Items

7.1. Landscape Management Plan

Councillor Bossert explained that in August 2011 a Landscape Management Plan was prepared by Keith Ebbs of Ebbs Forestry Corp. Administration has reviewed the Plan and made some amendments to broaden the concepts. This will provide the Public Works Department the ability to work within the guidelines of the plan while establishing best practices. Comments of the Assistant Public Works Manager and Parks Lead Hand have been incorporated into the attached plan.

Maintenance of Town parks, green spaces, and forested areas are perpetual operations for the Town's Public Works Department. The adoption of the LMP will allow Administration to share our requirements with developers and landowners who are establishing parks, ponds, and reserve lands.

Councillor Nadeau and Acting Deputy Mayor Long welcomed the LMP. Councillor Shular agreed with Councillor Nadeau and asked Administration if a timeline can be provided for the recommendations as well as budget implications. Ms. Wrigglesworth explained that timelines will be part of the planning process when the LMP goes ahead; the costs are already planned into the budget. Ms. Dyck explained that developers will be made aware of the guidelines as soon as the LMP is approved. Councillor Shular hopes that the dandelion control is taken in account.

RESOLUTION #066/14

Councillor Bossert moved that Council adopt the attached Landscape Management Plan.

CARRIED UNANIMOUSLY

7.2. Development Permit No. DV14-021: Associated Ambulance

Councillor Wheeler explained that Administration had received an application for the development of an Emergency Services Operations Building, with dormitory-style rooms for staff rotation, at 5608-58 Street. The development of staff accommodation is not contained within the General Commercial District, and the closest permitted use is a "dwelling unit" as defined within the Land Use Bylaw. The proposed Emergency Services Operations is a permitted use, however, the staffing accommodation within the commercial building does not fit within the typical understanding of a dwelling unit, and it is neither a permitted nor a discretionary use and therefore requires Council approval.

Referrals were sent to adjacent landowners within a 100 m radius, as well as to our local fire department and building inspector. Only one letter in response to the referral was received expressing concerns that the proposed development will be similar to a 'hotel'. The applicant explained that the proposed accommodations are for employees on shift for emergency services only. Planning and Development recommended including a condition that the Town register a Restrictive Covenant in the potential approval to address this issue. The Building Inspector and Fire Department have no concerns with this type of development.

Councillor Shular explained that this staffing accommodation can be approved as it is for staff on shift for emergency services. Councillor Bossert mentioned that a similar application in regards to a boarding facility was defeated previously. She pointed out the difference between the boarding facility which was planned to be rented out and the staffing accommodation for emergency services.

RESOLUTION #067/14

Councillor Wheeler moved that Council approve Development Permit DV14-021, with the standard commercial development conditions as well as the specific conditions listed.

CARRIED UNANIMOUSLY

7.3. Animal Control Bylaw 2014/01/A, presented for 1st Reading

Councillor Shular explained that Administration had been tasked with updating the Animal Control Bylaw as those presently in place do not reflect the practices that the Town wishes to incorporate for animal care and control within the Town.

The fees for licensing animals are currently contained within the individual Bylaws. Administration proposed that these fees be removed from the Bylaw and included within the Town's Fee Schedule to review on an annual basis.

To improve the animal control services and to give the Town a more commanding role, the contractor will be required to provide detailed reports regarding their activities while on duty and the animals that they apprehend.

Local animal rescue groups have successfully emerged and effort should be made to complement their mandate. The Peace Officer/Animal Control Officer will be mandated to report any captured animal to a number of sources with a view to returning animals to their homes in a timely fashion.

Administration believes that the proposed Animal Control Bylaw 2014/01/D establishes a set of best practices and creates a standard we wish to see in Drayton Valley.

Councillor Wheeler mentioned that this bylaw was a good step for animal care. Councillor Shular pointed out that the bylaw refers to fines which do not show up in the bylaw. Ms. Dyck explained that this must be an oversight and will be added.

RESOLUTION #068/14

Councillor Wheeler moved that Council table the motion until the fines are added to Bylaw 2014/01/A.

CARRIED UNANIMOUSLY

RESOLUTION #077/14

Councillor Shular moved to reopen decision item 7.3. Animal Control Bylaw 2014/01/A and moved that Council give first reading to Bylaw 2014/01/A.

CARRIED UNANIMOUSLY

7.4. Area Structure Plan Amending Bylaw 2013/19/D, presented for 2nd and 3rd Readings, Amendment to Aspenview Area Structure Plan

Councillor Wheeler explained that Administration had received an application for the amendment of the Aspenview Area Structure Plan. The owner of the lands had requested that the amendment reflect their proposed plans to develop a higher density residential component and to allow for smaller lots to be created.

The developer will be required to dedicate a drainage right-of-way and utility right-of-way as well as to handle the flow of storm water from the lots to the north. The developer has proposed that the ASP be amended and that rezoning be granted. This would enable the developer to create a higher density of residential

development. The developer is also proposing to create an 8 metre wide lane along the north of this parcel to allow access to these lots from the north rather than directly from 43 Avenue.

First reading was given on December 11, 2013 and was followed by an Open House. Comments varied between some who were strongly opposed to the rezoning and some that did not raise an objection.

A public hearing was held earlier this morning pursuant to being advertised in the Western Review as well as being circulated to adjacent landowners.

Councillor Bossert asked why the lots should be rezoned DC. Ms. Dyck explained that proposed lots did not meet the lot size requirements of any land use designations of Town. Councillor Bossert asked Ms. Dyck about a set of row houses close to the hospital and if these were planned as DC. Ms. Dyck said that these were originally a different zoning. Councillor Shular pointed out that he is not in favor of DC, however, it is necessary to consider the lot sizes.

Councillor Nadeau mentioned the need of affordable housing and therefore the need to approve this application. Acting Deputy Mayor Long asked if there had been an application previously. Ms. Dyck explained that there was an application about rezoning in the entire undeveloped area of Aspenview (which included some commercially-zoned areas) last year but it was defeated.

RESOLUTION #069/14
Councillor Wheeler moved Council give second reading to Bylaw 2013/19/D.
CARRIED UNANIMOUSLY

Councilllor Bossert said that the application should be approved despite the high density that this rezoning will bring as entry level homes are needed. She suggested sound barriers for the landowners directly adjacent to it.

RESOLUTION #070/14
Councillor Wheeler moved Council give third and final reading to Bylaw 2013/19/D.
CARRIED UNANIMOUSLY

7.5. Aspenview Rezoning Bylaw 2013/20/D, presented for 2nd and 3rd Readings

Councillor Bossert explained that the Town had received an application to rezone a portion of the lands within Aspenview from R-1A to DC. The reasons of the landowner for this rezoning were stated in the previous application to amend the Area Structure Plan.

The developer is aware that the rezoning of the lands would require each application for development to receive approval from Council. The lot depths would be reduced and therefore not comply with any of the Town's land use districts. The developer is prepared to make proposals for development.

First reading was given at the December 11, 2013 regular meeting of Council, after which the developer hosted an Open House. Comments varied between some who were strongly opposed to the rezoning and some that did not raise an objection.

A public hearing was held earlier this morning pursuant to being advertised in the Western Review as well as being circulated to adjacent landowners.

Councillor Wheeler asked about parking space. Ms. Dyck answered that parking along the road may not be allowed as this will likely be a high-traffic area but this would be a determination for the Engineering Department.

RESOLUTION #071/14

Councillor Bossert moved that Council give second reading to the proposed Bylaw 2013/20/D.

CARRIED UNANIMOUSLY

RESOLUTION #072/14

Councillor Bossert moved that Council give third and final reading to the proposed Bylaw 2013/20/D.

CARRIED UNANIMOUSLY

7.6. Development Permit No. DV14-031: First Avenue Properties

Councillor Wheeler explained that based on the decision made earlier by Council regarding the zoning, the proposed development should follow the same decision.

Administration had received an application for the development of six, four unit row houses, totaling twenty-four units along 43rd Avenue. A 3 metre front yard setback is requested to be able to accommodate the required number of parking stalls per unit as well as creating an 8 metre wide lane. A lane will have to be created allowing one access from Beckett Road as well as one access from 43rd Avenue.

The developers held an Open House on March 5, 2014. Administration advised adjacent landowners of the proposed development. A Public Hearing was held earlier this morning.

RESOLUTION #073/14

Councillor Wheeler moved that Council approve Development Permit DV14-031, with the standard residential development conditions as well as the specific conditions listed.

CARRIED UNANIMOUSLY

7.7. Meraw Rezoning Bylaw 2014/02/D, presented for 2nd and 3rd Readings

Councillor Shular explained that the Town had received an application to rezone a portion of the parcel of land legally described as Lot 5, Block 301, Plan 052 6303. This would change the land use from R1A to R1B and would allow the landowner

to develop single family residential lots with widths between 10 and 11 metres and depths of 33.5 metres.

First reading was given at the February 19, 2014 regular meeting of Council, after which the developer hosted an Open House. Comments were generally in opposition to the proposed rezoning.

A public hearing was held earlier this morning pursuant to being advertised in the Western Review as well as being circulated to adjacent landowners.

Councillor Shular said that this came up again in the same form as in 2012 when Council turned it down due to the opposition and due to the change of the proposed ASP without sitting together with the residents. He mentioned the offered compromise of the developer. He explained he is not in favor of Direct Control but would like to see the developer work with the residents prior to bringing future rezoning plans forward.

Councillor Bossert explained that she is in favor of housing initiatives to provide homes for more families. However, this rezoning would not be a perfect solution for densification. Councillor Shular advised that the developers come up with a compromise that is agreeable to the residents in the neighborhood as it is important to create sustainable neighborhoods. Acting Deputy Mayor Long pointed out the decision of the previous Council.

RESOLUTION #064/14

Councillor Shular moved that Council give second reading to Bylaw 2014/02/D.

DEFEATED UNANIMOUSLY **OPPOSED: COUNCILLORS LONG, NADEAU, SHULAR, WHEELER, BOSSERT**

7.8. Subdivision Application DV/14/01, Meraw Estates Phase 3 within SE 9-49-7-W5M

Councillor Shular explained that Administration had received a report from West Central Planning Agency regarding an application for Meraw Estates Phase 3 to create 16 new lots. 4 of the lots will be classified as R1A and the remaining 12 as R1B. The subdivision application also contains a narrow strip of land that will be designated as a public utility lot (PUL). The PUL strip will cross the future extension of Meraw Boulevard.

WCPA conducted a site visit to observe the condition of the land, its proximity to other land uses, and the degree to which it conformed to the approved Meraw Acres ASP. The site visit concluded that the area was in conformity with all approved statutory documents pertaining to the site.

The subdivision proposal was circulated as part of the approval process. No major concerns or objections arose from the referral. The draft approval letter contains standard conditions to ensure the developer consult with utility companies.

The land subject to subdivision has no deferred reserves caveat on Land titles and therefore is exempt from a MR Lot dedication. WCPA supports this subdivision application contingent on completing the condition set out.

Based on the decision made earlier by Council, the subdivision of these lands should be in keeping with the land use zoning as approved.

Councillor Bossert encouraged the developers to follow the original plan as the area is not appropriate for densification. She hopes that this application does not come forward again as it disturbs the neighborhood without bringing any different result.

RESOLUTION #065/14

Councillor Shular moved that Council defeat subdivision application DV/14/01 with conditions.

CARRIED UNANIMOUSLY

7.9. CUPE Agreement Wage Increase

Councillor Bossert explained that at the regular meeting of Council on March 12, 2014 the Memorandum of Agreement agreed between the CUPE Bargaining Unit and the Town of Drayton Valley was ratified by resolution of the Council.

A condition of the Memorandum of Agreement was a 3% cost of living wage increase. The financial impact (an increase of $216,565 in wages for 2014) was inclusive of Union and Non-Union staff.

Councillor Wheeler asked if all staff receives the 3% increase. Mr. Naidoo confirmed this.

RESOLUTION #074/14

Councillor Bossert moved that Council approve the cost of living adjustment of 3% for 2014 to be effective for all union and non-union staff.

CARRIED UNANIMOUSLY

7.10. Joint Housing Committee Mandate

Councillor Wheeler explained that the Town of Drayton Valley and Brazeau County collaborated on the development of a Housing Condition Index Study that provided a quantitative review of the housing issues within the region and outlined numerous recommendations to address the housing issues. The mechanism to review, plan, and implement the desired recommendations can be optimally accomplished through a Housing Authority.

As the current mandate of the Joint Committee concluded with the adoption by Councils of the Housing Condition Index Study, a new mandate for any continued work by a Joint Committee is required. At the Joint Council meeting held on March 13, 2014, it was recommended that a new mandate be developed with a focus on addressing the formation of a Regional Housing Authority. Administration has

prepared the new mandate and is presenting the terms of reference to each respective Council for approval.

Councillor Wheeler read out the mandate: "The mandate of the ad-hoc Joint Housing Committee is to work with the appointed representatives from the Town of Drayton Valley, Brazeau County, and the Village of Breton to address the formation of a Regional Housing Authority."

Councillor Bossert said that she was pleased to see this mandate, as it supports the work of the Joint Housing Committee and thanked Administration for the development of the mandate. Acting Deputy Mayor Long asked if this was also read at the County Council Ms. Driessen indicated that it was to be presented to them the previous day.

RESOLUTION #075/14

Councillor Wheeler moved that Council approve the new mandate for the Joint Housing Committee.

CARRIED UNANIMOUSLY

7.11. Municipal Census

Councillor Shular explained that Municipalities are afforded the opportunity through the *Municipal Government Act* and the *Determination of Population Regulation* to have a municipal census. The purpose of the Municipal Census 2014 is for the Town to update its population data in the Municipal Affairs Population list. Grants and other funding from government sources are based upon population figures. Administration had recommended that a census take place in 2014 and funds have been allocated in the budget accordingly. Administration also proposed that the census take place in May of 2014.

Councillor Bossert asked if Administration has any strategies to include shadow population in the census. Mr. LeDrew explained that they have a strategy and will apply to the Provincial Government to include the shadow population as the requirements are met.

Acting Deputy Mayor Long mentioned that the costs need to be considered. Mr. LeDrew explained that it is planned that we should conduct the census electronically in conjunction with the traditional method of sending out enumerators. The cost will remain under $20,000 and money was set aside in the budget. Mr. LeDrew explained some more key benefits of the census, especially of the electronic version. A notice of the census will be sent out and residents can access computers in the library if they are not able to do so from home. Mr. LeDrew said that the results have to be submitted to the Government by June 30. Mr. LeDrew pointed out that the questions should only be standard census population questions and not include any other Council questions.

Councillor Nadeau proposed a friendly amendment to change the date to May and June 2014. This was agreed by Councillor Shular and accepted by all.

RESOLUTION #076/14

Councillor Shular moved that Council direct Administration to have a municipal census conducted in May and June 2014.

CARRIED UNANIMOUSLY

8. Information Items

8.1. Drayton Valley Municipal Library Board Minutes February 2014
8.2. STAR Catholic Board Highlights March 2014

RESOLUTION #078/14

Councillor Nadeau moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

9. Department Reports

9.1. Development & Planning

Ms. Dyck had nothing to report.

9.2. Engineering & Transportation

Ms. Wrigglesworth informed Council that the tender for Beckett Road extension will end tomorrow. 50th Street overlay, curb and gutter work will begin in Mid-May/early June. The overlay will be from 52nd Ave to 46th Ave. There is work planned for 50th Street south including a 3 lane overlay for 2014. A presentation will be given soon defining the expected work over the next 10 years. Public Works will start road repairs as soon as the snow is gone. As weather permits, potholes are being repaired.

Acting Deputy Mayor Long congratulated Ms. Wrigglesworth to her new position as Director of Engineering.

9.3. Community Services, FCSS & Sustainability

Ms. Driessen explained that the reception for the Community Investment Plan will be hosted on April 29 and invited all community members and partners to attend. She mentioned that the Sustainability Plan will be reviewed next week to lay out the process for further editing. Ms. Driessen is working on conceptual drawings and cost analysis for a Housing Design which will be presented to Council in the next months. She passed around the second edition of the community guide. Ms. Driessen mentioned that she is working with County on terms of reference for affordable housing.

9.4. Information Services & Economic Development & Protective Services

Mr. Naidoo pointed out that everyone should have received the library report and mentioned that Ms. Sacuta will be available to answer questions at a future meeting. He mentioned that the boxing gym renovations are completed and that the gym is open again. The curling club recovered most of the rocks. Other parts

of the building are assessed at the moment in regards to insurance claims and an answer should be received shortly.

9.5. Administration
Mr. Deol mentioned that he had a meeting with NorQuest College about the CETC to discuss its education program which will focus on sustainable and industry supportive training.

10. Council Reports

10.1. Councillor Long
Community Foundation meeting
Library Board meeting
FCSS meeting

10.2. Councillor Shular
March 12 Meeting with Rob Merrifield
March 13 Joint Council Meeting
March 14-16 Council Retreat
March 18 Special Council Meeting
March 18 Meeting with Doug Mailey
March 19 Brazeau Seniors Foundation Meeting
March 20/21 Assessment Review Board refresher training
March 24 G&P
March 26 Pembina Area Synergy Meeting on behalf of Mayor McLean
Congratulated Sonya Wrigglesworth to her promotion

10.3. Councillor McClure
Was not present to give a report

10.4. Councillor Wheeler
March 12 Meeting and dinner with MP Rob Merrifield mp dinner
March 14-16 Council Retreat

10.5. Councillor Bossert
March 12 Meeting with Rob Merrifield
March 13 Joint Council Meeting
March 14-16 Council Retreat
March 18 Special Council Meeting
March 18 Meeting with Doug Mailey
March 20/21 Assessment Review Board refresher training
March 24 G&P
March 30 Making Financial Cents workshop
Commented on the Shout Out for random kindness acts

10.6. Councillor Nadeau
Communities in Bloom Committee meeting
EPAC meeting

10.7. Mayor McLean
Was not present to give a report

11. Adjournment

RESOLUTION #079/14

Councillor Bossert moved that Council adjourn the April 2, 2014, Regular Meeting of Council at 11:35 a.m.

CARRIED UNANIMOUSLY

_____
MAYOR

_____
CHIEF ADMINISTRATIVE OFFICER

MINUTES OF PUBLIC HEARING

April 2, 2014
BYLAW 2013/19/D

THOSE PRESENT:
Deputy Mayor Nadeau
Councillor Long
Councillor Shular
Councillor Wheeler
Councillor Bossert
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Chandra Dyck, Development & Planning Officer and Legislative Services Coordinator
Sonya Wrigglesworth, Engineering Technologist
David LeDrew, Director of Operations
Jennifer Stone, Executive Assistant
Sabine Larcher, Administrative Assistant
Jason Thompson, Audio Visual
Courtney Whalen, Drayton Valley Western Review
Reinisa McLeod, Big West Radio
Members of the Public

ABSENT:
Mayor McLean
Councillor McClure

ITEM
Bylaw 2013/19/D – to allow the amendment of the Aspenview Area Structure Plan for the land legally described as a portion of NE 9-49-7-W5M.

CALL TO ORDER
Acting Deputy Mayor Long declared the Public Hearing open at 9:06 a.m.

PURPOSE OF THE PUBLIC HEARING
To receive comments, concerns and questions from the public with regard to the proposed amended Aspenview Area Structure Plan. Said Bylaw, if passed, will allow the creation of Direct Control zoning with the intention of developing townhouse units.

BACKGROUND
The above Bylaw has received first reading at the December 11, 2013 regular Meeting of Council, which may be followed by second and third today, depending upon the comments received at this Public Hearing. Notification of the bylaw, requesting

comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

No comments were received from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

There were written submissions. Ms. Dyck explained that these were distributed to Council.

ADJOURNMENT

Acting Deputy Mayor Long declared the Public Hearing adjourned at 9:08 a.m.

_____

MAYOR

_____

CHIEF ADMINISTRATIVE OFFICER

MINUTES OF PUBLIC HEARING

April 2, 2014
BYLAW 2013/20/D

THOSE PRESENT:
Deputy Mayor Nadeau
Councillor Long
Councillor Shular
Councillor Wheeler
Councillor Bossert
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Chandra Dyck, Development & Planning Officer and Legislative Services Coordinator
Sonya Wrigglesworth, Engineering Technologist
David LeDrew, Director of Operations
Jennifer Stone, Executive Assistant
Sabine Larcher, Administrative Assistant
Jason Thompson, Audio Visual
Courtney Whalen, Drayton Valley Western Review
Reinisa McLeod, Big West Radio
Members of the Public

ABSENT:
Mayor McLean
Councillor McClure

ITEM
Bylaw 2013/20/D – to allow the rezoning of the land legally described as a portion of NE 9-49-7-W5M.

CALL TO ORDER
Acting Deputy Mayor Long declared the Public Hearing open at 9:08 a.m.

PURPOSE OF THE PUBLIC HEARING
To receive comments, concerns and questions from the public with regard to the proposed amended land use for a portion of lands within NE 9-49-7-W5M. Said Bylaw, if passed, will allow the creation of Direct Control zoning with the intention of developing townhouse units.

BACKGROUND
The above Bylaw has received first reading at the December 11, 2013 regular Meeting of Council, which may be followed by second and third today, depending upon the

comments received at this Public Hearing. Notification of the bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

No comments were received from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

There were written submissions. Ms. Dyck explained that these were distributed to Council.

ADJOURNMENT

Acting Deputy Mayor Long declared the Public Hearing adjourned at 9:09 a.m.

_____

MAYOR

_____

CHIEF ADMINISTRATIVE OFFICER

MINUTES OF PUBLIC HEARING

April 2, 2014
BYLAW 2014/02/D

THOSE PRESENT:
Deputy Mayor Nadeau
Councillor Long
Councillor Shular
Councillor Wheeler
Councillor Bossert
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Chandra Dyck, Development & Planning Officer and Legislative Services Coordinator
Sonya Wrigglesworth, Engineering Technologist
David LeDrew, Director of Operations
Jennifer Stone, Executive Assistant
Sabine Larcher, Administrative Assistant
Jason Thompson, Audio Visual
Courtney Whalen, Drayton Valley Western Review
Reinisa McLeod, Big West Radio
Members of the Public

ABSENT:
Mayor McLean
Councillor McClure

ITEM
Bylaw 2014/02/D – to allow the rezoning of the land legally described as a portion of Lot 5, Block 301, Plan 052 6303.

CALL TO ORDER
Acting Deputy Mayor Long declared the Public Hearing open at 9:09 a.m.

PURPOSE OF THE PUBLIC HEARING
To receive comments, concerns and questions from the public with regard to the proposed amended land use for a portion of lands within SE 9-49-7-W5M. Said Bylaw, if passed, will allow the creation of single family residential lots in accordance with R1B land use zoning and the specified lot sizes required within that land use.

BACKGROUND
The above Bylaw has received first reading at the February 19, 2014 regular Meeting of Council, which may be followed by second and third today, depending upon the

comments received at this Public Hearing. Notification of the bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

Mr. Russell Dauk from Rohit Group had prepared a package of information which included plans, maps, concepts, and images of the types of homes being proposed for R1B lots. He explained the proposed lot sizes in more detail and asked that Council consider the demand for larger lots. He explained that some additional homes will not increase the traffic significantly and that they proposed for rezoning because they saw limited activity in this area. Mr. Dauk explained how the potential of the lots would increase if the zone was changed. He handed out another plan showing the area after rezoning would be approved. Mr. Dauk presented Council with an alternative plan to zone the lots Direct Control, which would require that houses be built with a minimum 3-car garage and width, which should address some of the concerns that adjacent landowners have regarding compatibility with the existing homes in Celebrity Estates.

Mr. Rob Feddema pointed out that this issue had been ongoing and that the arguments of the developer had not changed since then. He mentioned that development is going on, that traffic and parking are already a problem within Meraw Estates. Mr. Feddema mentioned that a package of council minutes was compiled to show the history of the past requests including signatures from residents. He pointed out that the planned lots would not provide affordable housing and said that the application disturbs the neighborhood each time. He asked Council to consider the decisions of the previous Council.

Dr. Clive Gigg mentioned that he spoke to Rohit Group about the availability of these lots through a third party. The information provided by Rohit was that all lots along 43 Street were committed and the lots within the cul-de-sac were not available until rezoning was finalized. He pointed out how many residents of the neighborhood are against this rezoning (84% was the number indicated).

Mr. Dauk explained that Rohit Group had been developing in the community for several years and they will continue developing for several more years. He pointed out that they wanted to present an alternative zoning for consideration.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

Ms. Dyck said that a 91-page package of written submissions was compiled and distributed.

ADJOURNMENT

Acting Deputy Mayor Long declared the Public Hearing adjourned at 9:32 a.m.

_____

MAYOR

_____

CHIEF ADMINISTRATIVE OFFICER

Proclamation

Whereas, public works infrastructure, facilities and services are of vital importance to sustainable communities and to the health and safety and well-being of the people of the Town of Drayton Valley,

Whereas, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers and employees from provincial and local Government and the private sector, who are responsible for and who plan, design, build, operate, and maintain the transportation, water supply, water treatment, public buildings, structures and facilities and who deliver solid waste services which are essential to serve our community and,

Whereas, it is in the public interest for the citizens, civic leaders and children in the community to gain knowledge of and to maintain an interest and understanding of the importance of public works programs in their respective communities,

Whereas, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

Now, therefore, I, Glenn McLean Mayor of the

Town of Drayton Valley

Do hereby proclaim the week of May 18-24, 2014 as

"National Public Works Week"

In the Town of Drayton Valley and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials and employees make every day to our health, safety, comfort, and quality of life.

Given under my hand and seal of the Town of Drayton Valley, Alberta, this

_____ day of _____, 2014

_____

Glenn McLean, Mayor

PROCLAMATION

Communities in Bloom Week

Whereas, in Canada, we are fortunate to have a multitude of communities and volunteers committed to fostering civic pride, environmental responsibility and beautification; and

Whereas, communities are committed to ensuring sustainable development for future generations; and

Whereas, participation in *Communities in Bloom* builds communities, strengthens volunteer and community development, enhances social interaction, and creates community pride; and

Whereas, the benefits provided by *Communities in Bloom* may boost the economy, create sustainability, enhance property values, attract new business, and increase tourism; and

Whereas, our parks, open spaces, green spaces and trails ensure sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

Whereas, all community levels: municipal, residential, commercial and institutional work together to ensure the voluntary sector and private enterprise throughout the Country participate in the planning, development and operation of recreation and parks programs, services and facilities.

Now, Therefore be it Resolved, that *Communities in Bloom* does hereby proclaim that the week of May 4 through May 10 has been designated as *Communities in Bloom* Week which will annually recognize and celebrate the benefits derived from *Communities in Bloom* and the countless volunteers and individuals that make our communities great places to live.

Therefore, the Town of Drayton Valley (name of municipality/ organization), in recognition of the benefits and values that *Communities in Bloom* does provide, do hereby designate the week of May 4, 2014 as *Communities in Bloom* Week.

Signed this _____ day of _____, 2014 by:

_____(printed name and title)

_____(signature)

People, Plants and Pride... Growing Together

Town of Drayton Valley

Proclamation

Whereas the Elks and Royal Purple of Canada have established a program to bring about the earliest possible identification of the hearing impaired child by continuing to search out ways to assist in the detection, development and rehabilitation of these children;

And whereas such detection and development in infancy is vitally important if appropriate assistance in developing language and speech are to be provided;

And whereas assistance is needed to co-ordinate and update all programs in Canada in their ongoing campaign to search, find and treat this hidden handicap in Canadian children through continued co-ordination and consultation with qualified professionals in the area of hearing and speech impairment;

And whereas the Elks and Royal Purple endorse May as Hearing and Speech Month in Canada and have designated the first Saturday in May as their "Public Information Day";

Therefore, let it be known that I, Mayor Glenn McLean, do hereby proclaim that the month of May shall be known as Hearing and Speech Month, and Wednesday, May 21, 2014 shall be known as "Public Information Day" in the Town of Drayton Valley.

Mayor, Town of Drayton Valley

Date

TOWN OF DRAYTON VALLEY
PULLING TOGETHER

PUBLIC HEARING

April 23, 2014
9:00 A.M.
Council Chambers – Civic Centre

1. DECLARE PUBLIC HEARING OPEN

Bylaw 2014/03/D – to allow the rezoning of the land legally described Lot 17C, Block 37, Plan 4539 TR.

2. PRESENT

3. PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed amended land use for the land municipally described as 5076 – 43 Street. Said Bylaw, if passed, will allow the development of a triplex.

4. BACKGROUND

The above Bylaw has received first reading at the March 12, 2014 regular Meeting of Council, which may be followed by second and third today, depending upon the comments received at this Public Hearing. Notification of the bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

5. CALL FOR COMMENTS FROM THE FLOOR.

6. CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.

7. DECLARE PUBLIC HEARING CLOSED.

Town of Drayton Valley

Delegation Request Form

Name (s): ISL Engineering, Sonya Wrigglesworth

Organization: _____

Contact Number: _____ Contact E-mail: engtech@draytonvalley.ca

Mailing Address: _____

Meeting you would like to attend as a Delegation (please check all that apply)*:

- [x] Council Meeting
- [x] Governance & Priorities Committee Meeting
- [ ] Special Meeting/Presentation
- [ ] Administration Meeting

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:
(information only, request for funding, concern, etc)

Council or G&P meeting

Information Only - 3D Presentation of the new Water Treatment Plant and progress update

Additional Information Provided

Please list the information you attached or included with your delegation request:

Please indicate any preference you have for meeting:

April 23, 2014

Please submit your request by:

Fax: 780.542.5753 **E-mail:** admin-support@draytonvalley.ca **In person:** 5120-52 ST

Town of Drayton Valley

Delegation Request Form

Name (s): Phil Dirks

Organization: Hawkings Epp Dumont

Contact Number: 780 489 9606 Contact E-mail: pdirks@hawkings.com

Mailing Address: 10476 Mayfield Rd., Edmonton, AB T5P 4P4

Meeting you would like to attend as a Delegation (please check all that apply)*:

- [x] Council Meeting
- [ ] Governance & Priorities Committee Meeting
- [ ] Special Meeting/Presentation
- [ ] Administration Meeting

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:
(information only, request for funding, concern, etc)

Present 2013 Financial Statements

Additional Information Provided

Please list the information you attached or included with your delegation request:

Please indicate any preference you have for meeting:

Please submit your request by:

Fax: 780.542.5753 **E-mail:** admin-support@draytonvalley.ca **In person:** 5120-52 ST

SECTION:	8

AGENDA ITEM: 8.1.	**Local Improvement Bylaw 2013/15/F**
Department:	**Treasury**
Presented by:	**Councillor Nadeau**
Support Staff:	**Tracy Johnson, Sonya Wrigglesworth**

BACKGROUND:

As per the 2014 Capital Budget, the attached local improvement bylaw is for the purpose of the approximate 159m extension of Brougham Drive (Southwest of 52nd Street). This extension is intended to provide access to current development.

For review and consideration by Council.

RECOMMENDATION:

I move that Council give first reading to Bylaw 2013/15/F.

BYLAW NO. 2013/15/F

DRAYTON VALLEY
'Pulling Together'

LOCAL IMPROVEMENT BYLAW - BROUGHAM DRIVE (SOUTHWEST OF 52nd STREET)

WHEREAS the registered owners of Lot 4, Plan 982 2408, Lots 1 and 3, Block 132, Plan 072 0581 and Lot 8, Block 130, Plan 072 3498 have requested that the municipality extend Brougham Drive by about 159 metres and has agreed to pay the cost of construction, including roadway, water main, services, street lighting, hydro power and other appurtenances on a local improvement levy over a ten (10) year period;

AND WHEREAS the cost of construction, including roadway, water main, services, street lighting, hydro power and other appurtenances is two hundred seventeen dollars and twenty eight cents ($181.61) dollars per metre of frontage onto Brougham Drive;

NOW THEREFORE, pursuant to the Municipal Government Act, R.S.A. 2000, the Council of the Town of Drayton Valley, duly assembled, enacts as follows:

1. That for the purposes of extending Brougham Drive (Southwest of 52nd Street) as a local improvement project, a sum of six hundred ninety two thousand, six hundred dollars and zero cents ($692,600.00) needs to be financed through the Town of Drayton Valley.

2. That the repayment shall be levied against Lot 4, Plan 982 2408 Lots 1 and 3, Block 132, Plan 072 0581 and Lot 8, Block 130, Plan 072 3498 each year, same as taxes, as per the payment Schedule "A" attached to this Bylaw over ten (10) years at an interest rate of two point five seven (2.57 %) percent.

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS _____ DAY OF _____, 2013, A. D.

_____
MAYOR

_____
TOWN MANAGER

READ A SECOND TIME _____ DAY OF _____, 2013, A. D.

_____
MAYOR

_____

TOWN MANAGER

READ A THIRD AND FINAL TIME THIS _____ DAY OF _____, 2013, A. D.

_____
MAYOR

_____
TOWN MANAGER

SCHEDULE "A" TO BYLAW 2013/15/F

ANNUAL LEVY FOR BROUGHAM DRIVE (SOUTHWEST OF 52 STREET)
LOCAL IMPROVEMENT PROJECT

1. Properties to be assessed:

Legal Description of Parcel	Frontage in Metres	Annual Amount of Assessment Per Metre	Amount of Annual Assessment
Lot 4, Plan 982 2408	149.38	$ 181.61	$ 27,128.90
Lot 1, Block 132, Plan 072 0581	36.52	$ 181.61	$ 6,632.40
Lot 3, Block 132, Plan 072 0581	94.92	$ 181.61	$ 17,238.42
Lot 8, Block 130, Plan 072 3498	9.11	$ 181.61	$ 1, 654.47

2. Total Frontage: 289.93 metres

3. Total number of parcels: Four (4)

4. Total annual assessment against four (4) parcels: $ 52,654.19

5. Term of annual assessment: Ten (10) years

SECTION:	8

AGENDA ITEM: 8.2.	2014 Town of Drayton Valley Borrowing Bylaw 2014/04/F
Department:	Treasury
Presented by:	Councillor McClure
Support Staff:	Tracy Johnson

BACKGROUND:

As per the 2014 Capital Budget, the attached borrowing bylaw is for the purpose of the approximate 159m extension of Brougham Drive (Southwest of 52nd Street). This extension is intended to provide access to current development.

For review and consideration by Council.

RECOMMENDATION:

I move that Council give first reading to Bylaw 2014/04/F.

BY-LAW NO. 2014/04/F

OF THE TOWN OF DRAYTON VALLEY

(hereinafter referred to as "the Municipality")

IN THE PROVINCE OF ALBERTA

This by-law authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount of $692,600 for the purpose of the Brougham Drive Extension.

WHEREAS:

The Council of the Municipality has decided to issue a by-law pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Brougham Drive Extension local improvement project as described in the local improvement plan authorized by council.

Plans and specifications have been prepared and the total cost of the project is estimated to be $692,600 and the Municipality estimates the following contributions will be applied to the project:

Municipality at large	$0.00
Benefitting owners	$692,600.00
Total Cost	$692,600.00

In order to complete the project it will by necessary for the Municipality to borrow the sum of $692,600, for a period not to exceed 10 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this by-law.

The estimated lifetime of the project financed under this by-law is equal to, or in excess of 30 years.

The principal amount of the outstanding debt of the Municipality at December 31, 2012 is $11,533,282.00 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing the Brougham Drive Extension local improvement project the sum of Six Hundred Ninety Two Thousand Six Hundred DOLLARS ($692,600) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Municipality at large.

2. The amount of Zero DOLLARS ($0.00) is to be paid by the municipality at large and Six Hundred Ninety Two Thousand Six Hundred DOLLARS ($692,600) is to be collected by way of local improvement tax imposed pursuant to the municipality's tax By-law No. 2013/15/F.

3. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this by-law, namely the Brougham Drive Extension local improvement project.

4. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

5. The indebtedness shall be contracted on the credit and security of the Municipality.

6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.

7. This by-law comes into force on the date it is passed.

READ A FIRST TIME THIS _____ DAY OF _____, 20_____.

READ A SECOND TIME THIS _____ DAY OF _____, 20_____.

READ A THIRD TIME THIS _____ DAY OF _____, 20_____.

_____
(CHIEF ELECTED OFFICIAL)

_____
(CHIEF ADMINISTRATIVE OFFICER)

SEAL

SECTION:	8

AGENDA ITEM: 8.3.	**Request for Waiver of Penalty Fee** **Presented for Decision**
Department:	**Planning & Development**
Presented by: **Support Staff:**	**Councillor Wheeler** **Chandra Dyck**

BACKGROUND:

The attached letter was sent to Town Council requesting a waiver of a Building Permit penalty fee for construction which began prior to application for Building Permit.

Upon discovering that the building was being constructed, Administration advised the developer, through the Building Inspector that all work must cease until Building Permit approval had been provided. Later that same day the developer brought in his application for processing. As a result of the construction of building without permit approval the developer was then charged a penalty fee.

While it is unfortunate for the developer that neither the architect nor the builder of this project followed the process in obtaining the Building Permit before proceeding beyond the foundation stage, Town Administration believes that the penalty fee was properly applied and should be upheld.

RECOMMENDATION:

I move that Council refuse the waiver of Building Permit penalty fees.

Nelson Vacuum Service Ltd.
P.O. Box 5300
Drayton Valley, AB
T7A 1R4

March 20, 2014

Town of Drayton Valley
P.O. Box 6837
Drayton Valley, AB
T7A 1S2

Attention: Manny Deol- Town Manager, Glen McLean – Mayor, & Town Councilors

Re: **Building Permit Penalty Lot 29 – Brazeau Business Park Phase III NE 06-49-07 W5**

In a prior meeting held at the town of Drayton Valley office in the late fall of 2013 (Nov/Dec) with representatives from Eagle Builders, Nelson Vacuum and the town all present, it was brought up that all the necessary permits may not be in place prior to start date as that date could not be pre-determined due to weather conditions (winter build). We left that meeting with the understanding that the permits would be issued as soon as possible.

It was never my intention to erect the building without a permit. When the building inspector showed up on site with a cease order we immediately rectified the problem and had the required documentation in place before the end of that same day. I believe this situation was just a misunderstanding.

I would ask council to be open minded and take into consideration the overall development of Phase III and the additional tax base that the town now benefits from because of this development.

I respectively request that council cancel this penalty.

Sincerely,

Garry Nelson

Garry Nelson, Owner
Cell: 780-621-7618

SECTION:	8

AGENDA ITEM: 8.4.	**Aurora Area Structure Plan Amending Bylaw No. 2014/05/D Presented for 1st Reading**
Department:	**Development & Planning**
Presented by:	**Councillor Long**
Support Staff:	**Chandra Dyck**

BACKGROUND:

Administration has received application for the amendment of the Aurora Area Structure Plan for SE 16-49-7-5. This Area Structure Plan (ASP) was adopted in October, 2003, with a number of amendments approved in the interim. The owner of the lands has requested that the amendment reflect their proposed plans to develop three fourplexes within Lot 8, Block 83, Plan 012 3488, with the proposed access to the site from 50th Avenue, as shown in the original ASP.

If first reading is given, the developers will be required to host an open house to present their proposal to adjacent landowners and receive comments back.

Following the open house, advertising of a Public Hearing before Council, as required under the *Municipal Government Act,* will take place. As a part of the referral process, adjacent landowners with a 500 metre radius of the rezoning area will be provided notice of the Area Structure Plan amendment and rezoning application, and will be given the opportunity to provide their comments.

RECOMMENDATION:

I move that Council give first reading to the proposed Bylaw No. 2014/05/D.

DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2014/05/D

Amendment to AURORA (SE 16-49-7-W5M) Area Structure Plan Bylaw 2002/13/D

WHEREAS by Bylaw 2002/13/D Council has adopted an Area Structure Plan for SE 16-49-7-5, commonly known as Aurora Area Structure Plan;

AND WHEREAS the landowner has made application to amend the Area Structure Plan to allow for the rezoning of a parcel of land for redevelopment;

NOW THEREFORE, pursuant to Part 17 of the Municipal Government Act, R.S.A. 2000, the Council of the Town of Drayton Valley enacts the following change to the maps accompanying Bylaw 2002/13/D:

1. Map 3B, as previously adopted through Bylaw 2010/13/D, is amended by changing the proposed land use of Lot 8, Block 83, Plan 012 3488 (marked with an orange star) from R1 to R3.

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS _____ DAY OF _____, 2014, A. D.

_____
MAYOR

_____
TOWN MANAGER

PUBLIC HEARING HELD THIS _____ DAY OF _____, 2014, A. D.

READ A SECOND TIME THIS _____ DAY OF _____ 2014, A. D.

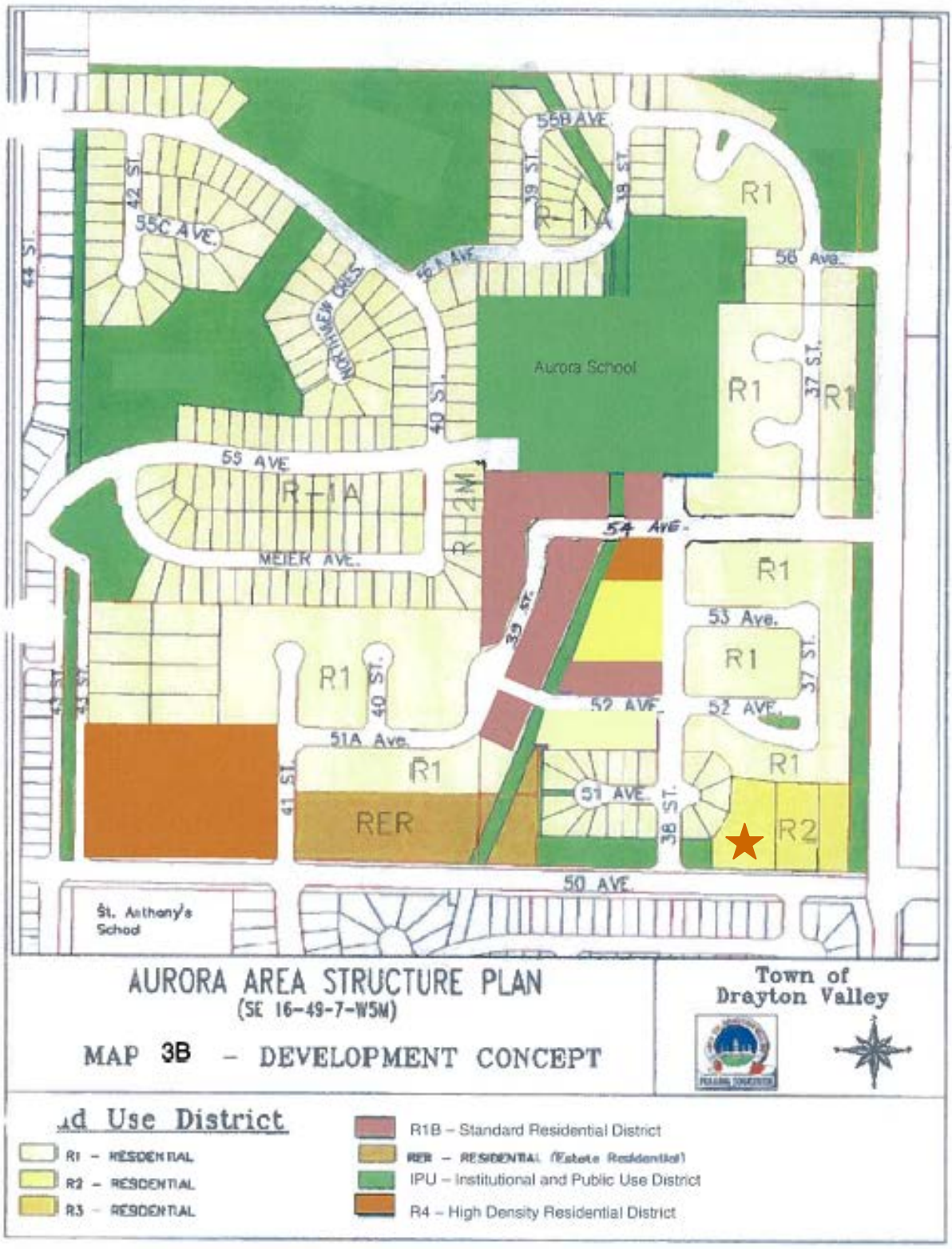
_____
MAYOR

_____
TOWN MANAGER

READ A THIRD AND FINAL TIME THIS _____ DAY OF _____ 2014, A. D.

_____
MAYOR

_____
TOWN MANAGER


55B AVE.
42 ST.
55C AVE.
44 ST.
NORTHVIEW CRES.
56 A AVE.
39 ST.
38 ST.
R1
R-1A
56 Ave.
Aurora School
37 ST.
R1
R1
40 ST.
55 AVE.
R-1A
RH2M
MEIER AVE.
54 AVE.
R1
39 ST.
53 Ave.
R1
37 ST.
R1
40 ST.
52 AVE.
52 AVE.
51A Ave.
R1
R1
41 ST.
51 AVE.
38 ST.
RER
R2
50 AVE.
St. Anthony's School
AURORA AREA STRUCTURE PLAN
(SE 16-49-7-W5M)
MAP 3B - DEVELOPMENT CONCEPT
Town of Drayton Valley
Use District
R1 - RESIDENTIAL
R2 - RESIDENTIAL
R3 - RESIDENTIAL
R1B – Standard Residential District
RER – RESIDENTIAL (Estate Residential)
IPU – Institutional and Public Use District
R4 – High Density Residential District

SECTION:	8

AGENDA ITEM: 8.5.	**Rezoning Bylaw No. 2014/07/D Presented for 1st Reading Lot 1, Plan 842 0834**
Department:	**Development & Planning**
Presented by: Support Staff:	**Councillor Shular Chandra Dyck**

BACKGROUND:

The Town has received application to rezone a portion of the lands within SE 9-49-7-W5M (Meraw Estates) from the existing AG – Agriculture District to R1N – Low Density Narrow Lot Residential District and IPU – Institutional and Public Use District. Such rezoning would allow the currently undeveloped lands to be subdivided into residential parcels and green space as set out in the Area Structure Plan which was adopted in June 2006.

Rezoning Bylaw 2014/07/D is hereby presented to Council for first reading, after which advertising will occur as required under the *Municipal Government Act*. As a part of the referral process, adjacent landowners will be provided notice of the rezoning application, and will be given the opportunity to provide their comments.

RECOMMENDATION:

I move that Council give first reading to the proposed Bylaw No. 2014/07/D.

-

DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2014/07/D

Amendment to Land Use Bylaw #2007/24/D (REZONING)

WHEREAS Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

AND WHEREAS the Council of the Town of Drayton Valley wishes to allow an amendment of the use of a portion of the parcel of land legally described Lot 1, Plan 842 0834;

NOW THEREFORE, pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby amends Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that the following land are reclassified as follows:

PORTION OF:
PLAN 842 0834
LOT 1
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: AG – Agricultural District

TO: R1N – Low Density Narrow Lot Residential District and
IPU – Institutional & Public Use District

as shown on the attached Schedule "A"

THAT Bylaw 2014/07/D may be referred to as the "Rezoning Bylaw".

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS _____ **DAY** OF _____**, 2014**, A. D.

_____
MAYOR

_____
TOWN MANAGER

PUBLIC HEARING HELD THIS _____ **DAY** OF _____**, 2014**, A. D.

READ A SECOND TIME THIS **_____ DAY** OF **_____, 2014**, A. D.

_____
MAYOR

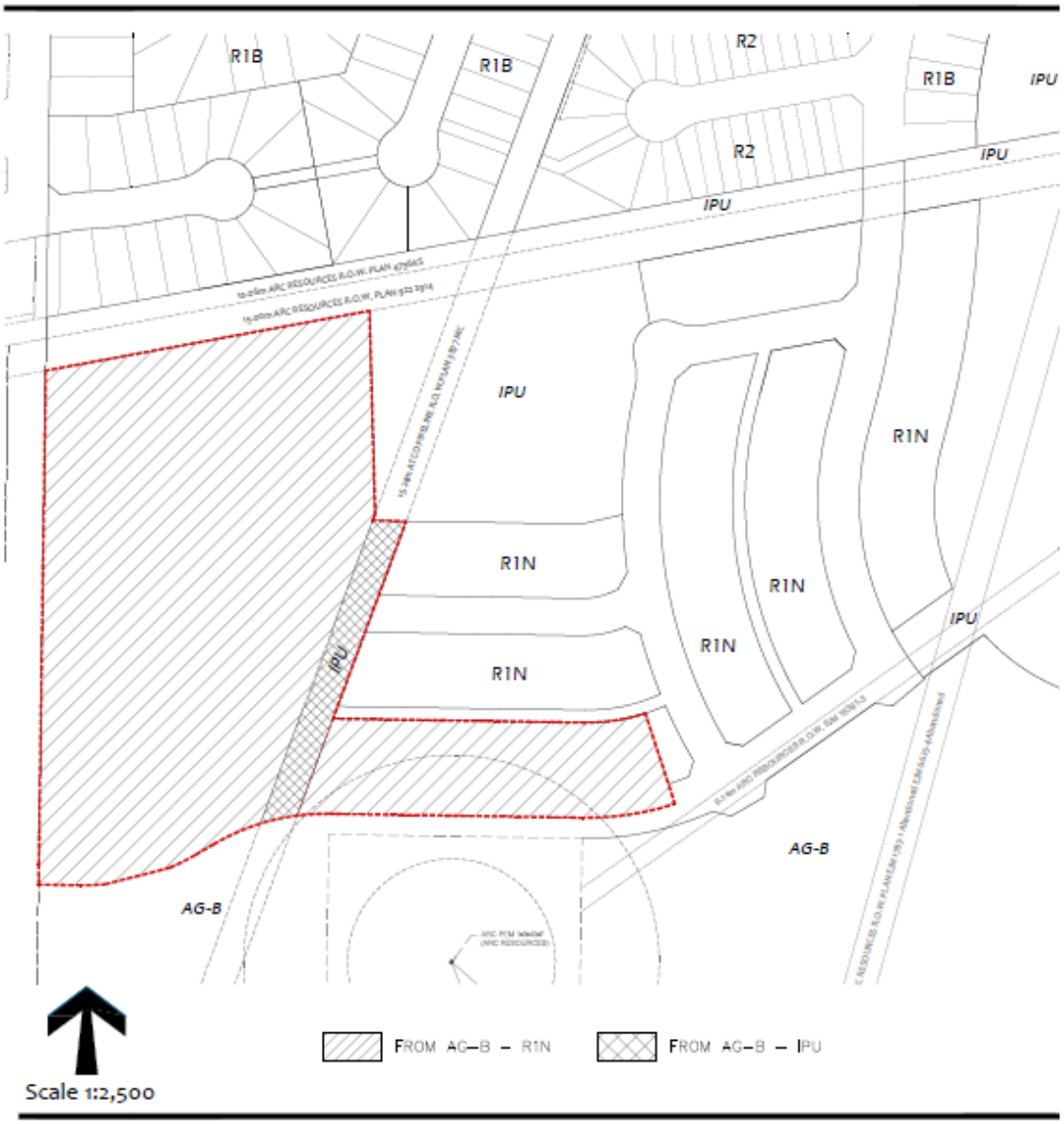
_____
TOWN MANAGER

READ A THIRD AND FINAL TIME THIS **_____ DAY** OF **_____, 2014**, A. D.

_____
MAYOR

_____
TOWN MANAGER

SCHEDULE "A"
(REZONING AREA)



MMM GROUP
#200, 10576 - 113 Street Edmonton, AB T5H 3H5

Rohit LAND DEVELOPMENT

THE ROHIT GROUP
MERAW ACRES
RESIDENTIAL DEVELOPMENT
STAGE 8 REZONING

SECTION:	8

AGENDA ITEM: 8.6.	**Rezoning Bylaw No. 2014/06/D Presented for 1st Reading Lot 8, Block 83, Plan 012 3488**
Department:	**Development & Planning**
Presented by: Support Staff:	**Councillor Bossert Chandra Dyck**

BACKGROUND:

The Town has received application to rezone the lands municipally described as 3720 – 50 Avenue from the existing R1E – Estate Residential District to R3 – Medium Density Residential District. Such rezoning would allow the existing residence to be demolished and three fourplexes (12 units) to be developed, as shown on the attached site plan.

The current Area Structure Plan indicates that these lands are designated for general residential development. However, the landowner has made application to amend the Area Structure Plan to allow this 1.2 acre parcel to be rezoned for a higher density residential development. The amendment of the ASP will be taking place simultaneously with the rezoning application.

If first reading is given, the developers will be required to host an open house to present their proposal to adjacent landowners and receive comments back.

Following the open house, advertising of a Public Hearing before Council, as required under the *Municipal Government Act,* will take place. As a part of the referral process, adjacent landowners with a 500 metre radius of the rezoning area will be provided notice of the Area Structure Plan amendment and rezoning application, and will be given the opportunity to provide their comments.

Rezoning Bylaw 2014/06/D is hereby presented to Council for first reading, pursuant to the decision made by Council earlier this morning regarding the Area Structure Plan Amending Bylaw 2014/05/D.

RECOMMENDATION:

I move that Council give first reading to the proposed Bylaw No. 2014/06/D.

-

DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2014/06/D

Amendment to Land Use Bylaw #2007/24/D (REZONING)

WHEREAS Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

AND WHEREAS the Council of the Town of Drayton Valley wishes to allow an amendment of the use of the parcel of land legally described Lot 8, Block 83, Plan 012 3488 and municipally described as 3720 – 50 Avenue;

NOW THEREFORE, pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby amends Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that the following land are reclassified as follows:

PLAN 012 3488
BLOCK 83
LOT 8
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: R1E – Estate Residential District

TO: R3 – Medium Density Residential District

as shown on the attached Schedule "A"

THAT Bylaw 2014/06/D may be referred to as the "Rezoning Bylaw".

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS **_____ DAY** OF **_____, 2014**, A. D.

_____
MAYOR

_____
TOWN MANAGER

PUBLIC HEARING HELD THIS **_____ DAY** OF **_____, 2014**, A. D.

READ A SECOND TIME THIS **_____ DAY** OF **_____, 2014**, A. D.

_____
MAYOR

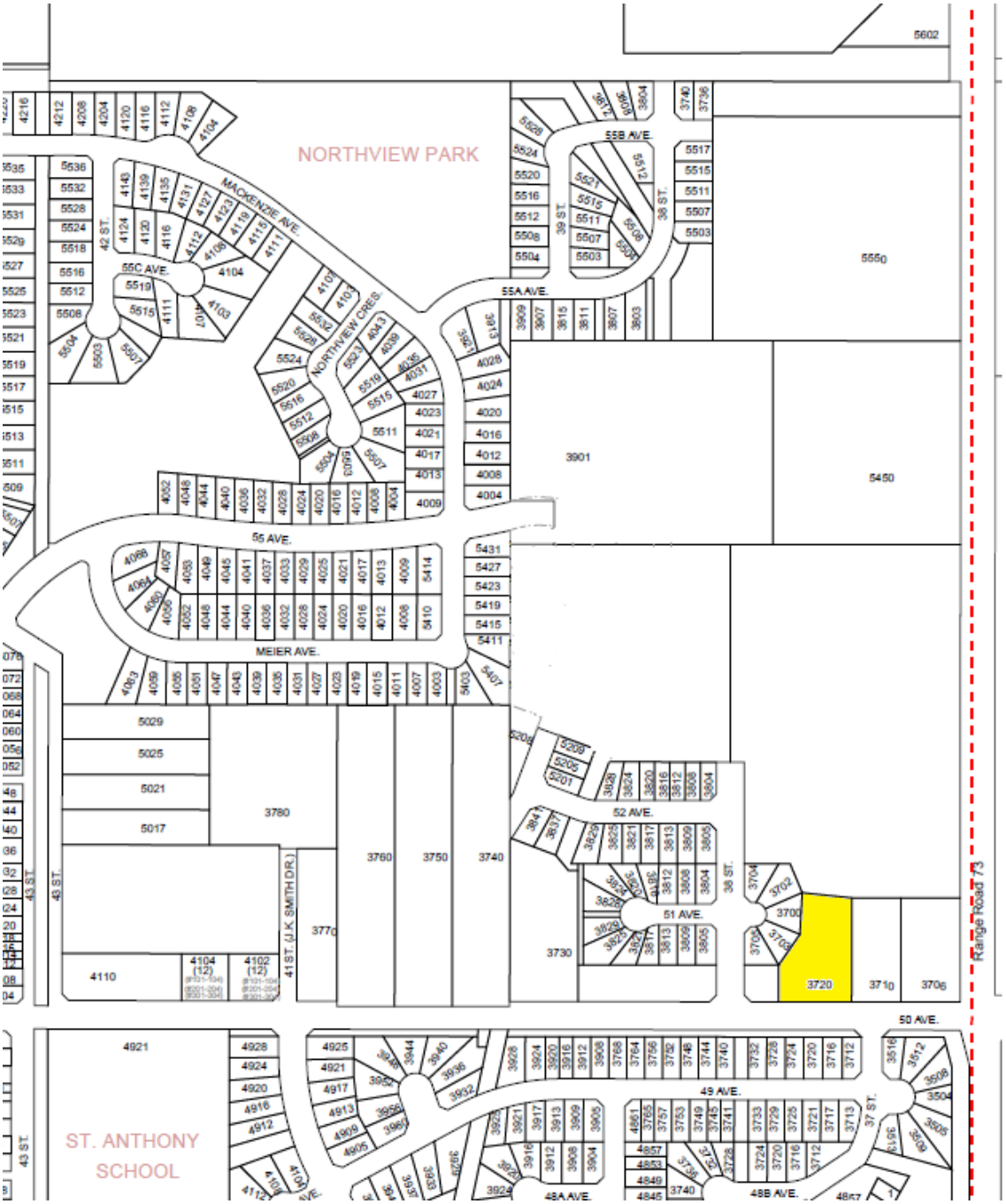
_____
TOWN MANAGER

READ A THIRD AND FINAL TIME THIS **_____ DAY** OF **_____, 2014**, A. D.

_____
MAYOR

_____
TOWN MANAGER

SCHEDULE "A"
(REZONING AREA)



SECTION	8

AGENDA ITEM: 8.7.	Beckett Road Extension Recommendation of Award
Department:	Engineering, Public Works and Utilities
Presented by:	Councillor Nadeau
Support Staff:	Sonya Wrigglesworth

BACKGROUND:

The Beckett Road Extension tender was advertised at the Drayton Valley Western Review, Town of Drayton Valley website, Edmonton Construction Association and Alberta Construction Association. The tender had closed on April 2, 2014. Three (3) bids were received. A list of the three bids is included.

With a bid of $752,074.64 plus GST, Parkway Enterprises Ltd. is the low and compliant bidder. Parkway Enterprises Ltd. has past experience with construction of roadways and municipal utility services within the Town of Drayton Valley. Parkway Enterprises Ltd. has the knowledge, expertise and resources to complete this project. MMM Group Ltd. recommends the award of the Beckett Road Extension (Contract A) be awarded to Parkway Enterprises Ltd.

A letter of recommendation of award from our consultant, MMM Group Ltd, is also included for Council`s review.

RECOMMENDATION:

I move that Council award the construction contract for the Beckett Road Extension to Parkway Enterprises Ltd. for the stipulated sum of $752,074.64 plus GST (subject to suitable grant funding).

MMM Group Limited
10576 - 113 Street, Unit 200
Edmonton, AB Canada T5H 3H5
t: 780.423.4123 | f: 780.426.0659

www.mmm.ca

April 09, 2014

File: 5313018-000

Town of Drayton Valley
5120 – 52 Street, Box 6837
Drayton Valley, AB T7A 1A1

Attention: Sonya Wrigglesworth,

Dear Sonya:

Re: Beckett Road Extension (Contract A) – Tender Analysis

Three tenders for the above noted project were received on Thursday, April 03, 2014, at the office of the Town of Drayton Valley. The submitted tenders were opened at 11:30 AM, in Town of Drayton Valley Office in presence of Sonya Wrigglesworth, Director of Engineering, Town of Drayton Valley, Chandra Dyck, Development and Planning Department, Town of Drayton Valley and Hitendra Patel of MMM. We have reviewed the sufficiency of tenders and have provided in the table below.

Tenderer	BID Form	Submitted on Time	Bid Bond	Consent of Surety	Certificate of Recognition*	Certificate of Insurance	Tender Price (Incl. G.S.T.)
Earthwise Contracting Ltd.	✓	✓	✓	✓	✓	✓	$1,230,952.21
Parkway Enterprises Ltd.	✓	✓	✓	✓	X	✓	$ 752,074.64
Willows Construction Ltd.	✓	X	X	X	X	X	$ 413,217.70

* Not specific request

The pre-tender cost estimate prepared by MMM Group was $ 761,500 including G.S.T.

We have reviewed the Tender forms and extended unit prices for mathematical accuracy and note the following:

- Earthwise Contracting Ltd. and Parkway Enterprises Ltd. have no mathematical errors.
- Willows Construction Ltd. submitted their tender at 11.05 AM which is later than deadline requirements of 11.00 AM on Thursday April 03, 2014 and has mathematical errors and incomplete bid form.

Based on our tender analysis, out of three tender documents received **Parkway Enterprises Ltd.** and **Earthwise Contracting Ltd.** submissions are compliant. **Parkway Enterprises Ltd.** is the lower of two bidders.

We have also checked past project references for the lowest bidder. **Parkway Enterprises Ltd.** has prior experience with the Town of Drayton Valley. Based on our review of the tenders and the past project references, we recommend that the Town of Drayton Valley award Beckett Road Extension (Contract A) work to **Parkway Enterprises Ltd.** on the basis of having submitted the lowest bona fide tender, in the amount of **$ 752,074.64 (incl. G.S.T)**.

If you have any questions or concerns regarding this tender analysis, please do not hesitate to contact John Kloster or Hitendra Patel from the MMM Edmonton office.

Sincerely,

MMM Group Limited

Prepared by:

HPatel

Hitendra Patel, C.E.T.
Senior Project Technologist

Attachment: Tender Analysis

2014-04-04 Beckett Road Extension Tender Analysis

SECTION:	8

AGENDA ITEM: 8.8.	**Rezoning Bylaw No. 2014/03/D Presented for 2nd and 3rd Reading Within SW16-49-7-W5M**
Department:	**Development & Planning**
Presented by:	**Councillor McClure**
Support Staff:	**Chandra Dyck**

BACKGROUND:

The Town has received application to rezone a parcel of land legally described as Lot 17C, Block 37, Plan 4539 TR and municipal described as 5076 – 43 Street. Proposed rezoning would change the land use from the current R2 – General Residential District to R3 – Medium Density Residential District. Such rezoning would allow the landowner to develop a triplex, whereas the current zoning allows for a duplex as the highest density of development.

A Public Hearing was held earlier this morning to allow residents to provide their comments regarding the proposed rezoning. Notice of the Public Hearing was advertised in the local newspaper, pursuant to the *Municipal Government Act* requirements, and was provided via mail-outs to adjacent landowners. Any and all comments received were provided to Council during the Public Hearing this morning.

Rezoning Bylaw 2014/03/D is hereby presented to Council for second and third readings.

RECOMMENDATION:

I move that Council give second reading to the proposed Bylaw No. 2014/03/D.

I move that Council give third and final reading to the proposed Bylaw No. 2014/03/D.

DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2014/03/D

Amendment to Land Use Bylaw #2007/24/D (REZONING)

WHEREAS Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

AND WHEREAS the Council of the Town of Drayton Valley wishes to allow an amendment of the use of a portion of the parcel of land legally described Lot 17C, Block 37, Plan 4539 TR;

NOW THEREFORE, pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby amends Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that the following land are reclassified as follows:

PLAN 4539 TR
BLOCK 37
LOT 17C
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: R2 –General Residential District

TO: R3 – Medium Density Residential District

as shown on the attached Schedule "A"

THAT Bylaw 2014/03/D may be referred to as the "Rezoning Bylaw".

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS _____ **DAY** OF _____**, 2014**, A. D.

_____
MAYOR

_____
TOWN MANAGER

PUBLIC HEARING HELD THIS _____ **DAY** OF _____**, 2014**, A. D.

READ A SECOND TIME THIS **_____ DAY** OF **_____, 2014**, A. D.

_____
MAYOR

_____
TOWN MANAGER

READ A THIRD AND FINAL TIME THIS **_____ DAY** OF **_____, 2014**, A. D.

_____
MAYOR

_____
TOWN MANAGER

SCHEDULE "A"
(REZONING AREA)

SECTION:	8

AGENDA ITEM: 8.9.	**Day of Mourning Flag Lowering**
Department:	**Administration**
Presented by:	**Councillor Wheeler**
Support Staff:	**Michelle Nickel**

BACKGROUND:

On April 28, 2014 people across Canada will recognize a Day of Mourning for all workers who have lost their lives or been injured or disabled at their place of work. In 2013, 188 workers in Alberta died as a result of workplace injury or illness. We will be putting up posters in our facilities from WCB in recognition of this day as our ultimate goal is to send all of our Town of Drayton Valley staff home safely at the end of each day.

MOTION:

I move that Council approve to lower the flag in front of the Civic Centre for the day in recognition of those who lost their lives to workplace incidents.

SECTION:	8

AGENDA ITEM: 8.10.	Appointment of Building QMP Manager
Department:	Administration
Presented by:	Councillor Long
Support Staff:	Nesen Naidoo

BACKGROUND:

Pursuant to the Safety Codes Council and Alberta Municipal Affair's accreditation of the Town of Drayton Valley in the discipline of Building Permitting, the Town must appoint a manager of the Uniform Quality Management Plan (QMP). The QMP establishes the scope, administration and uniform service delivery standards which must be followed by the Town and its contacted Safety Codes Officers in the administration of Building Permits.

Sheldon Fuson was previously appointed as the Building QMP Manager. With no current Director of Protective Services and the upcoming changes in the Planning and Development Department, Administration recommends that Chandra Dyck, Legislative Services Coordinator, be appointed to this role.

RECOMMENDATION:

I move that Council appoint Chandra Dyck as the Manager of the Uniform Quality Management Plan in respect to the Building Discipline.

SECTION:	8

AGENDA ITEM: 8.11.	**Policy # C-01-00** **Council Remuneration Policy**
Department:	**Treasury/Finance**
Presented by: **Support Staff:**	**Councillor Shular** **Manny Deol**

BACKGROUND:

The Remuneration Policy sets the parameters for Council's and Mayor's Compensation. Council has reviewed the Policy and changes have been made to include clauses for travel and subsistence, conferences and Councillor development, spouses and partners as well as expenditure tracking.

This policy shall be reviewed on or before January 31, 2015.

The Policy is now before Council for approval.

MOTION:

I move that Council adopt the revised Council Remuneration Policy C-01-00 as presented.

TOWN OF DRAYTON VALLEY

POLICY NO.:	**C-01-00**
SUBJECT:	Council Remuneration Policy
DEPARTMENT:	Treasury / Finance
APPROVED BY COUNCIL:	June 07, 2000 / Proposed amendment April 2014
REVISED:	May 12, 2004, January 12, 2011, August 21, 2013, April 2014

POLICY

The purpose of this policy is to set parameters for Council and Mayor Compensation. The fees listed below will also be adjusted annually based on the cost of living or the annual increase as determined through the Union negotiations, whichever is the lower amount.

For the purposes of this policy the following definitions will apply, as defined by the Oxford Dictionary:

- *Meeting (noun); a gathering at which there is a quorum of Council or of a Committee of Council, or attendance with a committee, organization or other entity whose operations are external to those of the Town of Drayton Valley to which a Councillor is appointed by Council as a representative or primary point of contact.*

- *Conference (noun); a structured gathering of people whose purpose is to examine, discuss and express opinion on matters of shared interest in relation to matters pertaining to municipal government.*

- *Councillor Development; training programs, courses, or seminars whose content is primarily intended for the edification of elected municipal officials, and which is determined by Council to be of particular relevance and benefit to a Councillor in their role as a municipal councillor.*

Members of Council will receive the following honorarium for meeting time served in accordance with the following schedule:

- Between 0 and 4 hours $150
- Between 4-8 hours $300
- More than 8 hours $325
- Mileage As per Town Mileage Resolution #209/05
- Mayor's Vehicle Allowance $300
- Councillors' Vehicle Allowance $100
- Mayor's monthly fixed honorarium $1,500/month
- Councillor's monthly fixed honorarium $850/month
- Monthly allowance for Internet Connection & printer paper $100 / month
  plus expenses for miscellaneous expenses, as per receipts submitted (actual cost)
- Mobile Communication Device $100 / month
- Expenses for meals & accommodation as per receipts submitted (actual cost and gratuity of 15%).

  - Breakfast $10.00
  - Lunch $15.00
  - Supper $25.00

- Accommodation expenses will be paid at actual cost, or an allowance of $35/day without receipt will be permitted
- Miscellaneous expenses
  - Taxi Fares – A non-receipted allowance of $6.00 per required trip is allowed without receipt. Costs over the allowance require a receipt.
  - Parking Fees – A non-receipted allowance of $6.00 per day is allowed if parking fees are required over and above other costs. Costs over the allowance require a receipt.
  - Out of Country – Allowances necessitated by out of country travel will be established as approved by Council for items such as exchange rate losses and travelers cheques.
  - Car Rental – At cost.
  - Alcohol is not an eligible expense for reimbursement except for reasonable entertainment/ hosting costs, e.g. meals/beverages for guest(s)

Members of Town Council shall be entitled to claim honorarium and reimbursement for travel and reasonable expenses for attendance at:

- Meetings of Council

- Committee Meetings
- Functions approved by special resolution or consensus of Council
- Functions approved in advance by the consensus of Council, such as:
  - attendance resulting from appointment to external committees or organizations
  - attendance at municipal related functions where Town representation is expected
  - attendance at workshops, conferences and other external functions
  - Conferences and Councillor Development Courses (see sections below)

Travel & Subsistence /Conferences and Councillor Development

1. There exists a continuing requirement for Councillors to attend conferences and conventions as part of their Councillor development.

2. A separate financial account entitled Council development expense is established to provide the necessary funding for Councillors to attend events such as:
   a) The Federation of Canadian Municipalities (FCM) Annual Convention, and

   b) The Alberta Urban Municipalities Association (AUMA) Annual Convention, and

   c) Other educational or Councillor development conferences, conventions and seminars.

3. All travel is subject to prior discussion from Council.

4. Council shall review attendance at the FCM Convention and the AUMA Convention on an annual basis.

5. Councillors are not limited in the number of educational or Councillor development activities they may attend, however the total costs of attendance claimed may not exceed the total monies provided in the budget.

6. Costs incurred when traveling to conferences, conventions and other training sessions, as well as meeting with representatives of other governments at locations beyond Town boundaries (including transportation, meals, hotels, communication and other costs) will be reimbursed at the actual rate of the expense or in accordance with the Town Policy. Reasonable entertainment and hosting costs, e.g. meals/beverages for guests will be acceptable.

7. Councillors using their personal automobile for out of town business shall be compensated in accordance with the Town Policy.

8. Council's monthly honorarium will cover all travel within the municipality.

9. Members of Council will not be reimbursed for attending a political party function or fundraiser.

10. All Council will be provided with a Council remuneration report on a quarterly basis.

11. The Mayor's attendance at conferences and related travel shall fall within the parameters set out in the Council budget.

Spouses/Partners

1. If a spouse/partner accompanies a member of Council to an out of town conference/convention, all expenses of the spouse/partner for travel and registration are considered a personal expense.

2. When a member of Council is invited to a social or fund-raising function in an official capacity, and a spouse/partner is invited to accompany the member of Council, the ticket for the spouse/partner may be paid from the Council budget.

Expense Tracking

In order that Council may track expenditures, Councillor expenses shall be subject to approval by the Mayor, and/or Deputy Mayor, in the Mayor's absence. Mayor's expenses shall be approved by the Deputy Mayor, or Council, in the Deputy Mayor's absence. Any changes to submitted expense claims shall be communicated to the affected Councillor.

Administration of Claims

a) It is the responsibility of the Council and Committee Chairs to, within reason, coordinate and organize meetings that will maintain the honoraria claims at the lowest amount possible.

b) Claims will normally be processed on a monthly basis. All claims must provide sufficient detail to identify the nature of each item claimed.

c) All claims by Council members for honoraria and expense reimbursement must be signed by the Council Member.

d) Board and Committee Members who have been appointed by Council to serve on a Town Committee or Board are eligible to claim honoraria and expense reimbursement. All claims must be approved by the Mayor, or Deputy Mayor, in the Mayor's absence.

Policy Review

Council shall review this policy on or before January 31, 2015.

_____
Mayor

_____
Town Manager

SECTION:	8

AGENDA ITEM: 8.12.	**Physician Recruitment and Retention Committee Request for Use of Town-contributed Funds**
Department:	**Administration**
Presented by: **Support Staff:**	**Councillor Bossert** **Manny Deol**

BACKGROUND:

At the regular Council meeting of March 12, 2014, representatives of the Pembina Physician Recruitment & Retention Committee, Keith Warren and Pat Jeffery, made a presentation to Council. Part of that presentation included a request that Council grant authorization to the Committee to use the contribution provided by the Town as the committee sees fit. The funds were originally provided by the Town for the purpose of advertising, however, the Committee feels that additional good can be achieved by directing these funds for other recruitment and retention purposes.

RECOMMENDATION:

I move that Council approve the use of Town contributions to the Pembina Physician Recruitment and Retention Committee as the Committee deems appropriate to achieve its mandate.

SECTION:	8

AGENDA ITEM: 8.13.	**Town of Drayton Valley 2014 Interim Operating & Capital Budget - Approval**
Department:	**Treasury**
Presented by:	**Councillor Nadeau**
Support Staff:	**Clayton Seely**

BACKGROUND:

The Council Management Committee has recommended approval of the 2014 Interim Operating & Capital Budget for the Town of Drayton Valley as presented on April 16, 2014.

Council is being asked to approve the 2014 Interim Operating & Capital Budget for the Town of Drayton Valley.

For Council's review and consideration.

RECOMMENDATION:

I move that council approve the 2014 Interim Operating & Capital Budget as presented for the Town of Drayton Valley with:

Operating revenues	15,160,194
Taxes (net of school & senior requisitions)	9,896,640
Total revenues	25,056,835
Operating expenditures	22,411,343
Debt repayment	912,883
Transfers to reserves	1,732,609
Total expenditures	25,056,835
Capital expenditures and financing	37,333,968

Town of Drayton Valley

OPERATIONS SUMMARY

	2%		6%	5%
	4%		4%	4%
	6%		10%	9%
	2014 Proposed Budget		2015 Proposed Budget	2016 Proposed Budget
			For info only	For info only
GENERAL OPERATING				
Total Tax Revenues	(13,649,056)		(15,013,962)	(16,365,218)
Total Other Revenues	(1,558,000)		(1,619,080)	(1,683,825)
Total Expenditures	3,752,416		3,977,561	4,216,214
NET	(11,454,640)		(12,655,481)	(13,832,829)
GENERAL ADMINISTRATION				
Revenues				
Council and other Administrative	0		0	0
General Administration	(131,000)		(134,930)	(138,978)
Expenditures				
Council and other Administrative	482,322		490,481	498,788
General Administration	1,569,909		1,096,946	1,116,211
NET	1,921,231		1,452,497	1,476,021
PROTECTIVE SERVICES				
Revenues				
Police	(508,781)		(523,045)	(537,716)
Fire	(555,866)		(566,257)	(576,852)
Disaster and Emergency	0		0	0
Ambulance	0		0	0
Bylaws Enforcement	(2,758)		(2,841)	(2,926)
Expenditures				
Police	1,634,236		1,666,850	1,700,116
Fire	1,084,079		1,103,866	1,124,030
Disaster and Emergency	25,883		26,302	26,728
Ambulance	0		0	0
Bylaws Enforcement	243,882		246,868	249,896
NET	1,920,674		1,951,743	1,983,274
TRANSPORTATION				
Revenues				
Common and Equipment Pool	(25,000)		(25,750)	(26,523)
Roads, Streets, Walks, Lighting	(526,223)		(526,823)	(527,441)
Airport	(50,005)		(50,988)	(51,991)
Storm Sewers and Drainage	0		0	0
Expenditures				
Common and Equipment Pool	768,041		779,772	791,698
Roads, Streets, Walks, Lighting	2,774,405		2,842,672	2,941,248
Airport	101,039		102,985	104,970
Storm Sewers and Drainage	277,932		283,411	288,999
NET	3,320,189		3,405,279	3,520,961
UTILITIES				
Revenues				
Water Supply & Distribution	(3,139,364)		(3,233,545)	(3,330,552)
Waste Water Treatment and Disposal	(2,006,530)		(2,066,726)	(2,128,728)
Waste Management	(1,965,000)		(2,023,950)	(2,084,669)
Expenditures				
Water Supply & Distribution	1,763,438		1,951,823	2,096,777
Waste Water Treatment and Disposal	1,121,619		1,135,481	1,209,507
Waste Management	2,132,635		2,170,951	2,209,991
NET	(2,093,202)		(2,065,966)	(2,027,673)

	2014 Proposed Budget		2015 Proposed Budget	2016 Proposed Budget
PUBLIC HEALTH & WELFARE				
Revenues				
Family school liason	0		0	0
Family and Community Support	(441,082)		(441,082)	(441,082)
Community Services	0		0	0
ECDC	(1,308,519)		(1,220,450)	(1,244,859)
Affordable housing	(145,447)		(149,811)	(154,305)
Cemeteries and Crematoriums	(35,086)		(36,139)	(37,223)
Expenditures				
Family school liason	14,136		14,419	14,708
Family and Community Support	477,851		477,851	477,851
Community Services	235,050		237,706	240,380
ECDC	1,376,586		1,401,061	1,425,960
Affordable housing	102,158		101,441	100,666
Cemeteries and Crematoriums	51,238		52,099	52,976
NET	326,885		437,098	435,073
PLANNING & DEVELOPMENT				
Revenues				
Land Use Planning, Zoning and Development	(190,000)		(195,700)	(201,571)
Tourism and Community Services	0		0	0
Muni 2000 Sponsorship Program	0		0	0
Subdivision Land and Development	0		0	0
Economic Development	0		0	0
Sustainability	(106,090)		(108,212)	(110,376)
Town promotion	0		0	0
Expenditures				
Land Use Planning, Zoning and Development	449,597		456,781	464,091
Tourism and Community Services	100,000		102,000	104,040
Muni 2000 Sponsorship Program	0		0	0
Subdivision Land and Development	47,890		44,982	41,984
Economic Development	341,982		346,000	350,070
Sustainability	21,871		22,206	22,547
Town promotion	154,685		157,382	160,129
NET	819,935		825,439	830,915
PARKS and RECREATION				
Revenues				
Omniplex - Parks and Recreation	(1,308,701)		(1,338,049)	(1,368,179)
MacKenzie Conference Centre	(348,909)		(356,898)	(365,102)
Park Valley Pool-Parks and Recreation	(577,108)		(588,999)	(601,193)
Parks & RV - Parks and Recreation	(230,723)		(237,645)	(244,774)
Expenditures				
Omniplex - Parks and Recreation	1,902,990		1,938,335	1,974,360
MacKenzie Conference Centre	528,737		533,789	538,848
Park Valley Pool-Parks and Recreation	886,579		1,015,038	922,223
Parks & RV - Parks and Recreation	748,689		701,557	714,673
NET	1,601,553		1,667,127	1,570,856
CULTURE				
Total Revenues	0		0	0
Total Expenditures	385,794		390,079	394,377
NET	385,794		390,079	394,377
OTHER				
Total Revenues	0		0	0
Total Expenditures	606,090		618,212	630,576
NET	606,090		618,212	630,576
	(2,645,492)		(3,973,972)	(5,018,449)
			(1,328,480)	(1,044,477)
			50%	26%
Total Revenues	(25,056,835)		(26,483,321)	(28,007,869)
Total Expenditures	22,411,343		22,509,349	22,989,419
	(2,645,492)		(3,973,972)	(5,018,449)
Debenture Repayment (current and new)	912,883		967,787	1,138,989
Net budget after debt	(1,732,609)		(3,006,185)	(3,879,461)

Town of Drayton Valley

Capital Projects

**note year 2100 denotes the last years passed budget

grant funding unconfirmed

2013 Budgeted Items are noted as 2100

was CC on interim

Inflation Factor 2014-2023 2%

Priority 1 = Necessity, 0 = Council Consideration 0

Project Number		Project Name	Total Cost	Capital Fund	Other Town Reserves	Operating Fund	Town Debenture 10yr	Town Debenture 25yr	Donations	Developer Funds	Brazeau Funding	Grant Funding	Year		NOTES			Priority
118	Admin	Contingency allowance	50,000	50,000	-							-	2014	-		2014		1
206	Admin	BIO mile subdivision land and development	1,610,638		-	1,610,638						-	2014	-				1
188	Common Ser	Snow dump site	288,613	288,613	-	-						-	2014	-				1
71	Community S	Early Childhood Development Centre - DEBENTURE	72,022	72,022	-							-	2014	-	debenture surplus			1
216	Community S	Eleanor pickup center renovations	290,628		-				290,628			-	2014	-				1
229	Fire	Dispatch radio system	300,000	150,000	-						150,000	-	2014	-				1
154	Landfill	Facility upgrades & scale house	85,000	85,000	-							-	2014	-				1
222	Recreation	Ball/Soccer Pitches - new & upgrades	55,316	55,316	-							-	2014	-				1
33	Roads	50 St south wide & service roads (Debenture LI)	41,687	41,687	-							-	2014	-	debenture surplus			1
117	Roads	47St Extension to Madsen Ave (Debenture LI)	13,483	13,483	-							-	2014	-	debenture surplus			1
123	Roads	50th Street (South of 34 Ave) Service Road (Debentu	42,993	42,993	-							-	2014	-	debenture surplus			1
239	Roads	50th Street South	1,180,000		-							1,180,000	2014	-	MSI			1
68	Sewer	North Trunk Upgrade	300,000	300,000	-							-	2014	-				1
63	Water	Water Distr Sys - Install PRV Stns (NE)	600,000		-							600,000	2014	-	NDCC			1
234	Recreation	Rotary park washroom	160,000	160,000	-							-	2014	-				1
243	Admin	Off site levies study	50,000		-	50,000						-	2014	-				1
9	Common Ser	Common services mobile equipment	400,000		-	400,000						-	2014	-				1
165	Community S	Cemetary land	40,000		-	40,000						-	2014	-	study first	2014		1
216	Community S	Eleanor pickup center renovations	200,000		-	200,000						-	2014	-		2014		1
267	Community S	Housing in general	5,000,000		100,000	-			4,900,000			-	2014	-	Put as "donations" for now,	2014		1
271	Community S	Museum business plan	40,000		-	20,000					20,000	-	2014	-	business plan	2014		1
180	Fire	Air compressor - station 3	50,000		-	25,000					25,000	-	2014	-		2014		1
217	Fire	Fire training facility ($2mm)	400,000		-	200,000					200,000	-	2014	-	Total est cost of $2.5mm, la	2014		1
260	Fire	Enclosed trailer	18,000		-	9,000					9,000	-	2014	-		2014		1
153	Landfill	Closure/post-closure care costs	45,000		45,000							-	2014	-	LF closure reserve			1
155	Landfill	Landfill airspace (cell construction)	300,000		300,000							-	2014	-	LF airspace reserve			1
270	Library	Library Capital - RFID, Security Privacy Self Checkou	40,000		-	40,000						-	2014	-	total cost of $80k, this is tow	2014		1
183	Recreation	Outdoor rink	294,000	(6,000)	-	100,000			200,000			-	2014	-	donations in place first	2014		1
222	Recreation	Ball/Soccer Pitches - new & upgrades	100,000		-	100,000						-	2014	-		2014		1
265	Recreation	HW re-urbanization	320,000		-	320,000					-	-	2014	-	$170k to school board for fe	2014		1
269	Recreation	Downtown park	150,000		-	150,000					-	-	2014	-		2014		1
31	Roads	Sidewalk and walkway replacement program	50,000		-	50,000						-	2014	-				1
93	Roads	Brougham Drive (Debenture LI)	700,000	-	-		700,000					-	2014	-	Local improvement			1
177	Roads	43 Avenue	450,000		-							450,000	2014	-	MSI			1
239	Roads	50th Street South	1,000,000		-							1,000,000	2014	-	MSI - Ph 1	2014		1
239	Roads	50th Street South	820,000		-							820,000	2014	-	MSI			1
244	Roads	62nd Street Phase 1 - 50th Ave signals	600,000		-						300,000	300,000	2014	-	MSI	2014		1
254	Roads	26th Avenue	2,000,000		-							2,000,000	2014	-	MSI - Ph1 Ring rd to 50th S	2014		1
266	Roads	Beckett Road	600,000		-	-					-	600,000	2014	-	MSI	2014		1
268	Roads	Coulee Road address erosion concerns	100,000		-							100,000	2014	-	MSI	2014		1
245	Sewer	Sanitary master plan	100,000		-						50,000	50,000	2014	-	MSI operating			1
246	Storm	Drainage master plan	100,000		-						50,000	50,000	2014	-	MSI operating			1
57	Water	Water Plant Upgrade & Expansion - phase 1	18,076,588	806,656	362,491			4,100,000				12,807,441	2014	-	AMWWP 75%			1
57	Water	Water Plant Upgrade & Expansion - phase 1	-		-	-		(1,425,000)			1,425,000	-	2014	-	Possible regional funding on WTP			1
247	Water	Water Master Plan	100,000		-						50,000	50,000	2014	-	MSI operating			1
248	Water	Inflow and infiltration study	100,000		-	50,000					50,000	-	2014	-				1
2014		Summary of Capital Projects	37,333,968	2,059,770	807,491	3,364,638	700,000	2,675,000	5,390,628	-	2,329,000	20,007,441		-				

SECTION:	8

AGENDA ITEM: 8.14.	**Mill Rate Bylaw 2014/08/F**
Department:	**Treasury**
Presented by:	**Councillor McClure**
Support Staff:	**Clayton Seely**

BACKGROUND:

Mill Rate Bylaw 2014/08/F is being presented for first, second and third reading at today's Council meeting. The adoption of this mill rate supports the tax levy requirements of the 2014 operating and capital budgets presented and approved by Council earlier at today's meeting. Council is being asked to approve the Mill Rate Bylaw as presented.

To facilitate the tax notices going out in a timely fashion, Council is being asked to give all three readings to the Mill Rate Bylaw today.

For review and consideration by Council.

MOTION:

I move that Council give first reading to Mill Rate Bylaw 2014/08/F.

I move that Council give second reading to Mill Rate Bylaw 2014/08/F.

I move that Council consider giving third and final reading to Mill Rate Bylaw 2014/08/F.

I move that Council give third and final reading to Mill Rate Bylaw 2014/08/F.

TOWN OF DRAYTON VALLEY
BYLAW NO: 2014/08/F

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF DRAYTON VALLEY FOR THE 2014 TAXATION YEAR.

WHEREAS, the Town of Drayton Valley has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 23, 2014; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Drayton Valley for 2014 total $62,390,803 (excluding amortization); and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at $48,741,222, and the balance of $13,649,581 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential / Farmland	$ 1,686,961.52
Non-Residential	1,509,547.33
Machinery & Equipment (M&E)	-
St. Thomas Aquinas RCS	
Residential / Farmland	141,216.69
Non-Residential	89,576.45
Brazeau Seniors' Foundation	326,347.00
Total Under levies (Over levies)	(1,233.29)
Grand Total - Requisitions	$ 3,752,415.70

WHEREAS, the Council of the Town of Drayton Valley is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all taxable property in the Town of Drayton Valley as shown on the assessment roll is:

	Assessment
Residential & Farmland	$ 730,443,440
Annexed 2002 Residential & Farmland	18,252,580
Annexed Residential & Farmland	16,720,070
Non-Residential	393,351,830
Annexed Non-Residential	73,493,250
Machinery & Equipment	23,896,960
Annexed Machinery & Equipment	9,226,910
Generation- Linear	12,322,460
	$ 1,277,707,500

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Town of Drayton Valley, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Drayton Valley:

2. Annexation requirement by Order In Council 476/2011, Appendix C 2 'For taxation purposes in 2012 and subsequent years up to and including 2062, the annexed land and the assessable improvements to it
(a) must be assessed by the Town of Drayton Valley on the same basis as if they had remained in Brazeau County, and
(b) must be taxed by the Town of Drayton Valley in respect of each assessment class that applies to the annexed land and the assessable improvements to it using the tax rate established by Brazeau County or by The Town of Drayton Valley, whichever is lower.'

Brazeau County Bylaw No. 831-14	Residential	Non-Residential
General Municipal	2.8600	9.0460
ASFF & St. Thomas Aquinas	2.3840	3.3840
Brazeau Seniors Foundation	0.2520	0.2520
Brazeau County Mill Rate Total	5.4960	12.6820

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential & Farmland	$ 3,627,929.62	$ 689,812,260	5.2593
Annexed 2002 Residential & Farmland	76,151.22	$ 18,252,580	4.1721
Annexed Residential & Farmland	47,749.66	16,720,070	2.8558
Multi-Residential	362,685.85	37,051,750	9.7886
Non-Residential	4,721,539.05	405,674,290	11.6387
Annexed Non-Residential	664,513.41	73,493,250	9.0418
Machinery & Equipment	278,130.59	23,896,960	11.6387
Annexed Machinery & Equipment	83,428.14	9,226,910	9.0418
Seniors' Housing	35,037.71	3,579,430	9.7886
Total	$ 9,897,165.26	$ 1,277,707,500	
A.S.F.F.			
Residential & Farmland	$ 1,617,337.79	$ 673,315,525	2.4021
Annexed Residential & Farmland	70,698.77	29,655,525	2.3840
Non-Residential	1,280,003.84	373,515,449	3.4269
Annexed Non-Residential	227,225.31	67,146,960	3.3840
Machinery & Equipment	0.00	33,123,870	0.0
Total	$ 3,195,265.71	$ 1,176,757,329	
St. Thomas Aquinas RCS			
Residential & Farmland	$ 128,626.16	53,548,485	2.4021
Annexed Residential & Farmland	12,676.03	5,317,125	2.38400
Non-Residential	67,977.49	19,836,381	3.4269
Annexed Non-Residential	21,475.85	6,346,290	3.3840
Total	$ 230,755.52	$ 85,048,281	
Brazeau Seniors' Foundation			
Residential & Farmland	$ 195,160.34	$ 761,836,660	0.2562
Non-Residential	122,748.76	479,167,540	0.2562
Machinery & Equipment	8,485.37	33,123,870	0.2562
	$ 326,394.47	$ 1,274,128,070	

Grand Total - Tax Rates

Residential & Farmland	7.9175
Annexed 2002 Residential & Farmland	6.8303
Annexed Residential & Farmland	5.4960
Multi-Residential	12.4469
Non-Residential	15.3218
Annexed Non-Residential	12.6820
Machinery & Equipment	11.8949
Annexed Machinery & Equipment	9.2980
Seniors' Housing	9.7886

3. That this bylaw shall take effect on the date of the third and final reading.

Read a first time this _____ day of _____, 20__.

Read a second time this _____ day of _____, 20__.

Read a third time and passed this _____day of _____, 20__.

Town of Drayton Valley

_____
Mayor

_____
Town Manager

SECTION	8

AGENDA ITEM: 8.15.	Lightstream Contribution Agreement
Department:	Community Services
Presented by:	Councillor Wheeler
Support Staff:	Annette Driessen, Director of Community Services

BACKGROUND:

Lightstream Resources Ltd. has verbally announced a contribution of $300,000 to be dedicated to a new aquatic facility. To officially recognize the transaction, Town Administration has prepared a contribution agreement between the Town and Lightstream Resources. The contribution agreement specifies the Town as the signing authority for the project, recognizing its current role as the coordinating entity. The agreement permits any adjustment to the coordinating role.

The Contribution Agreement has been reviewed by the Town of Drayton Valley's legal counsel and minor changes were made as recommended. Lightstream Resources has also received the draft and has presented no concerns with the document.

The President and CEO of Lightstream Resources, Mr. John D. Wright, will be present at the April 29th Community Investment Plan Reception to present the contribution to the community.

RECOMMENDATION:

I move that Council approve the Contribution Agreement between the Town of Drayton Valley and Lightstream Resources Ltd.

SECTION:	8

AGENDA ITEM: 8.16.	Brazeau County Proposal Regarding EPAC
Department:	Administration
Presented by:	Councillor Long
Support Staff:	Manny Deol

BACKGROUND:

On April 17, 2014 the attached letter was received by the Town of Drayton Valley from Brazeau County. The contents of this letter indicate that the County is seeking to become a joint owner of the Eleanor Pickup Performing Arts Centre, which would include financial support to match that which the Town has invested to date.

It is the proposal of Brazeau County that our Chief Administrative Officers work together to prepare an agreement setting out the terms and conditions of the co-ownership of the facility and lands.

RECOMMENDATION:

I move that Council direct Administration to prepare an agreement, in cooperation with Brazeau County Administration, for the co-ownership of the Eleanor Pickup Arts Centre building and lands.

Brazeau County

7401 Twp Road 494, P.O. Box 77, Drayton Valley, Alberta T7A-1R1
PHONE: (780) 542-7777 - FAX: (780) 542-7770
www.brazeau.ab.ca

April 17, 2014

Glenn McLean, Mayor
Town of Drayton Valley
Box 6837
5120 – 52nd Street
Drayton Valley, AB T7A 1A1

Dear Mayor McLean:

Reference: **Eleanor Pickup Arts Centre Co-Ownership Agreement**

In the spirit of co-operation, along with the governing principles of the Inter-Municipal Cooperation Agreement (IMCA), Brazeau County Council made a resolution at the April 15, 2014 Council meeting that supported entering into a 50/50 joint ownership agreement with the Town of Drayton Valley as it relates to the Eleanor Pickup Arts Centre (EPAC). Specifically, co-ownership is defined by committing approximately $800K, to match the current amount invested by the Town as well as Brazeau County being listed on the land title.

Brazeau County Council requests approval by the Town of Drayton Valley Council to co-own the EPAC and further to that, wishes to have our respective Chief Administrative Officers' draft an agreement, outlining all the terms and conditions of co-owning the Arts Centre and Lands.

In closing, we are excited for the opportunities this opens up for our arts and culture community, along with our visitors and welcome another working partnership with you and your Council. Please feel free to contact the undersigned at your earliest convenience if you require further clarity.

Thank you,

Pat Vos,
Reeve, Brazeau County

WC/as

9.0	Information Items	Pages 76-94
9.1.	Brazeau Seniors Foundation Minutes February 2014	77-83
9.2.	RCMP Policing Report March 2014	84-88
9.3.	Fire Services Report March 2014	89-90
9.4.	Change of Subdivision Design	91-94

Brazeau
Seniors Foundation

5208 – 47 Ave Drayton Valley, AB T7A 1N7
Phone: (780) 542 – 2712
Fax: (780) 542 – 2765
E-mail: bsf@telusplanet.net

MEETING OF THE BOARD OF DIRECTORS
Shangri-La Lodge, Drayton Valley
February 3, 2014
2:00 pm

ATTENDANCE:

Directors Present:

Jeannette Vatter, Chairperson	Member at Large – Drayton Valley
Dean Shular, Vice-Chairperson	Town of Drayton Valley
Marc Gressler	Brazeau County
Francine Fairfield	Member at Large – Brazeau County
Janet Young	Village of Breton

Directors Absent:

Administration Present:

Stella Keller	Chief Administrative Officer
Cindy Trudgian	Administrative Assistant

1.0 CALL TO ORDER

J. Vatter called the meeting to order at 2:00 pm.

2.0 AGENDA

2.1 ADDITIONS TO THE AGENDA

7.2 Almond Tree Life Centre

2.2 APPROVAL OF AGENDA

Resolution #14-02-01: Moved by J. Young to approve the agenda with additions.

Motion ...Carried Unanimously

3.0 APPROVAL OF MINUTES

3.1 MINUTES FROM THE NOVEMBER 29, 2013 ORGANIZATIONAL BOARD MEETING

Resolution #14-02-02: Moved by F. Fairfield to approve the minutes of the November 29, 2013 Board Meeting with correction of dates.

Motion ...Carried Unanimously

3.2 BUSIINESS RISING OUT OF THE MINUTES

3.2.1 Royal Bank Extension of Service Agreement

Resolution #14-02-03: Moved by F. Fairfield to approve the service agreement with the Royal Bank to the end of December 2015.

Motion ...Carried Unanimously

4.0 FINANCIAL

4.1 FINANCIAL REPORTS - Foundation

4.1.1 Foundation Payable Disbursements for November, December 2013 and January 2014.

Resolution #14-02-04: Moved by F. Fairfield to accept the Payable Disbursements as information.

Motion ...Carried Unanimously

4.1.1.1 Visa Payable for November and December 2013

Defer to next meeting

4.1.2 Financial Balance Sheet as of December 31, 2013

Resolution #14-02-05: Moved by D. Shular to accept the Balance Sheet as information.

Motion ...Carried Unanimously

4.1.3 Financial Statements to December 31, 2013

4.1.3.1 Central Services/Lodge

Resolution #14-02-06: Moved by M. Gressler to accept the Central Services/Lodge Financial Statements as information.

4.1.3.2 Provincial Housing Units

Resolution #14-02-07: Moved by F. Fairfield to accept the Provincial Housing Units Financial Statements as information.

Motion ...Carried Unanimously

4.2 FINANCIAL REPORTS – Urban Housing

4.2.1 Urban Housing Payable Disbursements for November and December 2013

4.2.2 Urban Housing Balance Sheet as of December 31, 2013

4.2.3 Urban Housing Financial Statements to December 31, 2013

Resolution #14-02-08: Moved by J. Young to accept the Urban Housing Payable Disbursements, Balance Sheet and the Financial Statements as information.

Motion ...Carried Unanimously

4.3 BOARD MEMBER EXPENSE

4.3.1 Board Member Expense for November and December 2013 and January 2014.

Resolution #14-02-09: Moved by D. Shular to approve the Board Member Expenses in the amount of $1575.96.

Motion ...Carried Unanimously

4.4 2014 BUDGET PROPOSALS

4.4.1 Central Services/Shangri-La Lodge

Locker fee is to be waived

Holidays meals – if they have more than four guest the fee will be increased to $25.00 each

Resolution #14-02-10: Moved by D. Shular to go in-private at 3:57 pm.

Motion ...Carried Unanimously

Resolution #14-02-11: Moved by J. Young to come out of private at 4:12 pm.

Motion ...Carried Unanimously

Resolution #14-02-12: Moved by D. Shular to approve the 2014 Central Services/ Shangri-La Lodge Budget submission as presented.

Motion ...Carried Unanimously

Resolution #14-02-13: Moved by M. Gressler to approve a Communication Allowance for the Maintenance Coordinator of $100.00 a month.

Motion ...Carried Unanimously

4.4.2 Provincial Housing Budget Submission

Resolution #14-02-14: Moved by D. Shular to accept the Provincial Housing Budget Submission as information.

Motion ...Carried Unanimously

4.4.3 Urban Housing Budget

Resolution #14-02-15: Moved by F. Fairfield to approve the Urban Housing Budget as presented.

Motion ...Carried Unanimously

Resolution #14-02-16: Moved by J. Young to accept the Three year Capital Improvement Plan as information.

Motion ...Carried Unanimously

5.0 OLD BUSINESS

None at this time

6.0 REPORTS

6.1 OPERATIONS REPORT

6.1.1 Operations Report

Operations Report was verbally reviewed by S. Keller.

Highlights of the Operation Report:

CENTRAL SERVICES

- January we utilized the Account Medic Services – L. Watson to assist with the transfer and changes with the New Chart of Accounts.
- There is an odour in one of the Lodge office's, which seems to come and go... however, there has been a complaint of 'possible mold' causing personal injury/sickness. Visual checks for signs of mold have been done-finding none. We have made arrangements for an air quality control test to be done in the near future.

SHANGRI-LA LODGE OPERATION

- The November Norovirus Outbreak was declared over and the Lodge was completely transformed into its regular 'Christmas' Décor. As per usual the Christmas Party was well attended and a very successful event. Residents really enjoy this event – they are very proud of their home.
- The Commercial Washer has arrived and been installed. Cost was 5,000.00 approximately installed.
- The Commercial Steamer has arrived, but has not been installed todate. Cost was approximately 6,300.00.
- The Lodge has had several leaks in our roof. One major concern is over the fire panel. The other major concern besides the 'flat roof' is on the East End - resident room windows have seen a fair amount of leaking during the 'thaw' we had. It appears that there is not enough circulation and venting, which is causing problems. We have budged to remedy this problem.

HOUSING PROGRAMS

- In November the elevator at the Lezure Lea failed. Thyssen Krupp ordered three parts in, believing one part would be the fix. Parts were received and did not work. The Elevator was down for approximately 2.5 months. Investigation has found that Elevators installed in the 80's have slowly become obsolete, that is, they are difficult to find parts and lengthy failures are imminent. Other Management Bodies are slating them for replacement. We have three elevators that would be on the list to be replaced. Two are Provincial responsibility and have been included in the three year plan requested from the Province.
- Window Installations for Lezure Lea have been completed and Spruce View Court is slated to begin soon, weather permitting.

Resolution #14-02-17: Moved by M. Gressler to accept the Operations Report as information.

Motion ...Carried Unanimously

Resolution #14-02-18: Moved by M. Gressler to receive quotes from engineers to conduct an inspection of the flat roof on the Shangri-La Lodge.

Motion ...Carried Unanimously

6.1.2 Vacancy Report

As of February 1, 2014 the Shangri-La Lodge has 72 rooms occupied and 10 vacancies. The Wishing Well has two vacancies and Lezure Lea is full. The Urban Housing program, Rocky Rapids and Spruce View Court are full.

6.1.3 Housing Monthly Profile for November and December 2013

Resolution #14-02-19: Moved by D. Shular to accept the Housing Monthly Profile Report as information.

Motion ...Carried Unanimously

6.1.4 In-Private Session

None at this time

ASCHA 2014 Convention Registration, March 26 – 28, 2014

S. Keller, J. Vatter, and J. Young will attend the 2014 ASCHA Convention as delegates with D. Shular as an alternate.

7.0 NEW BUSINES

7.1 Board Member Honorariums – Request to re-direct funds by individual Board Members to Lodge Resident Comfort Fund

Board Members are to bring the request to their Council meeting to receive feedback from other council members.

Table to next meeting.

7.2 ALMOND TREE LIFE CENTRE

Information was received for a Fundraiser for the Almond Tree Life Centre, March 22, 2014.

8.0 CORRESPONDENCE

8.1 **TO: Ms. Irene Baraniuk** - RE: Carports for Seniors **(December 6, 2013)**

8.2 **FROM: West Central Planning Agency** – Proposed Subdivision **(December 11, 2013)**

8.3 **FROM: ALBERTA HEALTH** – Minister's Seniors Service Awards Brochure **(December 30, 2013)**

8.4 **TO: Breton Mayor and Council** – Request for Sidewalk Snow Removal

8.5 **FROM: Village of Breton** – RE: Request for sidewalk Snow Removal **(January 20, 2014)**

8.6 **FROM; Municipal Affairs** – Request for Submission of Audited Financial Statements by March 15, 2014 **(January 2, 2014)**

8.7 **FROM: Carlson Robert Seely –** Copy of 2013 Audit, and Engagement Letter **(January 2, 2014)**

8.8 **FROM: Carlson Robert Seely –** Confirmation of Audit for Brazeau Seniors Foundation **(December 17, 2013)**

Resolution #14-02-20: Moved by D. Shular to accept the correspondence as information presented.

Motion ...Carried Unanimously

9.0 FUTURE MEETING DATES

9.1 **NEXT BSF ORGANIZAIONAL BOARD MEETING –** March 19, 2014 at the Shangri-La Lodge @ 1:00pm.

10.0 ADJOURNMENT

Resolution #14-02-21: Moved by J. Vatter to adjourn the meeting at 5:20pm.

Motion ...Carried Unanimously

APPROVED AT THE **March 19, 2014** MEETING OF THE BOARD

Chief Administrative Officer

Board Chair

Town of Drayton Valley (TDV) Municipal
Statistical Comparison of March and Year to Date (Q1)
Year 2013 - 2014

Tuesday, April 08, 2014

	2013		2014		% Change	
CATEGORY	**March - 2013**	**YTD**	**March - 2014**	**YTD**	**March**	**YTD**
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	1	2	0	6	-100.0%	200.0%
Sexual Assaults	0	1	2	2	200.0%	100.0%
Other Sexual Offences	0	0	2	2	200.0%	200.0%
Assault	22	51	8	45	-63.6%	-11.8%
Kidnapping/Hostage/Abduction	1	1	0	1	-100.0%	0.0%
Extortion	0	0	0	1	0.0%	100.0%
Criminal Harassment	0	4	1	2	100.0%	-50.0%
Uttering Threats	5	11	1	7	-80.0%	-36.4%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	**29**	**70**	**14**	**66**	**-51.7%**	**-5.7%**
Break & Enter	9	24	6	19	-33.3%	-20.8%
Theft of Motor Vehicle	5	18	12	26	140.0%	44.4%
Theft Over	0	0	1	5	100.0%	500.0%
Theft Under	19	64	22	78	15.8%	21.9%
Possn Stn Goods	3	7	4	12	33.3%	71.4%
Fraud	2	10	2	8	0.0%	-20.0%
Arson	0	0	0	0	0.0%	0.0%
Mischief To Property	22	58	19	60	-13.6%	3.4%
TOTAL PROPERTY	**60**	**181**	**66**	**208**	**10.0%**	**14.9%**
Offensive Weapons	4	7	0	8	-100.0%	14.3%
Disturbing the peace	9	24	8	23	-11.1%	-4.2%
OTHER CRIMINAL CODE	**23**	**57**	**9**	**44**	**-60.9%**	**-22.8%**
TOTAL OTHER CRIMINAL CODE	**36**	**89**	**17**	**75**	**-52.8%**	**-15.7%**
TOTAL CRIMINAL CODE	125	340	97	349	-22.4%	2.6%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	6	13	3	9	-50.0%	-30.8%
Drug Enforcement - Trafficking	0	3	3	4	300.0%	33.3%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	**6**	**16**	**6**	**13**	**0.0%**	**-18.8%**
Federal - General	1	2	0	1	-100.0%	-50.0%
TOTAL FEDERAL	**7**	**18**	**6**	**14**	**-14.3%**	**-22.2%**
Liquor Act	4	10	1	2	-75.0%	-80.0%
Other Provincial Stats	10	28	11	27	10.0%	-3.6%
Total Provincial Stats	**14**	**38**	**12**	**29**	**-14.3%**	**-23.7%**
Municipal By-laws Traffic	1	4	1	2	0.0%	-50.0%
Municipal By-laws	8	14	3	12	-62.5%	-14.3%
Total Municipal	**9**	**18**	**4**	**14**	**-55.6%**	**-22.2%**
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	0	3	0	1	0.0%	-66.7%
Property Damage MVAS (Reportable)	24	85	37	99	54.2%	16.5%
Property Damage MVAS (Non Reportable)	2	7	3	8	50.0%	14.3%
TOTAL MVAS	**26**	**95**	**40**	**108**	**53.8%**	**13.7%**
Provincial Traffic	**31**	**118**	**43**	**135**	**38.7%**	**14.4%**
Other Traffic	**0**	**6**	**0**	**0**	**0.0%**	**-100.0%**
Criminal Code Traffic	**9**	**26**	**10**	**24**	**11.1%**	**-7.7%**
Common Police Activities						
False Alarms	**29**	**65**	**13**	**35**	**-55.2%**	**-46.2%**
False/Abandoned 911 Call	**7**	**23**	**4**	**10**	**-42.9%**	**-56.5%**
Prisoners Held	**10**	**41**	**8**	**22**	**-20.0%**	**-46.3%**
Written Traffic Warnings	**0**	**0**	**0**	**0**	**0.0%**	**0.0%**
Index Checks	**77**	**208**	**64**	**189**	**-16.9%**	**-9.1%**
Fingerprints taken for Public	**0**	**12**	**6**	**16**	**600.0%**	**33.3%**
Persons Reported Missing	**1**	**4**	**1**	**1**	**0.0%**	**-75.0%**
Request to Locate	**3**	**9**	**2**	**7**	**-33.3%**	**-22.2%**
Abandoned Vehicles	**6**	**9**	**5**	**16**	**-16.7%**	**77.8%**
VSU Accepted	**13**	**30**	**8**	**14**	**-38.5%**	**-53.3%**
VSU Declined	**22**	**55**	**22**	**81**	**0.0%**	**47.3%**
VSU Requested but not Avail.	**0**	**0**	**0**	**1**	**0.0%**	**100.0%**
VSU Proactive Referral	**0**	**0**	**0**	**3**	**0.0%**	**300.0%**

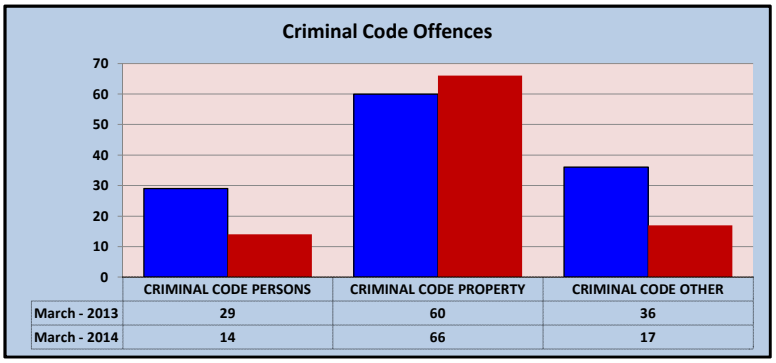
Town of Drayton Valley (TDV) Municipal
Statistical Comparison of March and Year to Date (Q1)
Year 2013 - 2014

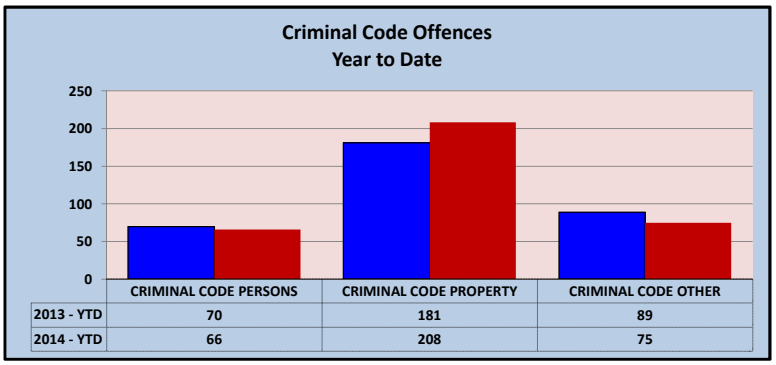
CATEGORY TOTALS	March - 2013	March - 2014	% Change
CRIMINAL CODE PERSONS	29	14	-51.7%
CRIMINAL CODE PROPERTY	60	66	10.0%
CRIMINAL CODE OTHER	36	17	-52.8%
TOTAL CRIMINAL CODE	125	97	-22.4%

CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CRIMINAL CODE PERSONS	70	66	-5.7%
CRIMINAL CODE PROPERTY	181	208	14.9%
CRIMINAL CODE OTHER	89	75	-15.7%
TOTAL CRIMINAL CODE	340	349	2.6%

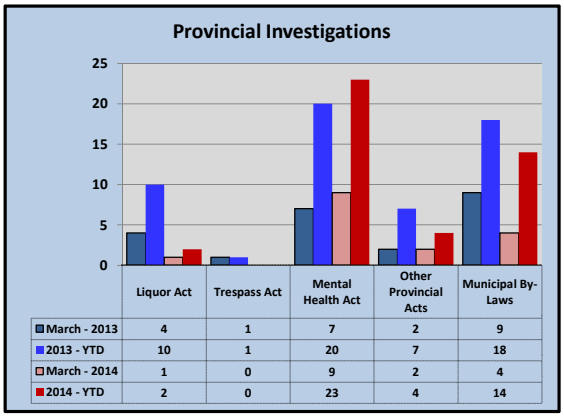
CLEARANCE RATES	March - 2013	March - 2014
CRIMINAL CODE PERSONS	103%	64%
CRIMINAL CODE PROPERTY	35%	32%
CRIMINAL CODE OTHER	75%	59%
TOTAL CRIMINAL CODE	62%	41%

CLEARANCE RATES	2013 - YTD	2014 - YTD
CRIMINAL CODE PERSONS	94%	83%
CRIMINAL CODE PROPERTY	34%	23%
CRIMINAL CODE OTHER	67%	72%
TOTAL CRIMINAL CODE	55%	45%

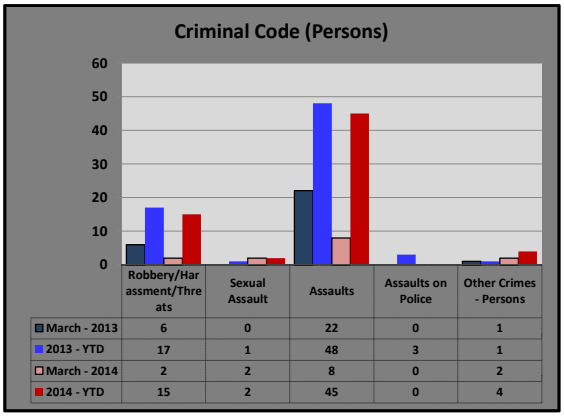




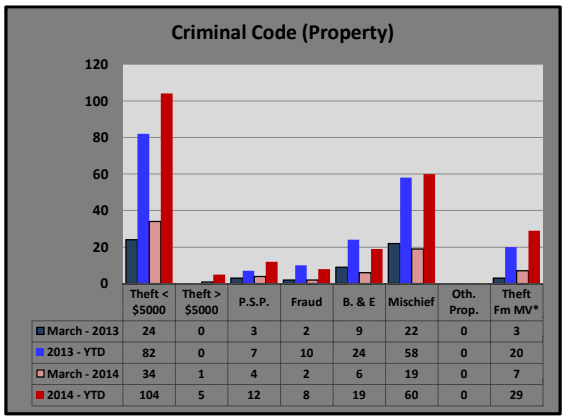
Town of Drayton Valley (TDV) Municipal
Statistical Comparison of March and Year to Date (Q1)
Year 2013 - 2014



	Liquor Act	Trespass Act	Mental Health Act	Other Provincial Acts	Municipal By-Laws
March - 2013	4	1	7	2	9
2013 - YTD	10	1	20	7	18
March - 2014	1	0	9	2	4
2014 - YTD	2	0	23	4	14

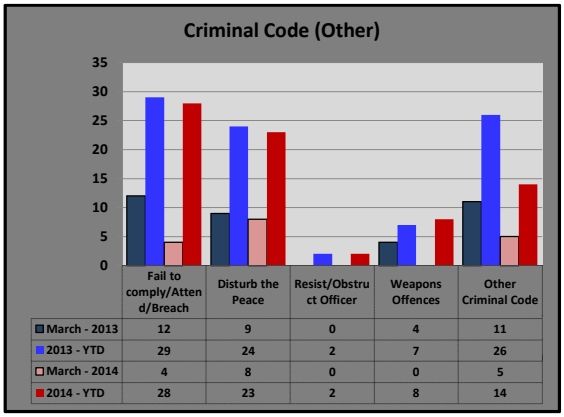


	Robbery/Harassment/Threats	Sexual Assault	Assaults	Assaults on Police	Other Crimes - Persons
March - 2013	6	0	22	0	1
2013 - YTD	17	1	48	3	1
March - 2014	2	2	8	0	2
2014 - YTD	15	2	45	0	4

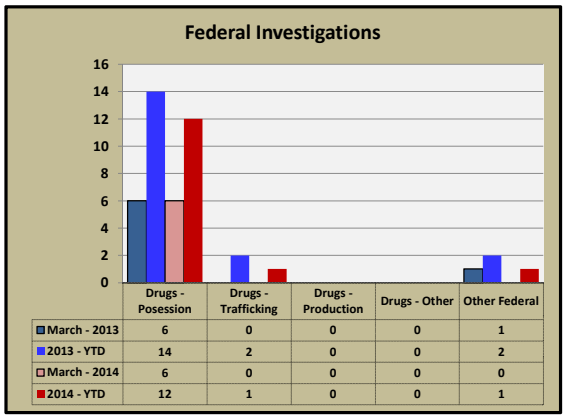


	Theft < $5000	Theft > $5000	P.S.P.	Fraud	B. & E	Mischief	Oth. Prop.	Theft Fm MV*
March - 2013	24	0	3	2	9	22	0	3
2013 - YTD	82	0	7	10	24	58	0	20
March - 2014	34	1	4	2	6	19	0	7
2014 - YTD	104	5	12	8	19	60	0	29

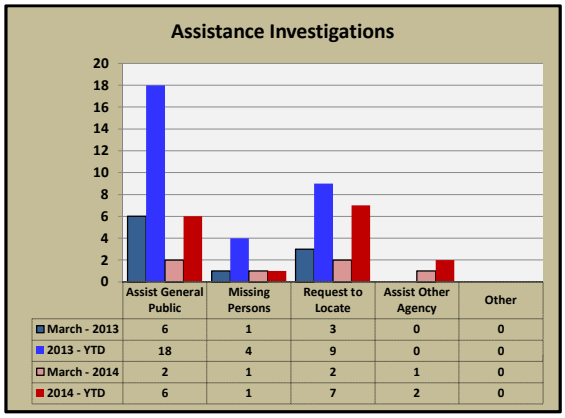
* This total also included in Theft Under $5000.



	Fail to comply/Attend/Breach	Disturb the Peace	Resist/Obstruct Officer	Weapons Offences	Other Criminal Code
March - 2013	12	9	0	4	11
2013 - YTD	29	24	2	7	26
March - 2014	4	8	0	0	5
2014 - YTD	28	23	2	8	14

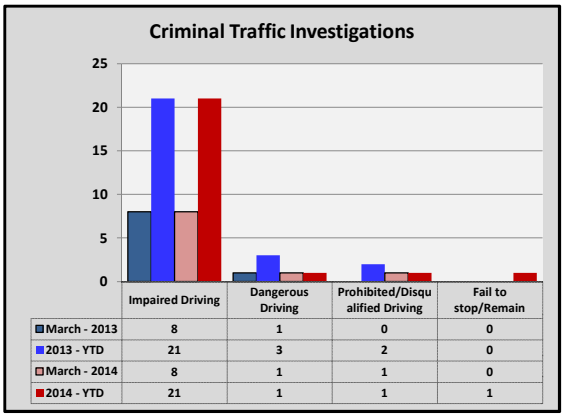


	Drugs - Posession	Drugs - Trafficking	Drugs - Production	Drugs - Other	Other Federal
March - 2013	6	0	0	0	1
2013 - YTD	14	2	0	0	2
March - 2014	6	0	0	0	0
2014 - YTD	12	1	0	0	1

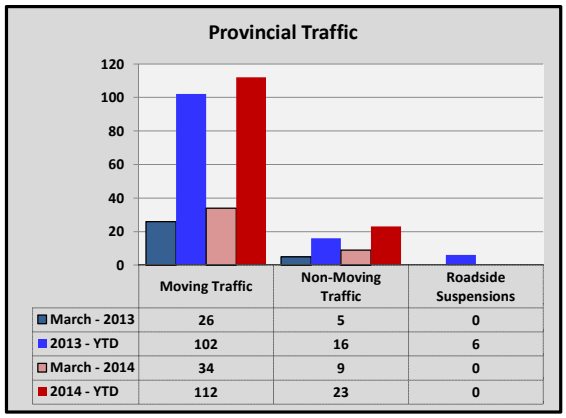


	Assist General Public	Missing Persons	Request to Locate	Assist Other Agency	Other
March - 2013	6	1	3	0	0
2013 - YTD	18	4	9	0	0
March - 2014	2	1	2	1	0
2014 - YTD	6	1	7	2	0

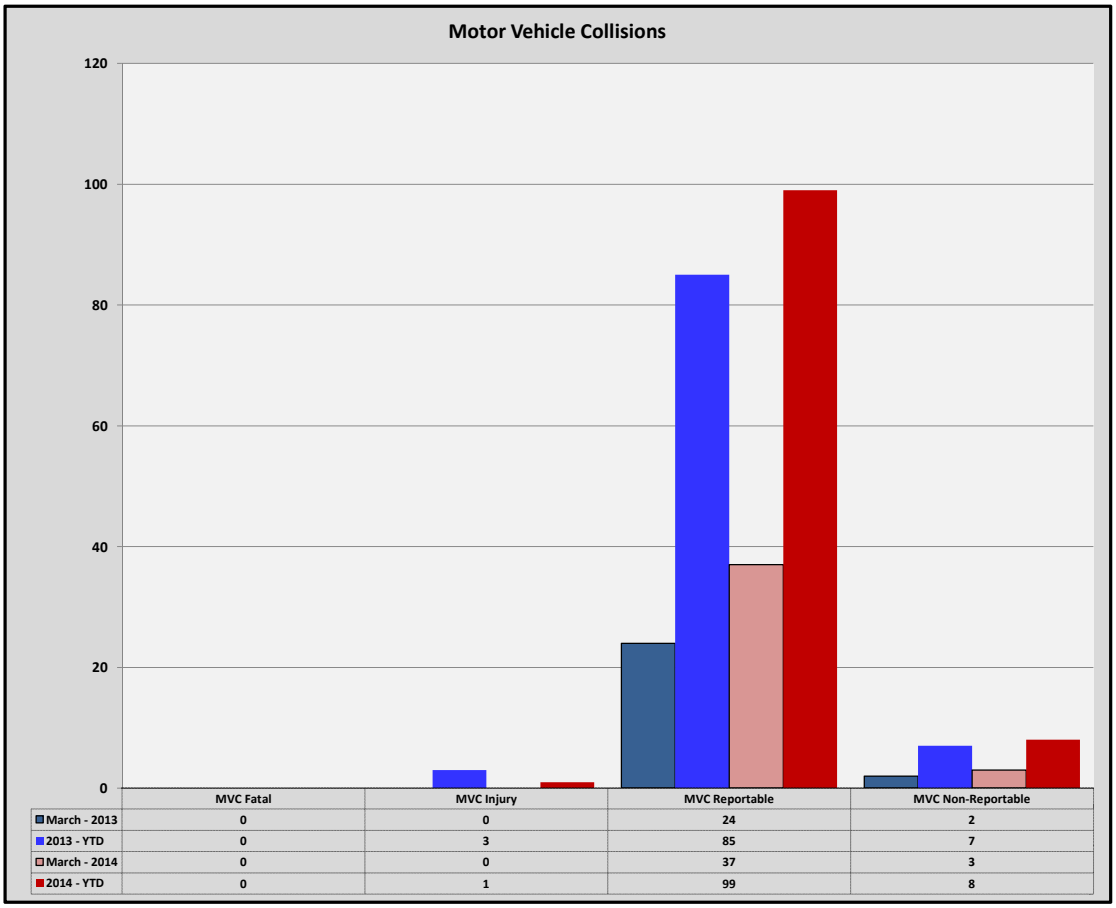
Town of Drayton Valley (TDV) Municipal
Statistical Comparison of March and Year to Date (Q1)
Year 2013 - 2014



	Impaired Driving	Dangerous Driving	Prohibited/Disqualified Driving	Fail to stop/Remain
March - 2013	8	1	0	0
2013 - YTD	21	3	2	0
March - 2014	8	1	1	0
2014 - YTD	21	1	1	1

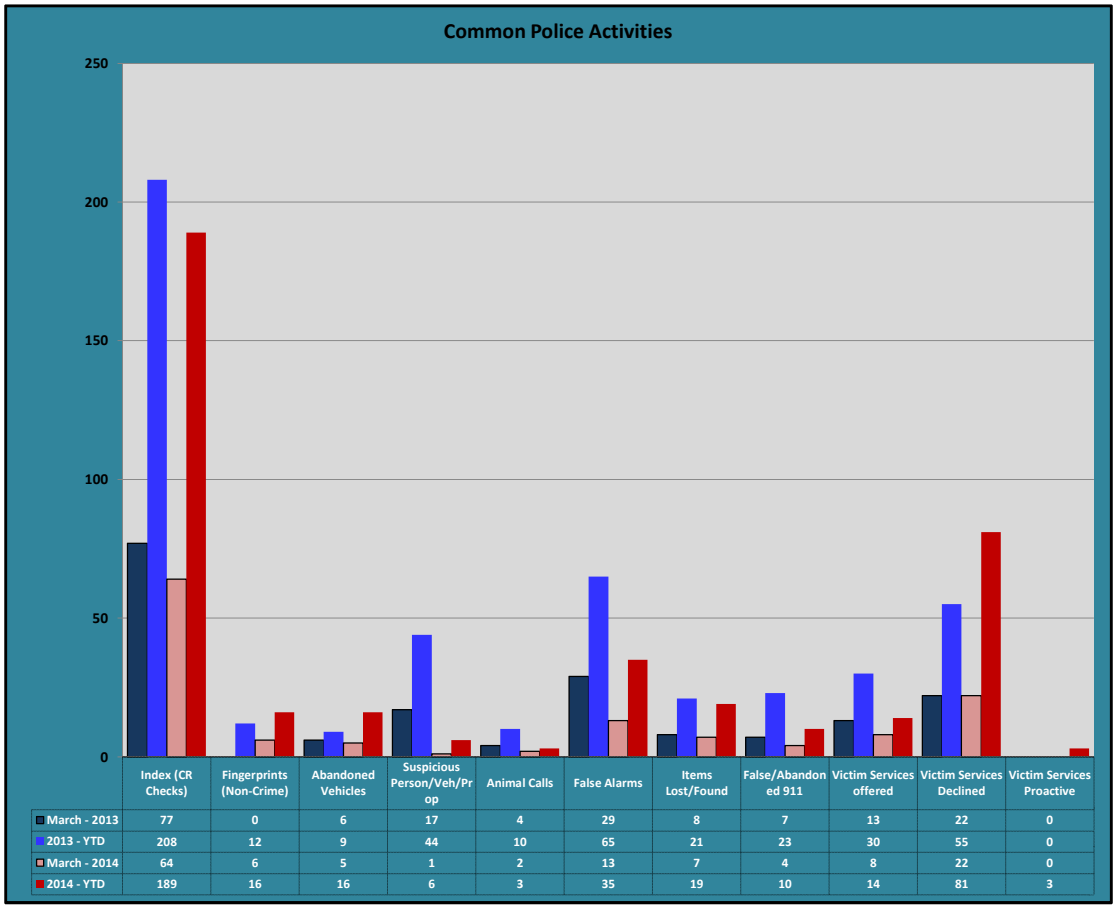


	Moving Traffic	Non-Moving Traffic	Roadside Suspensions
March - 2013	26	5	0
2013 - YTD	102	16	6
March - 2014	34	9	0
2014 - YTD	112	23	0

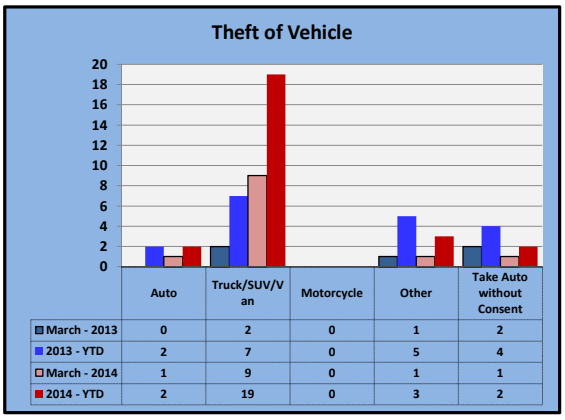


	MVC Fatal	MVC Injury	MVC Reportable	MVC Non-Reportable
March - 2013	0	0	24	2
2013 - YTD	0	3	85	7
March - 2014	0	0	37	3
2014 - YTD	0	1	99	8

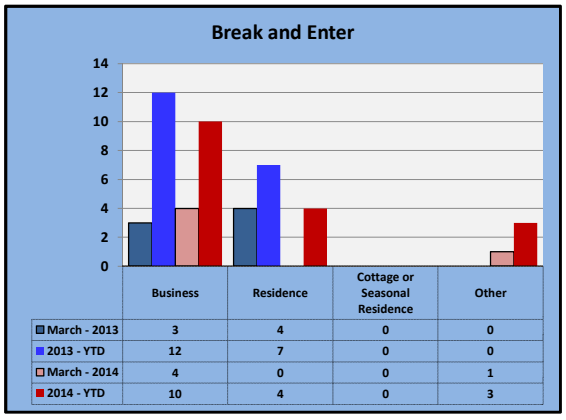
Town of Drayton Valley (TDV) Municipal
Statistical Comparison of March and Year to Date (Q1)
Year 2013 - 2014



	Index (CR Checks)	Fingerprints (Non-Crime)	Abandoned Vehicles	Suspicious Person/Veh/Prop	Animal Calls	False Alarms	Items Lost/Found	False/Abandoned 911	Victim Services offered	Victim Services Declined	Victim Services Proactive
March - 2013	77	0	6	17	4	29	8	7	13	22	0
2013 - YTD	208	12	9	44	10	65	21	23	30	55	0
March - 2014	64	6	5	1	2	13	7	4	8	22	0
2014 - YTD	189	16	16	6	3	35	19	10	14	81	3



	Auto	Truck/SUV/Van	Motorcycle	Other	Take Auto without Consent
March - 2013	0	2	0	1	2
2013 - YTD	2	7	0	5	4
March - 2014	1	9	0	1	1
2014 - YTD	2	19	0	3	2



	Business	Residence	Cottage or Seasonal Residence	Other
March - 2013	3	4	0	0
2013 - YTD	12	7	0	0
March - 2014	4	0	0	1
2014 - YTD	10	4	0	3

DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

Office of the Fire Chief

P.O. Box 6837
5120-52 Street
Drayton Valley, Alberta
T7A-1A1

Main: (780) 514-2216
Fax: (780)514-2244

March 2014 Stats

Town of Drayton Valley/ Brazeau County

Fire Calls- 6

Rubbish and Grass Fires- 0

Motor Vehicle Collisions- 7

Rescue Calls- 0

Alarm Calls- 3

Misc Calls- 2

Total- 18

Town of Drayton Valley

Fire Calls- 3

Rubbish and Grass Fires- 0

Motor Vehicle Collisions- 2

Rescue Calls- 0

Alarm Calls- 1

Misc Calls- 1

Total- 7

Tom Thomson
Fire Chief
firechief@draytonvalley.ca

Murray Galavan
Deputy Fire Chief of Operations
dfc@draytonvalley.ca

Kamil Lasek
Deputy Fire Chief of Training
firefighter@draytonvalley.ca

Carla Appleby
Administrative Assistant
fireadmin@draytonvalley.ca

DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

Office of the Fire Chief

P.O. Box 6837
5120-52 Street
Drayton Valley, Alberta
T7A-1A1

Main: (780) 514-2216
Fax: (780)514-2244

Brazeau County

Fire Calls- 3

Rubbish and Grass Fire- 0

Motor Vehicle Collisions- 5

Rescue Calls- 0

Alarm Calls- 2

Misc Calls- 1

Total- 11

Tom Thomson
Fire Chief
firechief@draytonvalley.ca

Murray Galavan
Deputy Fire Chief of Operations
dfc@draytonvalley.ca

Kamil Lasek
Deputy Fire Chief of Training
firefighter@draytonvalley.ca

Carla Appleby
Administrative Assistant
fireadmin@draytonvalley.ca

SECTION:	9

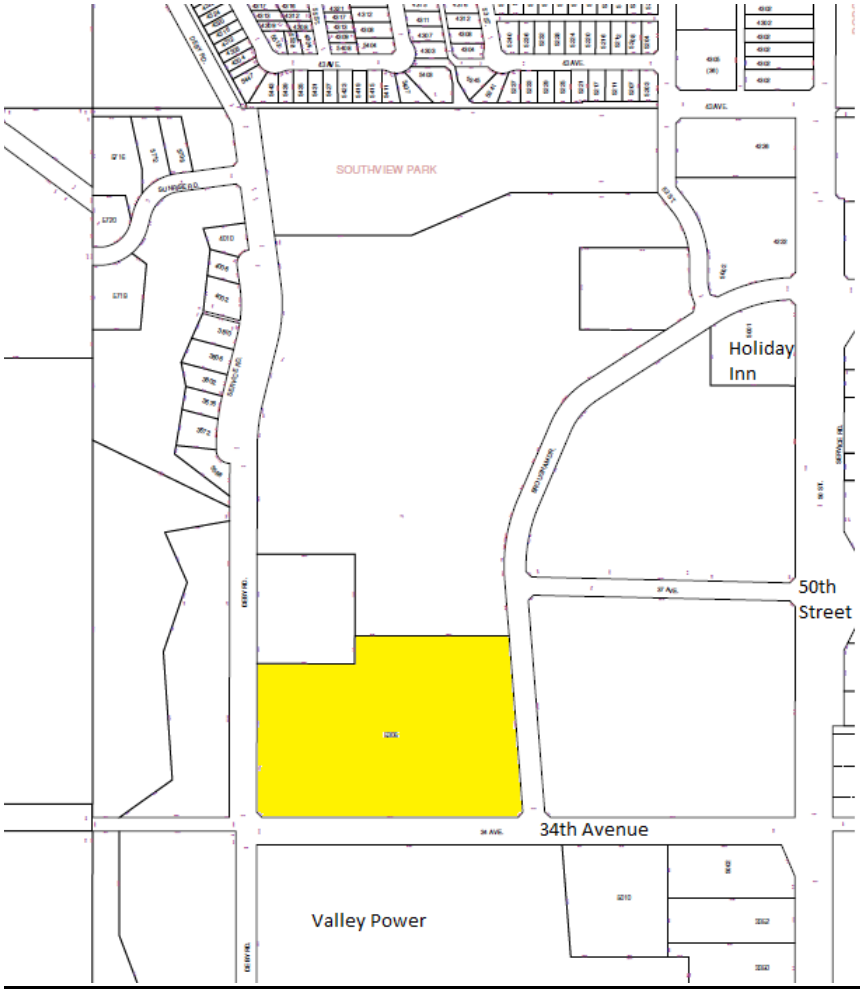
INFORMATION ITEM: 9.4.	Change of Subdivision Design
Department:	Planning & Development
Support Staff:	Chandra Dyck

On October 31, 2012 Council approved a subdivision for the commercially-zoned lands located within SE 8-49-7-W5M and legally described as Lot 6, Plan 982 2408. The original subdivision plan was made up of five lots and an internal road. In the intervening time, the landowner has been working to complete the subdivision and has reached the conclusion that two lots, rather than the originally proposed five lots, will better suit his requirements. This will also eliminate the need for an internal road, as access to the two lots would be achieved directly from 34th Avenue.

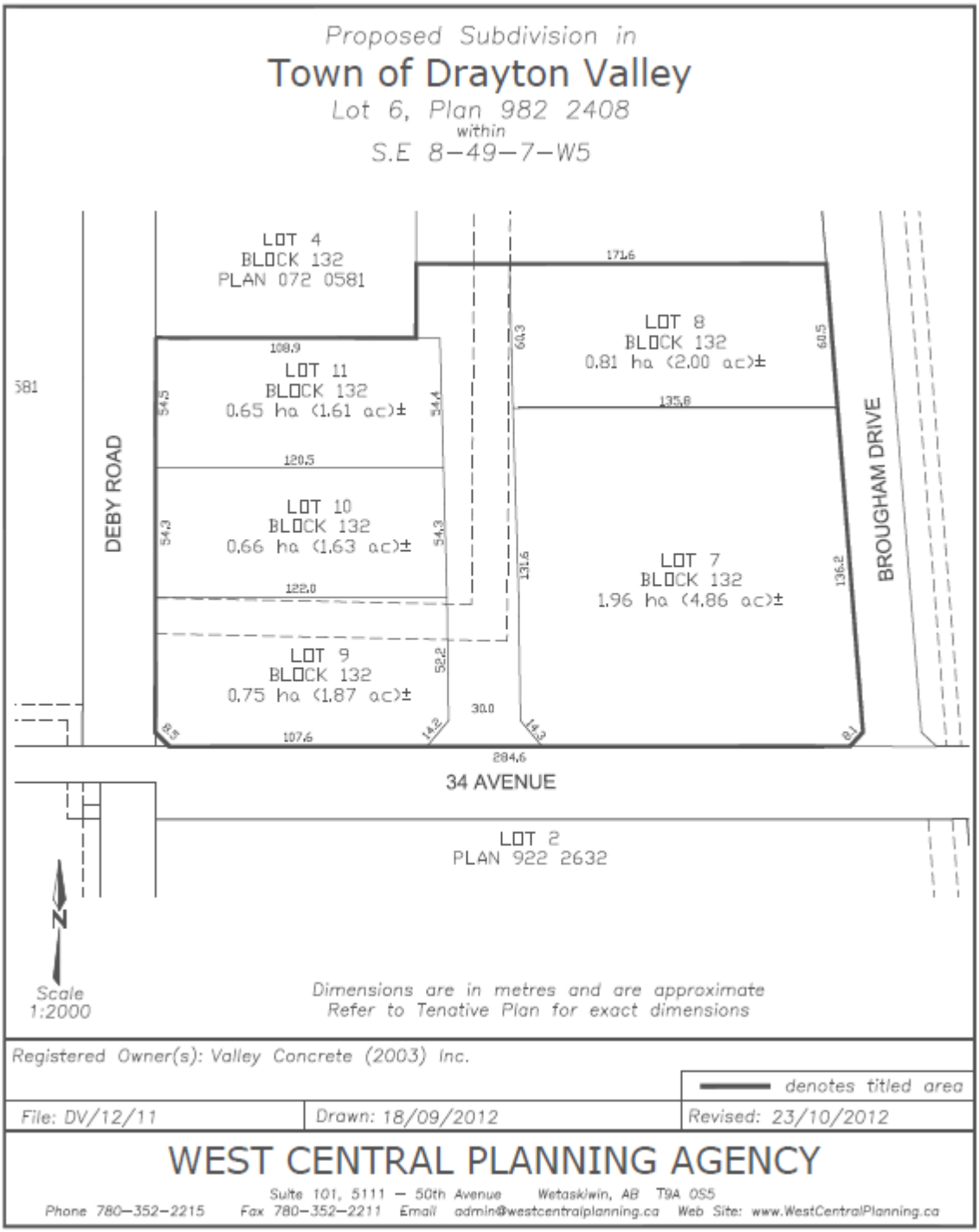
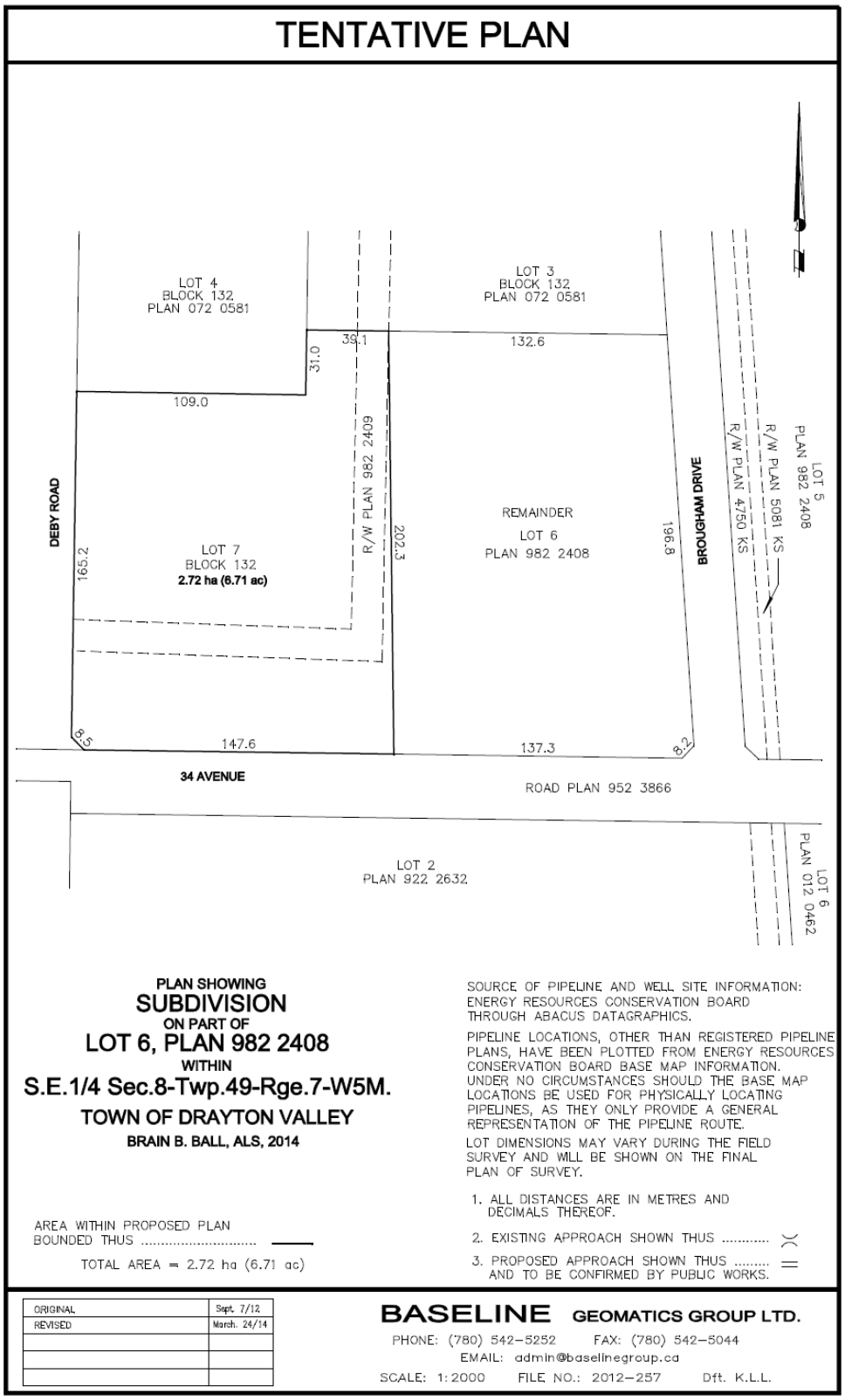
In reviewing the landowner's proposal to reduce the density, West Central Planning Agency has advised that a Council resolution is not required. This matter is being presented to Council today as information. Administration will proceed with allowing the registration of the two commercial lots as shown on the attached Tentative Plan prepared by Baseline Geomatics Group Ltd.

PROVIDED FOR INFORMATION ONLY

EXISTING LOT



APPROVED SUBDIVISION PLAN



PROPOSED SUBDIVISION PLAN