



Agenda

Call to Order

National Anthem

1.0	Additions to the Agenda		
2.0	Adoption of Agenda		
3.0	Corrections or Amendments:		
3.1.	August 27, 2014, Regular Meeting of Council Minutes	3-15	
3.2.	August 27, 2014, Public Hearing Minutes for Bylaw 2014/05/D	16-18	
3.3.	August 27, 2014, Public Hearing Minutes for Bylaw 2014/06/D	19-20	
4.0	Adoption of:		
4.1.	August 27, 2014, Regular Meeting of Council Minutes		
4.2.	August 27, 2014, Public Hearing Minutes for Bylaw 2014/05/D		
4.3.	August 27, 2014, Public Hearing Minutes for Bylaw 2014/06/D		
5.0	Public Hearings		
5.1.	4503-49 Street Rezoning	21-39	
6.0	Proclamations		
6.1.	World Cerebral Palsy Day	40-41	
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7.0	Community Spotlight:		
7.1.	<u>River Valley Players: Allie Spicer-Riess</u>	44	
8.0	Delegations		
8.1.	<u>Chris Delisle – RCMP Report for August</u>		
9.0	Decision Items	Pages 45-87	
9.1.	Councillor Bossert	Rezoning Bylaw 2014/10/D 4503-49 St 2 nd & 3 rd Reading	45-48
9.2.	Councillor Nadeau	Rezoning Bylaw 2014/15/D 4729-49 St 1 st Reading	49-55
9.3.	Councillor Wheeler	Rezoning Bylaw 2014/17/D 4008-47 St 1 st Reading	56-64

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9.4.	Councillor Bossert	Resiliency Grant Application	65
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10.3.	PPRR Committee 2014-2015 Approved Budget & 2011-2014 Financial Reports		94-104
11.0	Department Reports		
11.1.	Planning & Development		Jenn Martin
11.2.	Engineering & Transportation		Sonya Wrigglesworth
11.3.	Community Services, FCSS & Sustainability		Annette Driessen
11.4.	Information Services & Economic Development & Protective Services		Nesen Naidoo
11.5.	Administration		Manny Deol
12.0	Council Reports		
12.1.	Councillor Bossert		
12.2.	Councillor Nadeau		
12.3.	Councillor Long		
12.4.	Councillor Shular		
12.5.	Councillor McClure		
12.6.	Councillor Wheeler		
12.7.	Mayor McLean		
13.0	Adjournment		



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Long
Councillor Nadeau
Councillor Shular
Councillor McClure
Councillor Wheeler
Councillor Bossert
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Jenn Martin, Planning & Development Officer
Chandra Dyck, Legislative Services Coordinator
Jill Buehler, Communications & Marketing Coordinator
Krystle Kotyk, Administrative Assistant
Jason Thompson, Audio/Video
Sgt. Chris Delisle
Tom Thomson, Fire Chief
Courtney Whalen, Drayton Valley Western Review
Reinisa MacLeod, CIBW Radio
Members of the Public

ABSENT:

Sonya Wrigglesworth, Director of Engineering

CALL TO ORDER

Mayor McLean called the meeting to order at 9:08 a.m.

INVOCATION

Rev. Steve Brummett of the Emmaus Lutheran Church opened the meeting with a prayer.

1.0 Additions to the Agenda

No items were added to the August 27, 2014 Regular Meeting of Council agenda.

2.0 Adoption of Agenda

RESOLUTION # 200/14

Councillor Bossert moved to adopt the agenda for the August 27, 2014 Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. August 6, 2014 Regular Meeting of Council Minutes

There were no corrections or amendments to the August 6, 2014 Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. August 6, 2014, Regular Meeting of Council Minutes

RESOLUTION #201/14

Councillor Wheeler moved to adopt the minutes of the August 6, 2014 Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY

Mayor McLean declared a pecuniary interest for the items 5.1. and 5.2. Mayor McLean called Deputy Mayor Long to the chair and exited the meeting at 9:42 a.m.

5.0 Public Hearings

5.1. Bylaw 2014/05/D Aurora ASP Amendment

A separate set of minutes were recorded for this item.

5.2. Bylaw 2014/06/D 3720 50 Ave Rezoning

A separate set of minutes were recorded for this item.

Mayor McLean resumed chairing the meeting at 10:04 a.m.

6.0 Community Spotlight

6.1. Thunder in the Valley: John Mulligan

Mr. Mulligan introduced himself as the President of the Rotary Club of Drayton Valley. He advised Council that this weekend the Rotary Club is hosting Thunder in the Valley which will be held at the Drayton Valley Municipal Airport. Mr. Mulligan presented Council with VIP passes for the weekend and extended an invitation for Council to attend the Opening Ceremonies at 1:00 pm on Saturday, August 30, 2014. Other events to kick-off Thunder in the Valley will include a party at Fluids Brewhouse & Grill (August 27), jet cars and bio fuel cars at Khal's Steakhouse (August 28), and preliminary runs at the Airport (August 29). Fireworks will be on Friday and Saturday nights (August 29 & 30) and have been provided by Reliance Well Servicing. Mr. Mulligan highlighted some of the Rotary Club facilities such as the Rotary Trails, the Rotary Library, and the new Rotary House. Council was invited to attend the Rotary House Grand Opening on October 8, 2014.

7.0 Delegations

7.1. RCMP Policing Report July 2014 – Sgt. Delisle

Sgt. Delisle reviewed the July 2014 Policing Report with Council and explained that there 677 calls for service. Prisoner count and tickets issued were up from last year. Person crime saw an increase of approximately 35% from the previous month. There was one robbery within the Town of Drayton Valley boundaries. The number of assaults was up in July with 13 as compared to 9 last year. There was a small increase of thefts of motor vehicles. There were two charges of theft over \$5000, while theft under \$5000 was the same from last year. The RCMP responded to 9 curfew checks and 5 of those resulted in charges. Sgt. Delisle explained that previously the RCMP used to score abandoned vehicles as suspicious vehicles but now they are scored as possession of private property. Clearance rate was comparable to last year.

Sgt. Delisle advised that to report theft the number to call is 780-542-4456, as 911 is for emergencies only. Sgt. Delisle announced that, after a discussion with Mayor McLean, there is a plan to hold a Public Information Session where he will be present to answer questions, present statistics, and explain the way judicial system works for certain crimes. Mayor McLean explained that Citizens on Patrol will be invited and as well as someone from the Crown Prosecutor's Office. Sgt. Delisle explained that there is a slight increase in crime but because there is more communication within the population, which creates more awareness, this is why it may seem like there is a large increase in crime.

7.2. Independent Traffic Services Ltd. (ITS): Bruce Kaminski & Corrie Pusch

Mr. Kaminski reviewed the status of the Automated Traffic Enforcement (ATE) program. He explained that the community needs to receive three months' notice before this program can be implemented. ITS drafted an advertisement the third week in July for the Western Review and it will be run for three months. Following this, ITS will operate a warning period for one month. Mr. Kaminski presented a laser gun that will be used for speed enforcement and explained that this will be used by someone in an unmarked vehicle. A justification sheet was reviewed and it was explained that for enforcement to be introduced into an area at least one of the criteria (construction, high traffic, etc.) from the justification sheet needs to be met and will also need to be approved by the RCMP Detachment Commander. ITS will rotate periodically through preapproved areas.

Mr. Kaminski explained that there is easement of ticketing for speed that the Detachment Commander can decide on. This will be subject to change without notice and is not public information. The program is approximately two months away from launching, pending approval of the Town's application for a CPO. All tickets will be paid through Alberta Justice. Mr. Kaminski advised Council that ITS introduced an educational portion when they created their ATE program and have done presentations to organizations that cover the effects of unsafe driving practices. Mr. Kaminski explained that ITS can operate anywhere within the Town of Drayton Valley but if ITS is asked to operate on the provincial highways, as courtesy, he recommends that a letter be sent to Alberta Infrastructure letting them know that traffic enforcement will be performed. Signs will need to be installed to notify drivers that they are entering a photo enforcement area. Council

was advised that the biggest argument will be the transitioning zones where the speeds limit change.

Councillor Shular entered the meeting at 10:27 a.m.

8.0 Decision Items

In the interest of accommodating the members of the public in attendance, and to ensure quorum, the discussion agenda items were presented as follows:

8.7, 8.10, 8.8, 8.9, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6

Mayor McLean declared a pecuniary interest for the item 8.7. Mayor McLean called Deputy Mayor Long to the chair and exited the meeting at 10:29 a.m.

8.7 Request for Exemption of Cost Sharing of Brougham Drive

Councillor Shular explained that a letter was sent to Town Council requesting an exemption of cost sharing for Brougham Drive.

The landowner has stated that he does not deem it necessary to pay for 50% of Brougham Drive as the road elevation is eight feet higher than his land, making it impossible for an approach to be constructed. He is requesting that he be exempt from paying 50% of the cost for the construction of the portion of Brougham Drive which abuts his land, as there will be no access constructed from the road into his lots.

He is in agreement of contributing 50% of the cost for the construction of the portion of 34th Avenue abutting his land. The landowner has stated that, to help alleviate drainage concerns and erosion of Brougham Drive into the lots, a nine foot retaining wall constructed of 5'x3' concrete blocks (approx. weighing 3800 lbs. per block), will be placed along the east side of the property abutting Brougham Drive. The landowner has agreed that the retaining wall will be constructed to meet Engineering Standards.

This item was originally brought to the August 6, 2014, Regular Meeting of Council, which was tabled until today so that Administration could provide an estimated cost of the road.

A cost estimate was provided by Select Engineering regarding the construction of Brougham Drive abutting Valley Concrete's lot. Given that the lot length is 196.83 metres, the estimated cost value would be \$1,479,500. The overall estimated per metre would be \$3,758. These figures are only estimates and are subject to change.

Colin McCracken (Valley Concrete) explained that he believes he is fully aware of what is before him but does not agree with having to cover half of the cost of the road as he cannot use that road for direct access due to elevation. Concern was expressed that Council does not want to set a precedent for future developments.

Councillor Shular explained that there is an option of it being paid over an extended period of time as a levy for improvement. Mr. Deol stated that the Off-

Site Levy Review is in progress, which will assist in deciding how costs for roads are shared, so the results may change this cost estimate. Valley Concrete was advised to return with a request for Council after the review is complete.

RESOLUTION #181/14 (as tabled on August 6, 2014)

Councillor Shular moved that Council refuse the request for exemption of 50% of the cost sharing for the portion of Brougham Drive abutting Lot 6, Plan 982 2408. The landowner would be required to contribute 50% of the costs of construction for both Brougham Drive and 34th Avenue for the portion of those roads which abut his land.

CARRIED

OPPOSED: Councillor Nadeau

**Deputy Mayor Long called a break at 10:44 a.m.
Mayor McLean reconvened the meeting at 11:15 a.m.**

Councillor McClure entered the meeting at 11:15 a.m.

Mayor McLean declared a pecuniary interest for items 8.10, 8.8, and 8.9. Mayor McLean called Deputy Mayor Long to the chair and exited the meeting at 11:16 a.m.

8.10 Brazeau County Referral

Councillor Wheeler explained that Administration received a letter regarding a subdivision referral from Brazeau County in regards to the subdivision and consolidation to expand the existing Country Style Mobile Home Park.

The subdivision proposal falls within the scope of the Intermunicipal Development Plan between the Town of Drayton Valley and Brazeau County. As the Town of Drayton Valley is located within the referral area as set out in the Intermunicipal Development Plan, the Town is being given notice as it falls within 0.8 km from the new Town Boundary.

The existing trailer park is currently connected to Town sewer, but is not connected to Town water. The Servicing Agreement between the Town and County shows that the proposed area for the expansion is outside of the serviced area. That being said, the landowner is planning to connect to Town Sewer but is planning on having water wells within the park area. With the construction of the new water plant underway, ideally the expansion of the trailer park should eventually be connected to Town water.

Administration has found that no other similar developments within the fringe area were connected to municipal water as it was not a requirement of Brazeau County. The Town has no objection to the development of the subdivision however a decision regarding municipal services is to be made formally.

Mr. Rob McIntosh was present for this item. He requested that the caveat not be added. He stated that if Town water is added lot rent will increase by approximately 45 to 80 dollars a month per lot. Mr. McIntosh explained that he is attempting to build this development as soon as possible to address the need for affordable housing so there is a need to construct new water wells soon, as they are essential for licensing. If he is to tie in to Town water the well costs would have to be paid off sooner, as opposed to over a longer period of time as planned,

so that would bump the cost per lot for water up to a few hundred dollars per unit per month. Mr. McIntosh advised Council that Town sewer is being requested and he is willing to pay the costs associated.

Ms. Martin explained that when the new Water Treatment Plant is built and lines are put into that area is when the proposed caveats would take effect.

Councillor Shular stressed that Council has to determine if they want to continue allowing sewer to be used and not Town water. He believes that the two should be combined services. Currently, the sewer is calculated based on water used so it is difficult to determine sewer charges as sewer is not metered. He would like to see a caveat added to this development.

Councillor Nadeau explained that she needs to represent her constituency so she is in favour of setting a precedent to move forward with proper planning.

RESOLUTION #202/14

Councillor Wheeler moved that Council recommend the developer to utilize water wells until water service is available, and will be required to connect to Town Sewer. A caveat is to be registered on title stating that the Developer, when creating the subdivision, will utilize water wells on a temporary basis but will be required to install the infrastructure so that when the water service is available connection will be made.

DEFEATED

INFAVOUR: Councillors Shular, Wheeler, and Nadeau
OPPOSED: Councillors McClure, Bossert, and Long

8.8 Aurora ASP Amendment Bylaw 2014/05/D

Councillor Bossert explained that Administration received an application for the amendment of the Aurora Area Structure Plan for SE16-49-7-5. This Area Structure Plan (ASP) was adopted in October, 2003, with a number of amendments approved in the interim. The owner of the lands has requested that the amendment reflect their proposed plans to develop three fourplexes within Lot 8, Block 83, Plan 012 3488, with the proposed access to the site from 50th Avenue, as shown in the original ASP.

First reading of Bylaw 2014/05/D was given on April 23, 2014 and was followed by an Open House hosted by the developer to present the proposal to surrounding residents for their review. Comments provided by attendees at that meeting were generally in opposition to the proposed rezoning. Copies of a letters received from adjacent landowners at that meeting are attached.

A Public Hearing was held earlier this morning to allow residents and business representatives to provide their comments regarding the proposed amendments to the Area Structure Plan. Notice of the Public Hearing was advertised in the local newspaper, pursuant to the Municipal Government Act requirements, and was provided via mail-outs. Any and all comments received were provided to Council during the Public Hearing this morning.

Ms. Martin explained that there was a typo in the original notice saying 17 units which should have stated 12. She explained that there is an option of rezoning the lot to R2.

Councillor Nadeau expressed that the comments made during the public hearing regarding the previous Council committing to major improvements to the road was inaccurate. She explained that she would have liked to see the residents stay for decision of this item as there could have some interaction with those individuals.

Councillors McClure and Shular were unable to vote as they were not present during the Public Hearing for Bylaw 2014/05/D.

RESOLUTION #203/14

Councillor Bossert moved that Council refuse to give second reading to Bylaw 2014/05/D for amendment of the Aurora Area Structure Plan based on feedback received.

CARRIED UNANIMOUSLY

8.9 3720 50 Ave Rezoning Bylaw 2014/06/D

Councillor Naedeau explained that the Town has received an application to rezone the lands municipally described as 3720 – 50 Avenue from the existing R1E – Estate Residential District to R3 – Medium Density Residential District. Such rezoning would allow three fourplexes (12 units) to be developed, as shown on the attached site plan.

The current Area Structure Plan indicates that these lands are designated for general residential development. However, the landowner has made application to amend the Area Structure Plan to allow this 1.2 acre parcel to be rezoned for a higher density residential development. The amendment of the ASP will be taking place simultaneously with the rezoning application.

First reading of Rezoning Bylaw 2014/06/D was given at the April 23, 2014 regular meeting of Council, after which the developer hosted an Open House to present the proposal to surrounding residents for their review. Comments provided by attendees at that meeting were generally in opposition to the proposed rezoning. Copies of a letters received from adjacent landowners at that meeting are attached.

A public hearing was held earlier this morning pursuant to being advertised in the Western Review, as required by the Municipal Government Act, as well as being circulated to adjacent landowners. Any and all comments or concerns raised regarding this proposed rezoning were presented at the Public Hearing held on that date.

It is important to note that the Town's Land Use Bylaw states that there be no more than one detached dwelling unit built on a lot. This would require that the developer subdivide the property to a minimum of three parcels in order to accommodate the three proposed fourplexes. Given the proposed layout of the lot, this would also require a road dedication. Any subdivided lot will be required to meet the required lot dimensions as well as any buildings developed are to meet required setbacks, and on-site parking.

Rezoning Bylaw 2014/06/D is hereby presented to Council for second and third reading, pursuant to the decision made by Council earlier this morning regarding the Area Structure Plan Amending Bylaw 2014/05/D.

Councillors McClure and Shular were unable to vote as they were not present during the Public Hearing for Bylaw 2014/06/D.

RESOLUTION #204/14

Councillor Nadeau moved that Council refuse to give second reading to Bylaw 2014/06/D for amendment of the Land Use Bylaw based on feedback received.

CARRIED UNANIMOUSLY

Mayor McLean returned to the chair at 12:05 p.m.

8.10 Historical Society Lease Agreement

Councillor Wheeler explained that The Town of Drayton Valley has had an on-going Lease Agreement with the Drayton Valley and District Historical Society for the Society's use of lands for the purposes of a museum and heritage grounds. The previous lease term has expired and the Lease Agreement is being presented to Council for renewal.

Administration has reviewed the Lease Agreement and has updated the document to reflect the terms of the Maintenance Agreement which was recently approved by Council on June 25, 2014. The Lease Agreement sets out a term of ten years ending August 1, 2024.

RESOLUTION #205/14

Councillor Wheeler moved that Council approve the renewal of the Lease Agreement with the Drayton Valley and District Historical Society for a ten year term ending August 1, 2024.

CARRIED UNANIMOUSLY

8.2 Changes to Meeting Schedule Calendar

Councillor Bossert explained that at the August 6, 2014 Governance and Priorities Meeting the September meeting dates were reviewed in regards to Councillor availability and the ability to have quorum. It has been recommended that Council consider making the following changes:

- Change the Governance and Priorities Meeting from September 10th to September 3rd
- Move the Council meeting from September 17th at 9am to September 10th at 9am to be followed by the Governance and Priorities Meeting

RESOLUTION #206/14

Councillor Bossert moved that Council approve the change of the Governance and Priorities meeting from September 10th at 9am to September 3rd at 9am.

CARRIED UNANIMOUSLY

RESOLUTION #207/14

Councillor Bossert moved that Council approve the change of the Council meeting from September 17th at 9am to September 10th at 9am to be followed by the Governance and Priorities Meeting.

CARRIED UNANIMOUSLY

8.3 Neighbourhood Outdoor Rinks Policy

Councillor Nadeau explained that in preparation for the upcoming winter Administration has prepared a Policy regarding the creation of outdoor skating rinks within various neighbourhoods. This Policy, and the associated Procedures, outlines the expectations for the Town as well as for the applicants who wish to create outdoor rinks.

With this Policy, storm water management ponds will no longer be utilized for skating. This eliminates the great risk associated with the use of these ponds when conditions are subject to continual change given the nature of our weather.

In the past winters we have had some residents create skating surfaces for neighbourhood children, but the Town has not had regulations or requirements in place for the proper installation, maintenance and use of those rinks. With this Policy and Procedure in place Administration will be better able offer guidance to, and establish minimum standards for, the implementation and upkeep of these neighbourhood rinks.

The Recreation and Leisure section of the CSP includes the following goal: "Build a vibrant and healthy community for all ages". One strategy under this goal is to "integrate recreation facilities to meet the evolving needs of residents and visitors", and more specifically, to "expand recreational opportunities through partnering with local user groups".

Councillor Nadeau explained that she had received a text message of opposition from Anita Harrison and read it aloud to Council. The message stated that the writer is opposed to not being able to use the ponds for skating and does not agree that hockey should be prohibited on neighbourhood rinks.

Councillor McClure inquired about the cost of maintenance for the ponds. Ms. Driessen explained that the Town has discovered that most municipalities are eliminating pond use due to safety concerns.

Councillor Nadeau explained that she believes this proposed Policy needs more balance.

Administration was directed to rework Policy RC-01-14. Mayor McLean would like to see some research into, when seasonally appropriate, the ability to continue to clear the storm ponds.

RESOLUTION #208/14

Councillor Nadeau moved that Council approve the attached Neighbourhood Outdoor Skating Rinks Policy No. RC-01-14.

RESOLUTION #209/14

Councillor Long moved to table Neighbourhood Outdoor Rinks Policy RC-01-14 to the September 10, 2014, Regular Meeting of Council.

CARRIED UNANIMOUSLY

8.4 Council Code of Conduct

Councillor Shular explained that, pursuant to recent discussion and instruction from Council, Administration has prepared the attached Amending Bylaw for the Council Code of Conduct. The proposed Amending Bylaw will establish definitions for some of the most used phrases within the Bylaw, while setting out censure proceedings if the requirements of the Bylaw are breached.

In addition to these amendments to the content of the Bylaw, the Model of Excellence has been modified to be in keeping with the format of a Statutory Declaration.

RESOLUTION #210/14

Councillor Shular moved that Council give first reading to Council Code of Conduct Amending Bylaw 2014/12/B.

CARRIED UNANIMOUSLY

RESOLUTION #211/14

Councillor Shular moved that Council give second reading to Council Code of Conduct Amending Bylaw 2014/12/B.

CARRIED UNANIMOUSLY

RESOLUTION #212/14

Councillor Shular moved that Council consider giving third reading to Council Code of Conduct Amending Bylaw 2014/12/B.

CARRIED UNANIMOUSLY

RESOLUTION #213/14

Councillor Shular moved that Council give third and final reading to Council Code of Conduct Amending Bylaw 2014/12/B.

CARRIED UNANIMOUSLY

Councillor Wheeler exited the meeting at 12:26 p.m.

8.5 Waste Management Terms of Reference

Councillor Long explained that with the implementation of the Waste Management Committee, Terms of Reference must approval by Council. In order to effectively run a Committee, all members must be aware of the purpose, goals and composition of the Committee. These attached Terms of Reference are established to accomplish that.

This Committee will allow Council and Administration to work together to guide and direct the Town's waste management operations and sustainability.

Councillor Wheeler was not present for the decision of this item.

RESOLUTION #214/14

Councillor Long moved that Council approve the attached Terms of Reference for the Waste Management Committee.

CARRIED UNANIMOUSLY

Councillor Wheeler reentered the meeting at 12:28 p.m.

8.6 Dangerous Goods Route Bylaw

Councillor McClure explained that Fire Services was asked to develop a new Transportation of Dangerous Goods Bylaw for the Town of Drayton Valley. In the review of existing legislation, it was determined that the bylaw which currently includes the Transportation of Dangerous Goods is outdated and does not include key components which meet the requirements of Alberta Transportation.

The new Transportation of Dangerous Goods Bylaw will enhance the safety of the residence of Drayton Valley and provide firm rules and regulations for the transportation of dangerous goods within the community.

Mr. Thomson explained that Bylaw 2014/09/P has come forward as there been concern over dangerous goods being transported through the Town and Alberta Transportation advised that the previous Bylaw had expired. The issue had also been brought up that trucks carrying dangerous goods have been parking in residential areas. He explained that there will be designated areas so that these vehicles will not be permitted to park outside those designated areas. Mr. Thomson explained that the busiest route is 50th St. and 50th Ave. and it has been asked that timelines for deliveries be put in place. Mr. Thomson explained that the first way of communicating Bylaw 2014/09/P will be advertising and then letters will be sent to businesses. Mr. Thomson advised that the CPOs and RCMP can issue fines for violation of the Bylaw. The guidelines for acquiring permits are included in the Bylaw.

RESOLUTION #215/14

Councillor McClure moved that Council give first reading to Transportation of Dangerous Goods Bylaw 2014/09/P.

CARRIED UNANIMOUSLY

9.0 Information Items

- | | | |
|---|-----|--|
| 7 | 9.1 | RCMP Policing Report: July 2014 |
| | 9.2 | Brazeau Seniors Foundation Minutes: May 26, 2014 |
| | 9.3 | PPRRC Minutes: January, February , March, and April 2014 |

RESOLUTION #216/14

Councillor Long moved that Council accept the above item as information.

CARRIED UNANIMOUSLY

10.0 Department Reports

- 10.1. Planning & Development
Ms. Martin had nothing to report.
- 10.2. Engineering & Transportation
Ms. Wrigglesworth was not in attendance.
- 10.3. Community Services, FCSS & Sustainability
Ms. Driessen explained recently FCSS was successful in their application for funding for the Homelessness and Poverty Reduction Project. The third edition of Drayton Valley & District Guide to Arts, Learning, Recreation, and Support Services will be launched on September 9, 2014, at Community Registration Night. Reviews of the Social Development Plan are under way. The facilitation role has been awarded to the Whistler Centre for Sustainability for the Community Sustainability Plan. Ms. Driessen introduced Jessica Duvenage as the new Day Home Coordinator.
- 10.4. Information Services & Economic Development & Protective Services
Mr. Naidoo explained that he has received an update that most of the repair work to the curling rink is complete and it will be ready by the end of September, 2014.
- 10.5. Administration
Mr. Deol explained that he has been working with Brazeau County on the agenda for the September 8th, 2014 Joint Council meeting.

11.0 Council Reports

- 11.1. Councillor Nadeau
Nothing to report
- 11.2. Councillor Long
August 20 – CETC Committee Meeting
- 11.3. Councillor Shular
August 13 – Joint Housing Committee Meeting
August 13 – Agriplex Committee Meeting on behalf of Councillor Wheeler
August 20 – CETC Committee Meeting
- 11.4. Councillor McClure
August 20 – CETC Committee Meeting
- 11.5. Councillor Wheeler
Nothing to report
- 11.6. Councillor Bossert
August 13 – Joint Housing Committee
Pembina Physician Retention & Recruitment Committee Meeting

- 11.7. Mayor McLean
August 20 – CETC Committee Meeting
August 22 – Kids Fire Camp Graduation BBQ
Mayor’s and Reeve’s Multi-faith Prayer Breakfast – October 9

12.0 Adjournment

RESOLUTION #217/14

Councillor Long moved that Council adjourn the August 27, 2014, Regular Meeting of Council at 1:01 p.m.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

MINUTES OF PUBLIC HEARING

August 27, 2014
BYLAW 2014/05/D

THOSE PRESENT:

Deputy Mayor Long
Councillor Nadeau
Councillor Wheeler
Councillor Bossert
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Jenn Martin, Planning & Development Officer
Chandra Dyck, Legislative Services Coordinator
Krystle Kotyk, Administrative Assistant
Tom Thomson, Fire Chief
Sgt. Chris Delisle
Jason Thompson, Audio Visual
Courtney Whalen, Drayton Valley Western Review
Reinisa McLeod, Big West Radio
Members of the Public

ABSENT:

Mayor Glenn McLean
Councillor Shular
Councillor McClure

ITEM

Bylaw 2014/05/D – to allow the amendment of the Aurora Area Structure Plan for the land legally described as a portion of SE 16-49-7-W5M.

CALL TO ORDER

Deputy Mayor Long declared the Public Hearing open at 9:43 a.m.

PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed amended Aurora Area Structure Plan. Said Bylaw, if passed, will allow the

creation of Medium Density Residential zoning with the intention of developing three fourplex units.

BACKGROUND

The above Bylaw has received first reading at the April 23, 2014 regular Meeting of Council, which may be followed by second and third today, depending upon the comments received at this Public Hearing. Notification of the bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

Ms. Nicole Rivet-Martin explained that she and her husband have started a petition. She stated that the property in discussion has not been maintained and quoted Town Bylaw 86-13, advising that the Bylaw has not been honoured on this property. She explained that she previously did not have weeds in her yard but now does because of the lack of weed control. Administration advised that this information will be passed to the Bylaw Officer. Ms. Rivet-Martin expressed concern that this development will down-grade the surrounding properties. She inquired about the option of rezoning to R2 instead of R3.

Mr. Frank Newberry reviewed the letter that he had submitted on August 27, 2014. He explained that he has been at this residence for 23 years. Mr. Newberry expressed concern that since the Coulee bridge was constructed there has been an increase in traffic. He believes that if this rezoning is approved this will pose a threat to the safety of school children and others.

Mr. Tim Gazankas advised that he was in attendance of the Public Hearing to represent his family and neighbours. He expressed concern over the possible traffic increase, the speed of the vehicles in the area, and the number of the proposed units. He stated that he believes that Drayton Valley does not need as much low cost housing as what most people think. Mr. Gazankas advised that he has always been opposed to this development as he believes it will devalue the other houses in the area.

Ms. Audrey French-Seniuk expressed that her main concern is traffic safety and explained that she does not believe the statement in the letter from Mr. John Altobelli that says that the infrastructure in the area can hold a large increase of traffic.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

Ms. Martin explained that letters were received and have been distributed to Council.

ADJOURNMENT

Deputy Mayor Long declared the Public Hearing adjourned at 10:02 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

MINUTES OF PUBLIC HEARING

August 27, 2014
BYLAW 2014/06/D

THOSE PRESENT:

Deputy Mayor Long
Councillor Nadeau
Councillor Wheeler
Councillor Bossert
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Jenn Martin, Planning & Development Officer
Chandra Dyck, Legislative Services Coordinator
Krystle Kotyk, Administrative Assistant
Tom Thomson, Fire Chief
Sgt. Chris Delisle
Jason Thompson, Audio Visual
Courtney Whalen, Drayton Valley Western Review
Reinisa McLeod, Big West Radio
Members of the Public

ABSENT:

Mayor Glenn McLean
Councillor Shular
Councillor McClure

ITEM

Bylaw 2014/06/D – to allow the rezoning of the land legally described as a portion of Lot 8, Block 83, Plan 012 3488.

CALL TO ORDER

Deputy Mayor Long declared the Public Hearing open at 10:02 am.

PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed amended land use for the land municipally described as 3720-50 Avenue. Said

Bylaw, if passed, will allow the creation of Medium Density Residential District zoning with the intention of developing three fourplex units.

BACKGROUND

The above Bylaw has received first reading at the April 23, 2014 regular Meeting of Council, which may be followed by second and third today, depending upon the comments received at this Public Hearing. Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

No comments were received from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

Ms. Martin explained that letters were received and have been distributed to Council.

ADJOURNMENT

Deputy Mayor Long declared the Public Hearing adjourned at 10:04 am.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

PUBLIC HEARING

September 10, 2014

9:00 A.M.

Council Chambers – Civic Centre

1. DECLARE PUBLIC HEARING OPEN

Bylaw 2014/10/D – to allow the rezoning of the lands legally described as Lot 7, Block 66, Plan 084 0074.

2. PRESENT

3. PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed amended land use for the lands municipally described as 4503-49 Street. Said Bylaw, if passed, will allow the creation of light commercial uses.

4. BACKGROUND

The above Bylaw has received first reading at the July 16, 2014 regular Meeting of Council, which may be followed by second and third today, depending upon the comments received at this Public Hearing. Notification of the bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

5. CALL FOR COMMENTS FROM THE FLOOR.

6. CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.

7. DECLARE PUBLIC HEARING CLOSED.

Aug 8 2014

Re-development of Lot 7, Block 66, Plan 0842074

Town Council should consider the following before proceeding with the development as suggested in the recent handout to residents in this area.

This area is ideal for further residential development that is already in the immediate area.

It is within walking distance of shopping, schools, restaurants and a school playground across the street.

It would keep the area as a compact residential area.

But there are several disadvantages to this plan.

Duplicates of some commercial businesses are not needed in this part of town.

- There is a liquor store $\frac{1}{2}$ block away, several in town.
- There are 2 convenience stores close by.
- There are $\frac{1}{2}$ restaurants near by.

Do we really need another car wash? (4? already).

This is not a good corner for a gas bar - so close to a school.

Already there is heavy traffic with residential parking, school buses (how many are there?) parents dropping off and waiting for children along the school yard, etc.

Is it a safe and perhaps too narrow a road for so much traffic activity? Have you done a traffic count on school days/hours?

Ellen Brannon

542-5943

4307 47 St

August 14, 2014

Town of Drayton Valley

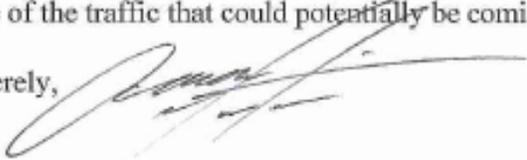
Re: 4503-49 Street Rezoning

To Whom it May Concern:

In regards to the proposed rezoning of 4503-49 Street, I am concerned with the traffic that will increase on 46th Avenue and 47th Street as they are both very busy roads. I am not opposed to the rezoning, however I do not feel the need nor wish to see another liquor store in Drayton Valley. This location is not a good location for a liquor store, especially not across from an Elementary School or right beside one that already exists.

From my understanding the gas bar is to have 5 stalls. That results in 10 vehicles fueling up at any given time. I feel that is too many. Perhaps if there were only 3 stalls it would cut down on some of the traffic that could potentially be coming in and out of that development.

Sincerely,



Aaron Martin
4555-45 Avenue

Edna Swap
adjacent land owner
4764-46 Avenue
Drayton Valley



August 27, 2014

Regarding application to Rezone
Lot 7
Block 66
Plan 084 0074
from R2 residential to C1 commercial

I am opposed to rezoning this property.

On August 8th I attended the meeting with Leduc Co-op to see and hear their proposal for commercial development of the north 1/3 of this land.

After seeing their plans here is my objection.

They proposed an entrance into their gas station directly across the street from my property, and I am totally opposed to any entrance/exit across from my house, mainly for safety reasons.

Edna Swap,



DRAYTON VALLEY TOWN COUNCIL

PUBLIC HEARING SEPT.10,2014

Regarding application to Rezone

LOT 7

BLOCK 66

PLAN 084 0074

From R2 residential to C1 commercial

I am opposed to the re-zoning of Lot7 Block 66 Plan 084 0074 from R2 to C1.

After attending the meeting with Leduc Co-op Ltd on August 8 to hear and see their proposal for commercial development of the north 1/3 of this parcel of land, here are my objections to their proposal.

This property is bordered by a residential neighborhood on the north side and a school yard on the east side.

There are 11 homes adjacent to it and all would be directly affected by placing commercial across the street.

The noise of constant traffic, stop and go, every day, all day right outside our living room and bedroom windows would certainly have a negative impact on our daily lives.

As well, a gas station directly across the street is a most undesirable view to look upon daily. Leduc Co-ops proposal shows 3 new entrances coming off 46th Ave.

Four of the adjacent homes have existing driveways which back onto 46th Ave. This is also a major concern, as increased traffic would compromise safety and ease of entry and exit to our properties.

I believe the property values of our homes would decrease if this land is rezoned commercial.

The lot in question is bordered on two sides by a school zone (46Ave and 47St). Safety and well-being of the Evergreen school children could be compromised by placing commercial across the street from the school yard. There are numerous crosswalks around the school which are heavily used by the children at various times throughout the school day, as well traffic congestion already exists in the area during drop-off and pick-up times for the parents. Increased traffic along 46 Ave. and 47St., brought in by a commercial district would compound the problem. Drayton Valley already has one example of a school set on a very busy thoroughfare, that being Eldorado. We do not need to create another problem of the same kind, at Evergreen.

Leduc Co-ops plan includes a gas bar, convenience store, liquor store, car-wash, restaurant, and retail strip. We have eight existing liquor stores in Drayton Valley, we do not need another. The Dodson Plaza has at least 3 vacant storefronts, and there are numerous vacant bays in the downtown core, why not fill those? There are many restaurant/ fast food outlets already existing in our town, do we really need another in a residential neighborhood which is off of the main traffic corridor.

The car wash would bring more dirt and mud and noise to the streets in this area.

The north side of 46 Ave. is used by many home owners, for vehicle parking. I believe this roadway is too narrow for collector type of traffic which commercial would bring.

The careful, initial plan by Teroloma and the zoning (R2) originally approved by the Town of Drayton Valley does address the towns major priority, that of housing. This parcel is already zoned in its middle section for commercial. By re-zoning the north section to commercial as well, the space for housing on this land is significantly eroded.

The existing , approved zoning for (R2) medium density residential, should be adhered to. It has the best fit for adjacent landowners, school zones, and existing roadways, as well as the towns need for housing.

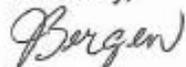
In summary I am in favor of keeping zoning as is already approved R2. for the following reasons.

R1 and C1 are not compatible when placed next to each other.

Town planning would have to be very innovative and adequate to place these two districts side by side. Deep buffer zones and roadway and crosswalk upgrades would be needed to minimize the impact.

I am a resident in the adjacent neighborhood and I want to maintain my quality of life, the value of my property and the safety of my street. I also want to protect the school and the school zone. I want to see appropriate and well thought out planning by the Town of Drayton Valley as we go forward in our growth. Dropping a commercial district into an established residential/school district in my opinion would not constitute a responsible plan.

Sincerely,



Julie Bergen
4756-46 Ave.
Drayton Valley

NOTICE OF PUBLIC HEARING
ATTENTION ADJACENT LANDOWNERS OF A PORTION
OF THE SOUTHWEST 1/4 OF 9-49-7-W5M

This is a public notice advising landowners in the above area that the Council of the Town of Drayton Valley has received application to rezone the lands municipally described as 4503-49 Street, which would change the land use to allow the creation of light commercial uses.

Council gave first reading to By-Law No. **2014/10/D** at its Regular Meeting of Council on July 16, 2014 to adopt the rezoning for a portion of the land described as:

LOT 7
BLOCK 66
PLAN 084 0074
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: R2 – General Residential District
TO: C1 – Central Commercial District

as shown on the accompanying map.

A copy of the Bylaw may be examined at the Civic Centre during regular business hours. A Public Hearing for this Bylaw will be held before the Regular Scheduled Meeting of Council, in the Council Chambers at the Drayton Valley Civic Centre, at **9:00am on September 10, 2014**, for the purpose of hearing any objections, recommendations and/or complaints pertaining to the proposed amendments.

Objections should be submitted in writing prior to the hearing. Those written submissions which have been received before the designated time will be discussed at the meeting before further presentation will be recognized.

Residents are encouraged to attend. Should you have any questions with regard to this proposed Bylaw please contact Jennifer Martin, Planning & Development Officer, at the Town Office at 514-2211 or by email at planning@draytonvalley.ca.

No 1 The Traffic is heavy now (and Fast)
No 2 Do we need more stores. we have on the west side
a STORE IBA a Restaurant Mitch's & a Liquor store
& just south a block a car wash & to the north on the
maine road 2 gas stations
No 3 please leave it Residential
Boyd Gilbertson
4244-46 AV.

To the town of Drayton Valley
as a landowner adjacent to the land
in question for rezoning. I think it would
not be in the best interest of the town or
surrounding residences now or more importantly
in the future, this is what I would like to
discuss further in the meeting, or
by representation.

Thank you James Nanninga in favour of
residentially 4740. 96 Ave
(in regards of 4503-49 st
"Lot 7, Block 66, Plan 084 0074")

as for file # DV/14/08, the day I picked up
the mail, not saying the mail was late or
that I was late in checking my mail daily
that notice was received well after the
10 day period.




James D Nanninga 4740 96 AVE DV T7A1H6.

Regarding application to re-zone

Lot 7

Block 66

Plan 084 0074

From R2 Residential to C1 Commercial



We have some concerns regarding the proposed development of re-zoning Lot 7 Block 66 Plan 084 0074 for the following reasons.

1. How will this affect the value of our property?
2. Will our Taxes go up because of the Commercial Property Re-zoning?
3. School children are walking by the street every day, will they still be safe with the added traffic. The parents park all along 46 Ave. & 47 St. both in the AM & PM making it very unsafe to drive by with all the congestion.
4. We believe the 2 proposed driveway sites at the corner of 46 Ave & 47 St. make this a very dangerous corner for pedestrians & the increased traffic this development will bring to the area.
5. We would like to see a wider Green Space put in on 46 Ave to help control the added noise this development would bring.
6. Our biggest concern on 46 Ave would be the parking, as this is a very busy street & it's very congested already. Why do we want to add to the problem?
7. We were also under the understanding re: The Western Review that Drayton Valley was already Maxed out for Liquor Stores. Do we need more?

We have discussed this with the other residents on 46 Ave & feel they all have similar concerns.

Thanking you in advance for taking the time to listen to our concerns.

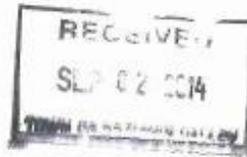
Sincerely,



Roy & Donna Hutchinson

4752-46 Ave

Drayton Valley, Ab



Monday Sept 1

This is in response to your request for concerns about the development of land at 4503 49 st.

Thank you for bringing this notice to the attention of residents in the immediate area.

Town Council should consider the following carefully before giving further approval to the proposed rezoning.

This area is ideal for further residential development. It is adjacent to and within walking distance of schools, shopping, restaurants, etc. Single family homes, low cost housing, senior's housing etc. would enhance the present neighborhood.

Suggestions previously received for this development need to be carefully considered before this area is rezoned.

The north boundary, 46 Ave, is already a busy road. There are 15-20 school buses using it twice a day. With some residents already parking on 46 Ave., the remaining lanes are very congested. What is the traffic count on this road during the busy school bus hours?

Adjacent to the proposed development, 47 st, is used by parents dropping off and picking up students for Evergreen School. At any time during these drop-off times, how many vehicles are parked there? This road will also be affected by the commercial traffic coming out from the east side of this development.

One possible suggestion by the developer at the Open House held on Aug. 8, was to eliminate the proposed entry road to the gas bar from in front of 46 Ave., to a road which is now an alley behind the Dodson Plaza. Now that

would add to the congestion on the corner of 46 Ave and 49 St, Is the developer proposing another set of lights at this corner? How will this affect delivery vehicles to the Mall using the proposed route from the corner of 46 Ave and 49 St, Congestion is already high here.

Is Council considering the safety of children who walk or ride bikes to the school? It would mean crossing a busy road in front of this commercial area.

Further, does Council feel we need so many duplications of businesses here?

One of the suggested businesses would be a Liquor Store. How many Liquor Stores are there within the town? Does Council feel we need another one so close to the one that is just around the corner on 50 St? Are there some regulations about the distance Liquor Stores should be from schools? And what are these regulations?

How many convenience stores are there within walking distance? What are they?

How many restaurants are there nearby?

How many car washes do we already have in town?

Do we need a gas bar so close to a school, especially when the one on the corner of 46 Ave and 50 St was torn down? What of the danger of fuel trucks delivering fuel within a block of the school?

At one time there was an oil well in the block 4407. Several years ago work was done on it. Has this well been abandoned? Has this well become a suspended well? Has it become an orphan well? Has it been integrity tested to see if there are leaks? Are there still active flow lines underground? What about purging? What are the environmental regulations re building on or near such an area? How will this affect the development of this property, either commercial or residential? How far should construction be set back from pipe lines?

I look forward to your answering this concerns in a written form.

Ullga Brown

4307 47 St

786-542-5943



PROCLAMATION

Cerebral palsy is a neuromotor disability that affects approximately 3.3 people in every thousand. Cerebral palsy is a term used to describe a group of conditions affecting body movement and muscle coordination.

It is not a disease.

In Alberta, it is estimated that over 9,000 individuals are affected by cerebral palsy. There is more than one diagnosis of cerebral palsy for every 500 children born each year in Alberta and the number of new cases per year has increased by 25 percent over the past decade. On a worldwide scale, over 17 million people have cerebral palsy.

WHEREAS: Cerebral palsy affects all levels of society and all levels of socioeconomic status;

WHEREAS: Cerebral palsy affects an estimated 17 million people worldwide;

WHEREAS: The Cerebral Palsy Association in Alberta (CPAA) is a leader in advocating for persons with disabilities and is the primary center for providing programs, services and information on treatments, resources and services relating to cerebral palsy

On behalf of City Council and the citizens of Leduc, I hereby proclaim the 1st day of October 2014:

“World Cerebral Palsy Day”

Mayor



August 13, 2014

Mayor Glenn McLean
Box 6837
Drayton Valley, AB
T7A 1A1

RECEIVED
Aug 20/14 RB

Dear Mayor McLean,

Since 2012 communities across Alberta have come together to recognize World Cerebral Palsy Day. This annual event is designed to raise public awareness about the serious challenges that remain for people affected by cerebral palsy.

To help us achieve this goal in communities across Alberta, we would like to request a proclamation of World Cerebral Palsy Day be made in your community to help us raise awareness locally and to mark this important event.

World Cerebral Palsy Day is October 1, 2014 and if possible, we request the proclamation be made within the first two weeks of October.

Proclamations can be shared through social media and website, through local newspapers or magazines. **The Cerebral Palsy Association in Alberta serves over 2800 members across the province, including in Drayton Valley.** By proclaiming World CP Day in your community, we can work together to create a brighter, more just and sustainable future for all Albertans; empowering men, women and children with cerebral to love, learn, laugh and live as full citizens.

Together we make a difference.

The Cerebral Palsy Association in Alberta offers innovative opportunities for community inclusion, and takes a proactive stance in building capacity for persons with disabilities. Placing the utmost value on respect and dignity, the CPAA empowers members to live a life without limits. Members have access to informed and compassionate support services, health and wellness activities and community advocacy.

Thank you for helping us to create a ***Life Without Limits***, I look forward to hearing from you.

Respectfully,

Kimberley Matthews
Community and Government Relations Coordinator
Cerebral Palsy Association in Alberta
403.219.3606 kmatthews@cpalberta.com



PROCLAMATION OF BREAST CANCER AWARENESS MONTH

WHEREAS: Breast cancer is the most common cancer in Canadian women and is a serious disease that will affect 24,400 women, 210 men and their families this year, and

WHEREAS: It is of great importance that money be raised to fund breast cancer research projects and community programs, and

WHEREAS: The Canadian Breast Cancer Foundation strives to be an effective advocate, a trusted leader, a respectful partner and a catalyst in creating a future without breast cancer.

THEREFORE: I _____ (name) hereby proclaim the month of October 2014 as "Breast Cancer Awareness Month" in the town of Drayton Valley, Alberta this 1st day of October, 2014.

cbcf.org

700 – 10665 Jasper Avenue, Edmonton, AB T5J 3S9

300 – 1324 17 Avenue SW, Calgary, AB T2T 5S8

304 – 1 Wesley Avenue, Winnipeg, MB R3C 4C6

2 – 1124 8 Street East, Saskatoon, SK S7H 0S4

P 780.452.1166

P 403.209.2233

P 204.231.4885

P 780.452.1166

TF 1.866.302.2223

TF 1.866.267.3948

TF 1.866.302.2223

F 780.451.6554

F 403.209.2366

F 204.231.4910

F 780.451.6554



RECEIVED
Sept 5/14 RB

Mayor Glen McLean
5120-520 Street
Drayton Valley, Alberta T7A 1A1

SEPTEMBER 1, 2014

To the honourable Mayor Glen McLean,

The Canadian Breast Cancer Foundation – Prairies/NWT Region respectfully requests that you, as Mayor of Drayton Valley, officially proclaim the month of October as Breast Cancer Awareness Month and lend your voice to a very important cause.

Breast cancer continues to be the most common cancer amongst Canadian women: an estimated 24,400 women will be diagnosed with the disease this year and 5,000 will die of it. For our team at the Canadian Breast Cancer Foundation – Prairies/NWT Region, these statistics show how important it is to recognize the seriousness of breast cancer and reflect the need for well-funded research and awareness projects.

On the Sunday, October 5th, 2014 the Canadian Breast Cancer Foundation CIBC Run for the Cure will be held in 65 communities across Canada to raise much needed funds. In 2013, we celebrated with over 130,000 runners and walkers who, together helped raise over 27 million dollars to create a future without breast cancer.

With the help of so many generous people from cities and towns across the country, we hope to exceed last year's figures and invest those donations in the best, brightest minds in breast cancer research and advocacy in Manitoba, Saskatchewan and Alberta. An official proclamation of Breast Cancer Awareness Month from your council would go a long way to strengthen our efforts.

If you like, our team would be happy to provide you with pink ribbons, brochures from our breast health series and any other informative materials you require. We can also arrange free seminar sessions on breast health and the work we do here at the Canadian Breast Cancer Foundation – Prairies/NWT Region.

Please feel free to contact me if you have any questions.

Sincerely,

Jennifer Brigden
Marking & Communications Officer
Canadian Breast Cancer Foundation – Prairies/NWT Region
jbrigden@cbcf.org
403.209.2233

cbcf.org

700 – 10665 Jasper Avenue, Edmonton, AB T5J 3S9	P 780.452.1166	TF 1.866.302.2223	F 780.451.6554
300 – 1324 17 Avenue SW, Calgary, AB T2T 5S8	P 403.209.2233		F 403.209.2366
304 – 1 Wesley Avenue, Winnipeg, MB R3C 4C6	P 204.231.4885	TF 1.866.267.3948	F 204.231.4910
2 – 1124 8 Street East, Saskatoon, SK S7H 0S4	P 780.452.1166	TF 1.866.302.2223	F 780.451.6554



Town of Drayton Valley Delegation Request Form

Name (s): _____

Organization: _____

Contact Number: _____ Contact E-mail: _____

Mailing Address: _____

Meeting you would like to attend as a Delegation (please check all that apply)*:

- Council Meeting
- Governance & Priorities Committee Meeting
- Special Meeting/Presentation
- Administration Meeting

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:
(information only, request for funding, concern, etc)

Additional Information Provided

Please list the information you attached or included with your delegation request:

Please indicate any preference you have for meeting:

Please submit your request by:

Fax: 780.542.5753

E-mail: admin-support@draytonvalley.ca

In person: 5120-52 ST

COUNCIL AGENDA ITEM: 9.1 September 10, 2014	Rezoning Bylaw No. 2014/10/D Presented for 2nd & 3rd Reading Within NW9-49-7-W5M
Department:	Development & Planning
Presented by:	Councillor Bossert
Support Staff:	Nesen Naidoo

BACKGROUND:

Administration has received an application to rezone a parcel of land legally described as Lot 7, Block 66, Plan 084 0074 and municipally described as 4503-49 Street. The proposed rezoning would change the land use from the current R2 – General Residential District to C1 – Central Commercial District. Such rezoning would allow the landowner to develop pedestrian oriented commercial land uses.

The landowner is proposing to develop a gas bar with convenience store, two bay car wash, drive thru restaurant, and a liquor store, all of which are discretionary uses under the C1 zoning. Those uses which are included as “discretionary” under the C1 zoning would require the approval of Council in order to receive Development Permit approval.

First reading of Rezoning Bylaw 2014/10/D was given at the July 16, 2014 regular meeting of Council, after which the developer hosted an Open House to present the proposal to surrounding residents for their review. Comments provided by attendees at that meeting were a mixture of opposition and in favor to the proposed rezoning. Copies of a letters received from adjacent landowners at that meeting are attached.

A public hearing was held earlier this morning pursuant to being advertised in the Western Review, as required by the *Municipal Government Act*, as well as being circulated to adjacent landowners within a 300 metre radius. Any and all comments or concerns raised regarding this proposed rezoning were presented at the Public Hearing held on that date.

Rezoning Bylaw 2014/10/D is hereby presented to Council for second and third reading.

OPTIONS:

The following are the options available to Council today with respect to this application for Land Use Bylaw amendment.

OPTION A:

Table the application to allow the developers to revisit the plans for development and work with adjacent landowners.

OPTION B:

Give second and third readings to Bylaw 2014/10/D for amendment of the Land Use Bylaw and subsequent rezoning to allow development to proceed.

OPTION C:

Give second reading to Bylaw 2014/10/D and request that the developer work with adjacent landowners prior to third reading being considered at a future Council meeting.

OPTION D:

Refuse to give second reading to Bylaw 2014/10/D for amendment of the Land Use Bylaw based on feedback received from adjacent landowners.



DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2014/10/D

Amendment to Land Use Bylaw #2007/24/D (REZONING)

WHEREAS Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

AND WHEREAS the Council of the Town of Drayton Valley wishes to allow an amendment of the use of a portion of the parcel of land legally described Lot 7, Block 66, Plan 084 0074;

NOW THEREFORE, pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby amends Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that the following land are reclassified as follows:

PLAN 084 0074

BLOCK 66

LOT 7

EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: R2 –General Residential District

TO: C1 – Central Commercial District

as shown on the attached Schedule “A”

THAT Bylaw 2014/10/D may be referred to as the “Rezoning Bylaw”.

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS _____ DAY OF _____, 2014, A. D.

MAYOR

TOWN MANAGER

PUBLIC HEARING HELD THIS _____ **DAY OF** _____, **2014**, A. D.

READ A SECOND TIME THIS _____ **DAY OF** _____, **2014**, A. D.

MAYOR

TOWN MANAGER

READ A THIRD AND FINAL TIME THIS _____ **DAY OF** _____,
2014, A. D.

MAYOR

TOWN MANAGER

SCHEDULE "A"
(REZONING AREA)



COUNCIL AGENDA ITEM: 9.2 September 10, 2014	Rezoning Bylaw No. 2014/15/D Presented for 1st Reading Within NW9-49-7-W5M
Department:	Development & Planning
Presented by:	Councillor Nadeau
Support Staff:	Jennifer Martin

BACKGROUND:

Administration has received an application to rezone a parcel of land legally described as Lot 32, Block 25, Plan 6690 KS and municipally described as 4729-49 Street. Proposed rezoning would change the land use from the current R2 – General Residential District to R3-Medium Density Residential District. Such rezoning would allow the landowner to develop a fourplex on these lands.

Rezoning Bylaw 2014/15/D is hereby presented to Council for first reading, after which advertising will occur as required under the *Municipal Government Act*. As a part of the referral process, adjacent landowners will be provided notice of the rezoning application, and will be given the opportunity to provide their comments

OPTIONS:

The following are the options available to Council today with respect to this application for Land Use Bylaw amendment.

OPTION A:

Table the application to allow the developers to revisit the plans for development and work with adjacent landowners.

OPTION B:

Give first reading to Bylaw 2014/15/D for amendment of the Land Use Bylaw for rezoning, after which public consultation process will begin.

OPTION C:

Refuse to give first reading to Bylaw 2014/15/D for amendment of the Land Use Bylaw.

SCHEDULE "A"
(REZONING AREA)







PROPOSED PLOT PLAN

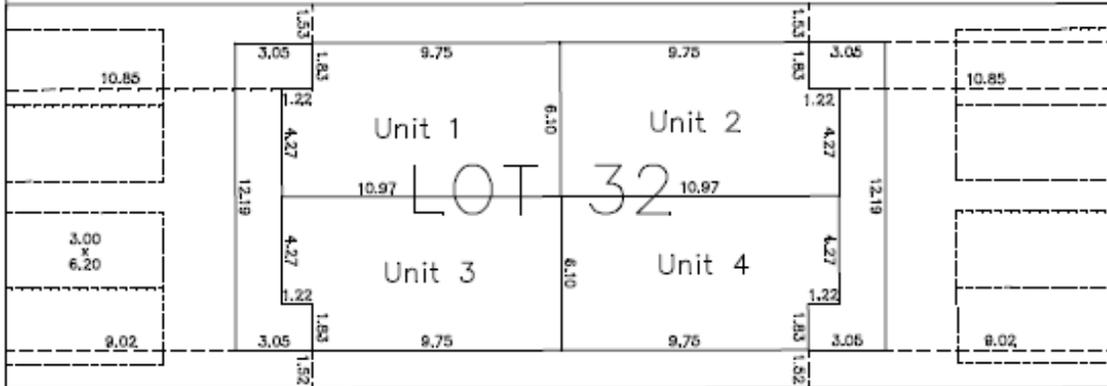
Block 25

LOT 33

268°55'30"
43.64

49 th Street

359°56'00"
15.24



Lane

LOT 31

Plan 6690 KS



Lakeview Custom Homes
BGG File 2014-318



DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2014/15/D

Amendment to Land Use Bylaw #2007/24/D (REZONING)

WHEREAS Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

AND WHEREAS the Council of the Town of Drayton Valley wishes to allow an amendment of the use of a portion of the parcel of land legally described Lot 32, Block 25, Plan 6690 KS;

NOW THEREFORE, pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby amends Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that the following land are reclassified as follows:

PLAN 6690 KS
BLOCK 25
LOT 32
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: R2 –General Residential District

TO: R3 – Medium Density Residential District

as shown on the attached Schedule “A”

THAT Bylaw 2014/15/D may be referred to as the “Rezoning Bylaw”.

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS _____ DAY OF _____, 2014, A. D.

MAYOR

TOWN MANAGER

PUBLIC HEARING HELD THIS _____ DAY OF _____, 2014, A. D.

READ A SECOND TIME THIS _____ **DAY OF** _____, **2014**, A. D.

MAYOR

TOWN MANAGER

READ A THIRD AND FINAL TIME THIS _____ **DAY OF** _____,
2014, A. D.

MAYOR

TOWN MANAGER

COUNCIL AGENDA ITEM: 9.3 September 10, 2014	Rezoning Bylaw No. 2014/17/D Presented for 1st Reading Within SW9-49-7-W5M
Department:	Development & Planning
Presented by:	Councillor Wheeler
Support Staff:	Jennifer Martin

BACKGROUND:

Administration has received an application to rezone a parcel of land legally described as Lot 16, Block 70, Plan 072 0361 and municipally described as 4008-47 Street. The proposed rezoning would change the land use from the current IPU – Institutional and Public Use District to R4-High Density Residential District. Such rezoning would allow the landowner to develop a 20 unit duplex condo complex.

These lands were previously zoned R4 until 2010 when the lands were rezoned to IPU.

Rezoning Bylaw 2014/17/D is hereby presented to Council for first reading. If first reading is given, the developers will be required to host an open house to present their proposal to adjacent landowners and receive comments back.

Following the open house, advertising of a Public Hearing before Council, as required under the Municipal Government Act, will take place. As a part of the referral process, adjacent landowners with a 300 metre radius of the rezoning area will be provided notice of the rezoning application, and will be given the opportunity to provide their comments.

OPTIONS:

The following are the options available to Council today with respect to this application for Land Use Bylaw amendment.

OPTION A:

Table the application to allow the developers to revisit the plans for development and work with adjacent landowners.

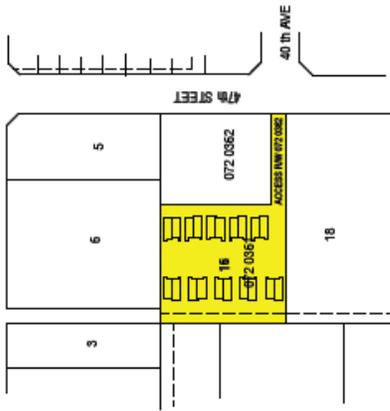
OPTION B:

Give first reading to Bylaw 2014/17/D for amendment of the Land Use Bylaw for rezoning, after which public consultation process will begin, including an Open House to be held by the developer.

OPTION D:

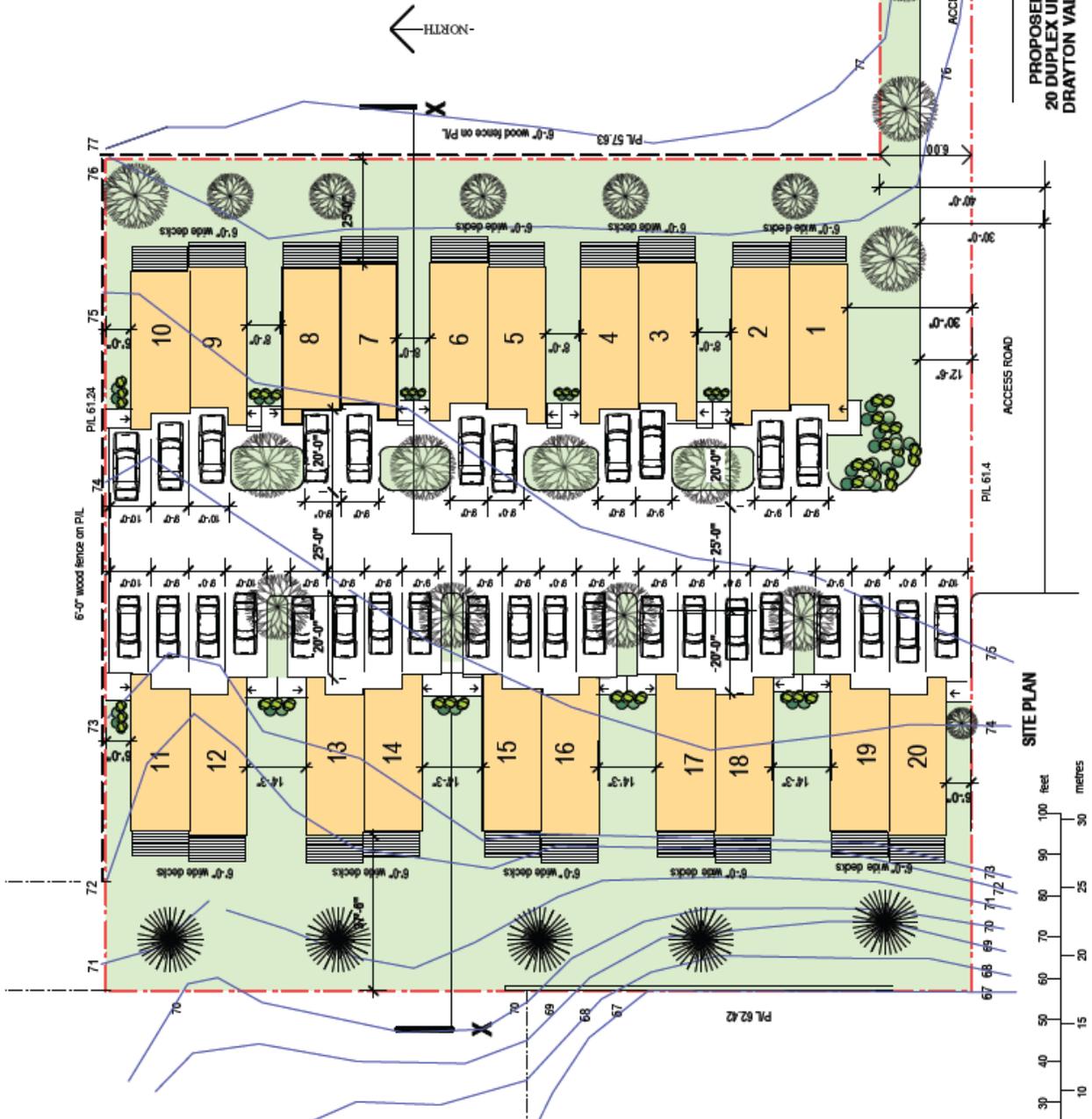
Refuse to give first reading to Bylaw 2014/17/D for amendment of the Land Use Bylaw.

415 AVENUE

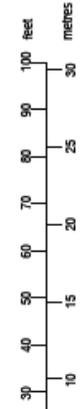


LOCATION PLAN

LEGAL DESCRIPTION Lot 16, Block 70, Plan 072.0361.
MUNICIPAL ADDRESS 4008 - 47 Street DRAVTON VALLEY, ALBERTA
CAR PARKING 30 STALLS IN GARAGES 31 STALLS OUTSIDE
LANDSCAPING
<ul style="list-style-type: none"> coniferous trees: spruce 5 - trees 3.5m high deciduous trees: 22 trees shrubs: 11 - 50mm caliper grass: 74 - mix of "prince of wales", wiltoni (blue ray) juniper and potentilla "abbotswood" seeded grasses
MINIMUM PARKING STALL 20'-0" X 9'-0"



SITE PLAN



**PROPOSED
20 DUPLEX UNITS
DRAVTON VALLEY**

**PETER GARRY
ARCHITECT**
c/o PCA Architects
2005 50th Avenue
Edmonton, Alberta
T6C 2K7
ph: 780.352.1700

date: JULY 30, 2014
scale: 1:300
drawing: A1



EAST STREET ELEVATION - UNITS TYPE A



WEST PROPERTY LINE ELEVATION - UNITS TYPE A

PETER GARRY ARCHITECT
 c/o PCA Architects
 1000 5th Avenue
 Drayton Valley
 AB T7B 2S2, CANADA
 PH 780.532.7760

**PROPOSED
 20 DUPLEX UNITS
 DRAYTON VALLEY**

DATE	JULY 30, 2014
SCALE	1/8" = 1'-0"
DRAWN BY	GHM

A6

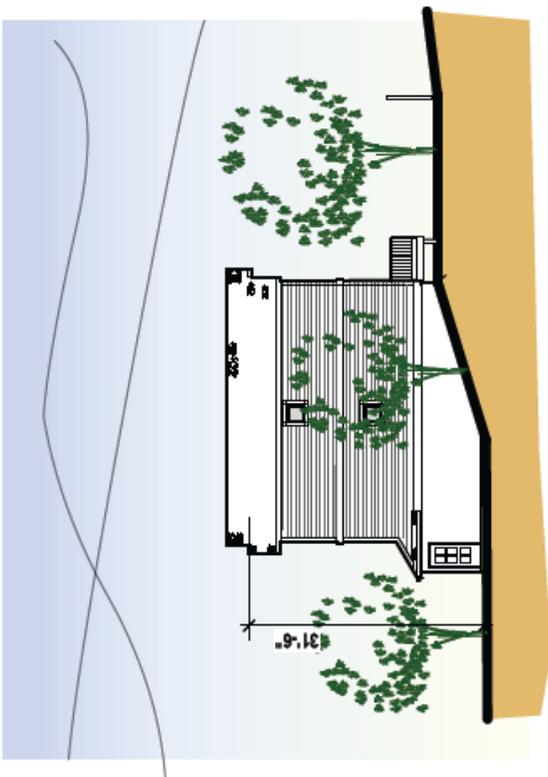


WEST STREET ELEVATION - UNITS TYPE B

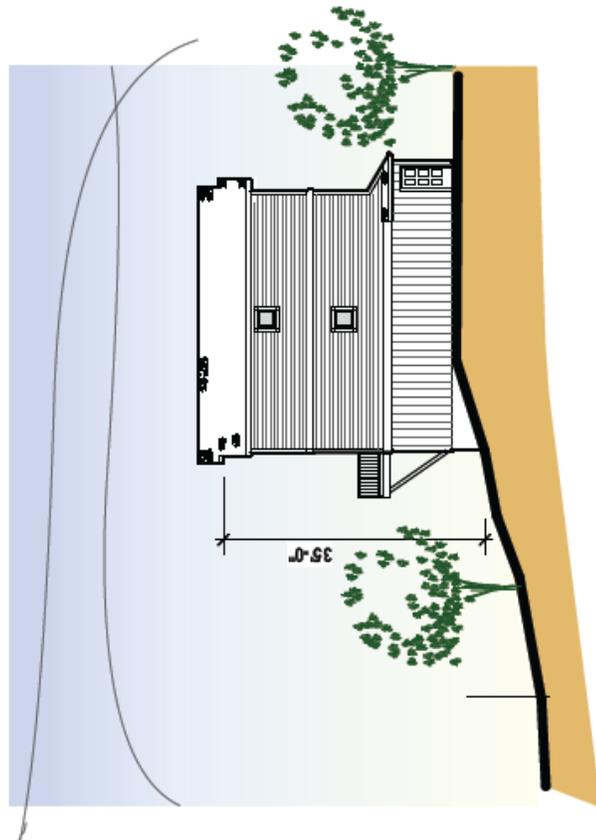


EAST PROPERTY LINE ELEVATION - UNITS TYPE B

 <p>PETER GARRY ARCHITECT 1101 PCA Building 2002 20th Avenue Plymouth, MI 48170 PH: 734.332.1700</p>	<p>PROPOSED 20 DUPLEX UNITS DRAYTON VALLEY</p>	<p>date JULY 30- 2014 scale 1/8" = 1'0" sheet A7</p>
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WEST ELEVATION - UNITS TYPE B



WEST ELEVATION - UNITS TYPE A

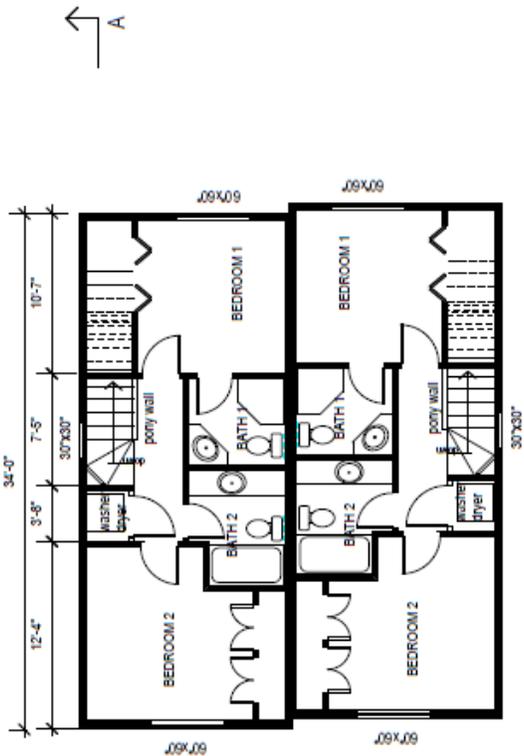
PROPOSED
20 DUPLEX UNITS
DRAYTON VALLEY



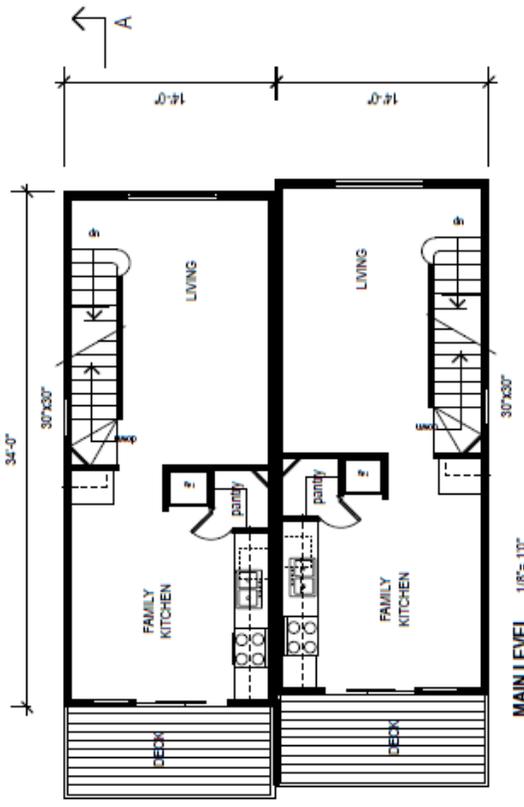
PETER GARRY
ARCHITECT
617 PCA Architects
1000 University Ave
Worcester, MA
ph: 781.352.1700

date	JULY 30-2014
scale	1/8" = 1'-0"
drawn	EG

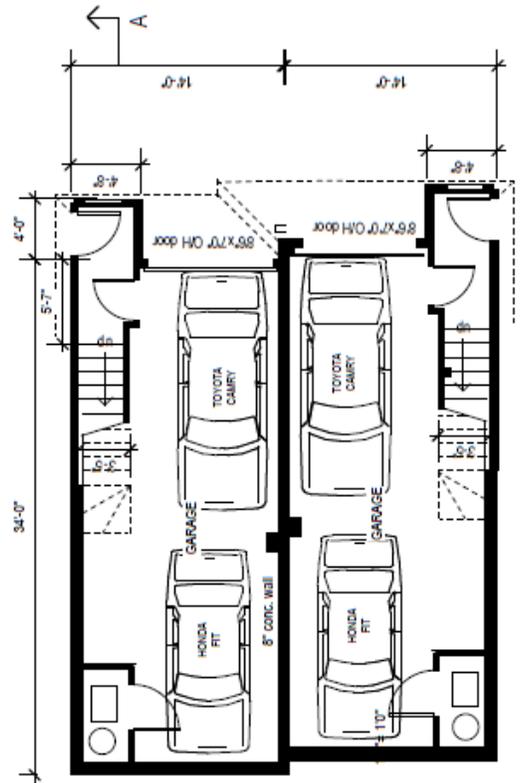
A8



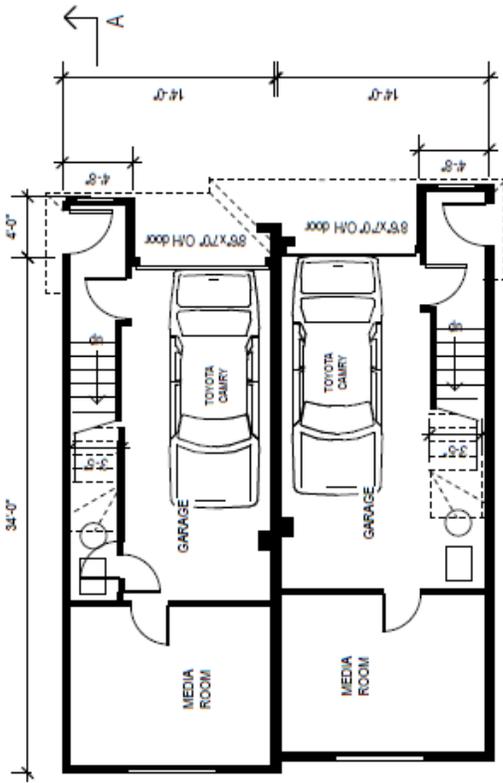
UPPER LEVEL 1/8" = 10"



MAIN LEVEL 1/8" = 10"



LOWER LEVEL - TYPE B 1/8" = 10"



LOWER LEVEL - TYPE A 1/8" = 10"

A3

date	JULY 30- 2014
scale	1/8" = 10"
drawn	B

PETER GARRY ARCHITECT
c/o PCA Architects
1000 50th Avenue
Drayton Valley, AB
T0 2R0 2S2 1780

**PROPOSED
20 DUPLEX UNITS
DRAYTON VALLEY**



DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2014/17/D

Amendment to Land Use Bylaw #2007/24/D (REZONING)

WHEREAS Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

AND WHEREAS the Council of the Town of Drayton Valley wishes to allow an amendment of the use of a portion of the parcel of land legally described Lot 16, Block 70, Plan 072 0361;

NOW THEREFORE, pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby amends Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that the following land are reclassified as follows:

PLAN 072 0361
BLOCK 70
LOT 16
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: IPU –Institutional and Public Use District

TO: R4 – High Density Residential District

as shown on the attached Schedule “A”

THAT Bylaw 2014/17/D may be referred to as the “Rezoning Bylaw”.

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

READ A FIRST TIME THIS _____ DAY OF _____, 2014, A. D.

MAYOR

TOWN MANAGER

PUBLIC HEARING HELD THIS _____ DAY OF _____, 2014, A. D.

READ A SECOND TIME THIS _____ **DAY OF** _____, **2014**, A. D.

MAYOR

TOWN MANAGER

READ A THIRD AND FINAL TIME THIS _____ **DAY OF** _____,
2014, A. D.

MAYOR

TOWN MANAGER

SCHEDULE "A"
(REZONING AREA)



AGENDA ITEM: 9.4	Alberta Communities Resiliency Program
Department:	Engineering, Public Works and Utilities
Presented by:	Councillor Bossert
Support Staff:	Sonya Wrigglesworth

BACKGROUND:

Alberta Community Resilience Program scope is one that (a) enhance or enable the protection of critical infrastructure, (b) mitigate public safety hazards, or (c) that do both (a) and (b). By submitting an application for this grant, the Town of Drayton Valley may become eligible to assist with funding to upgrade and expand water and waste water facilities, ensuring public health and river integrity in the near future.

The ACRP will provide funding for approved projects of 90% of projects less than \$3,000,000.00 and 70% of projects greater than \$3,000,000.00.

RECOMMENDATION:

I move that Council authorize Administration to proceed with the grant process.

AGENDA ITEM: 9.5	Neighbourhood Outdoor Skating Surfaces Policy
Department:	Community Services
Presented by:	Councillor Nadeau
Support Staff:	Annette Driessen, Director of Community Services

BACKGROUND:

As a winter community, Drayton Valley has hosted a number of skating surfaces located throughout the community. These surfaces vary in size, design and location. In the past, all of these surfaces were prepared and maintained by the Town of Drayton Valley. Last year, local residents worked with Town administration to create additional neighbourhood skating surfaces with the preparation and maintenance of these ice surfaces shared with the community. To ensure that adequate policies and procedures were in place for the Town and the neighbourhood groups, Administration prepared the necessary support documentation to permit neighbourhood skating surfaces to be established.

At the last regular meeting of Council, Administration was requested to revise the proposed policy with respect to accommodating a variety of activity on the skating surfaces, while ensuring that safety of the users and the adjacent property owners was accommodated. The attached policy includes these revisions and the flexibility requested.

The Recreation and Leisure section of the Community Sustainability Plan includes the following goal: “Build a vibrant and healthy community for all ages”. One strategy under this goal is to “integrate recreation facilities to meet the evolving needs of residents and visitors”, and more specifically, to “expand recreational opportunities through partnering with local user groups”.

RECOMMENDATION:

I move that Council approve the attached Neighbourhood Outdoor Skating Surfaces Policy No. RC-01-14.



TOWN OF DRAYTON VALLEY

Subject:	Neighbourhood Outdoor Skating Surfaces Policy	Policy:	RC-01-14
Department:	Recreation and Culture		
Approval Date:		Review Date:	

Neighbourhood Outdoor Skating Surfaces Policy

Purpose

The Town of Drayton Valley encourages its residents to enjoy recreational and sporting opportunities during the entire year. In an effort to support the community in providing opportunities for recreation and sport, specifically in the winter months, the Town has established a policy for the establishment of neighbourhood outdoor rinks. The policy also addresses the use of storm water retention ponds for winter skating purposes.

The intent of this Policy is:

- a. to provide the Public and Town Administration with information about the use of neighbourhood outdoor skating rinks and storm water ponds;
- b. to establish optimal use of all outside ice surfaces based on design parameters (natural or man-made) and location;
- c. to increase public awareness and understanding of presence and use of outdoor skating surfaces;
- d. to ensure outdoor skating surfaces are used in a manner with the least amount of risk; and
- e. to ensure proper signage of outdoor skating surfaces.

Definitions

Within this Policy the following definitions shall apply:

Applicant means local community group of adult volunteers which assumes both maintenance and liability responsibilities for a neighbourhood outdoor skating rink.

Neighbourhood outdoor skating rink(s) means a skating area or surface set up in a local community green space by applicants or neighbourhood groups, and are the responsibility of

Subject:	Neighbourhood Outdoor Skating Surfaces Policy	Sign off:	
Department:	Recreation & Culture		
Approval Date:		Review Date:	

those applicants or neighbourhood groups. (Further referred to as “rink” or “rinks” within this Policy.)

Storm Water Pond means an area designated to temporarily store excess flow in a drainage system.

General Policy

Neighbourhood outdoor skating rinks will only be allowed in locations approved by the Town. Individuals or applicants must apply to the Town for approval of the location of neighbourhood outdoor rinks prior to any ground preparation or flooding. Neighbourhood outdoor skating rinks are the responsibility of the applicant. Applicants will meet with the Town of Drayton Valley to review roles and responsibilities for maintenance and provide mitigation measures against liability.

The Town shall be responsible for maintaining skating surfaces located on the storm water ponds.

Neighbourhood outdoor rinks may permit the playing of hockey provided the Applicant has received the prior approval of the Town of Drayton Valley. Approval will be based on the design of the rink and its location within the community.

Responsibilities

Public Works Staff

- a. Shall determine the feasibility of establishing a skating surface on the storm water ponds during the winter months, and, if deemed to be feasible, shall develop a maintenance and monitoring schedule for the skating surface. All maintenance and monitoring of the storm water ponds shall be the responsibility of the Town.
- b. Shall monitor and assess the rinks from time to time but not less than once each week while the rinks are in use, and log their findings.
- c. Shall take measures to close any ice skating surface if the surface is deemed to present a safety or property hazard.
- d. May provide suggestions or recommendations to the Applicant to improve the condition of the rinks.
- e. Shall ensure that all necessary signage, as provided by the Town, is posted at the rink site and/or storm water pond.

Subject:	Neighbourhood Outdoor Skating Surfaces Policy	Sign off:	
Department:	Recreation & Culture		
Approval Date:		Review Date:	

- f. Shall administer this Policy, ensure all requirements are met, and recommend updates to the Policy as required.

Applicant

- a. Shall enter into an Agreement with the Town regarding the creation, maintenance and operations of the rink.
- b. Shall assume all responsibility for the rink/surface and any damage caused to Town lands.
- c. Will provide all materials, including water for the rink with no compensation from the Town.
- d. Will ensure the maintenance of the rink surface to maintain a minimum two (2) inch base.
- e. Ice surface will be scraped clean of all snow, ice chips, flakes and dirt before flooding.
- f. Shall maintain ongoing repair of cracks and holes on the rink surface as required.
- g. Shall inspect the rink surface daily for any damages.
- h. Place signage or a warning barricade to warn users at any time if the rink surface becomes unusable.
- i. Ensure rinks are to be used for the permitted uses as approved by the Town of Drayton Valley.
- j. Complete a monthly maintenance log sheet and submit to the Public Works Department.

Procedure

The Town has identified, but not limited, the following areas as potential sites for neighbourhood outdoor skating rinks:

- Celebrity Estates
- Aspenview
- Regency Park or Sunrise Park
- MacKenzie Park
- Little Lions Park

Subject:	Neighbourhood Outdoor Skating Surfaces Policy	Sign off:	
Department:	Recreation & Culture		
Approval Date:		Review Date:	

Rotary Park
Park Place

In establishing rinks at the above locations or any other location approved by the Town, the following shall apply:

1. The Town shall prepare and provide signage to be placed by the Applicant at the site of the rink. These signs include, but are not limited to:
 - a. In an emergency, call 911.
 - b. Use at Own Risk
 - c. Operated by Your Local Volunteer Community Group
 - d. This park is NOT supervised.
 - e. Use of protective equipment (helmets, pads, etc.) is strongly recommended while using the rink.
 - f. The rink should not be used in poor weather. Poor weather conditions create hazardous conditions for users.
 - g. Respect all users of the facility.
 - h. Unauthorized equipment (such as hockey sticks, pucks, etc.) is not permitted on the rink. (Specific to ice surfaces restricted to skating only)
 - i. The Municipality is not responsible for any loss, damage or injury resulting from using this rink.
 - j. Warnings of any nature that the Town determines reasonable.
2. The Applicant shall be required to enter into an Agreement with the Town regarding maintenance and the logging of same. Such Agreement shall outline the responsibilities of the Applicant with regard to the installation, maintenance and removal of the rink.
3. The Town shall not be responsible for training the Applicant in the installation, maintenance or removal of the rink, but shall monitor and assess the condition of the rink from time to time. Such monitoring and assessment shall be logged by the Town for its records, including any recommendations made to the Applicant regarding improvements to the rink.

Subject:	Neighbourhood Outdoor Skating Surfaces Policy	Sign off:	
Department:	Recreation & Culture		
Approval Date:		Review Date:	

4. The Applicant shall not cause any damage to the Town lands upon which the rink is located; any damage caused as a result of the rink shall be rectified at the cost of the Applicant.

Storm Water Ponds

1. Parameters of winter recreational use
 - a. Users must obey posted signs relevant to ice safety and ice thickness.
 - b. Public Works staff will:
 - i. test the ice thickness of each of the Northview, Aspenview, Southview (Ivan To), Omniplex SWP, and any other Town approved storm water pond used for winter ice surfaces during the winter ice season (approximately Nov. 15 - Mar 1) and record their measurements on the Ice Thickness form.
 - ii. maintain/update the signage at each SWP to indicate condition of the ice.
 - iii. issue news releases/safety bulletins with the information gathered during the ice thickness testing.
 - iv. pick up debris from the ponds left on the ice during spring melt.
 - c. Any advisories or signage regarding existing ice thickness on a SWP is provided as information only and is limited to the time and date of measurement, and does not indicate that the ice is safe to use for any purpose.
 - d. Persons using the SWP ice surface are advised to be aware that the ice may become unstable at any time, and that the ice thickness may change at any time for a variety of reasons, some of which are unpredictable.
 - e. Anyone using the ice surface on a SWP or a rink does so at their risk.

COUNCIL AGENDA ITEM: 9.6 September 10, 2014	Adoption of Automated Traffic Enforcement-related Policies
Department:	Administration
Presented by:	Councillor Wheeler
Support Staff:	Pam Balke

BACKGROUND:

Pursuant to the direction of Council, Administration is working with Independent Traffic Services to prepare for the implementation of automated traffic enforcement. One of the requirements to having this program within Drayton Valley is that the Town must allow for the employment of a Community Peace Officer. As this service is currently provided to the Town through contract with Brazeau County, it is necessary for the Town to apply to the Province to allow this position to exist within the Town. In support of the application to the Alberta Justice and Solicitor General's Officer, the following Policies require adoption by Council.

The attached Policies are in keeping with those of other municipalities and outline the practices that the Town will implement when approved for employment of a Community Peace Officer.

RECOMMENDATION:

I move that Council approve the following policies:

Automated Traffic Enforcement Program Policy No. PC-01-14.

Community Peace Officer Conduct Policy No. PC-02-14.

Handling Complaints and Administration of Discipline for Community Peace Officers Policy No. PC-03-14.

Automated Traffic Enforcement Records Management Policy No. PC-04-14.



TOWN OF DRAYTON VALLEY

Subject:	Automated Traffic Enforcement Program Policy	Policy:	PS-02-14
Department:	Protective Services		
Approval Date:		Review Date:	
Associated Policies:	Community Peace Officer Conduct Policy Handling Complaints and Administration of Discipline for Community Peace Officers Policy Automated Traffic Enforcement Records Management Policy		

Automated Traffic Enforcement Program Policy

Purpose

The use of automated traffic enforcement within the Town of Drayton Valley (hereinafter referred to as the "Town") must adhere to the Province of Alberta Automated Traffic Enforcement Technology Guidelines and the Automated Traffic Enforcement Technology Training Guidelines. The automated enforcement program service provider must operate within the scope of the Automated Enforcement Services Contract.

Definitions:

Within this Policy the following definitions shall apply:

- i. *automated traffic enforcement* shall refer, but is not limited, to:
 - a. photo radar;
 - b. photo laser;
 - c. intersection safety devices, including stop sign enforcement, red light cameras or speed on green cameras;
 - d. pedestrian crosswalk photo enforcement; and
 - e. distracted driving photo enforcement.
- ii. *automated enforcement equipment* means tool or tools used by qualified operators in the application of automated enforcement services. Such tools include photo laser devices, photo radar and high definition video equipment. At such a time as another

Subject:	Automated Traffic Enforcement Program Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

types of automated enforcement equipment is introduced, this Policy may be amended to include its use.

- iii. *enforcement locations* refers to sites that meet the criteria as designated in Automated Traffic Enforcement Technology Guidelines and are approved by the Town of Drayton Valley and the Drayton Valley RCMP.
- iv. *governing agency* means the Drayton Valley RCMP, working in conjunction with the Town of Drayton Valley. Such agency is responsible for overseeing the operation of the Automated Traffic Enforcement Program.
- v. *laser* means a device that produces a very narrow, highly concentrated beam of light which is used for measuring speed (can also be called Lidar).
- vi. *radar* means an object-detection system that uses radio waves to determine the speed of the object. Within this document radar refers only to photo radar.

General Policy

Operator Requirements:

Certification

All automated enforcement Operators must hold a valid Town of Drayton Valley Community Peace Officer appointment. In addition to meeting all requirements of the Automated Traffic Enforcement Training Guidelines, all Operators must also complete the following training and certifications:

1. Province of Alberta Radar/Laser Certification;
2. Automated Enforcement Equipment Specific Certification; and
3. Completion of Alberta Solicitor General’s approved Training Program.

Attire

Operators, as per the Automated Traffic Enforcement Technology Guidelines, are not required to wear a uniform for reasons of officer safety.

Subject:	Automated Traffic Enforcement Program Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

Equipment Testing:

The automated enforcement equipment must be calibrated on an annual basis. In addition, the following manufacturer suggested laser testing must be completed at the start and end of each shift by the Operator:

for laser:

1. Self-Test – on start-up of the laser it runs a self-diagnostic internal test;
2. Known (Fixed) Distance Test – measured and confirmed with a rolling tape measure;
3. Zero Velocity Test – measured with a fixed object; and
4. Scope Alignment – horizontal and vertical straight edge alignment.

for radar:

1. Self-Test – on start-up of the laser it runs a self-diagnostic internal test;
2. Manual Tuning Fork; and
3. Electronic Tuning Fork Test as required by the manufacturer.

These tests are usually completed either at a predetermined location that is clearly marked for this purpose or in the enforcement vehicle and each test is registered as pass or fail into the on-board computer’s electronic database.

Operator Set-up

1. The Operator chooses one of the preselected and approved sites and confirms that the posted speed and warning signage is in place, clear and visible.
2. The photo enforcement vehicle is positioned safely within or near the enforced zone.
3. The laser instrument is programmed with a minimum of the following information:
 - a. Operator name;
 - b. Operator I.D. or CPO number;
 - c. date and time checked for accuracy;

Subject:	Automated Traffic Enforcement Program Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

- d. enforcement location identification number;
 - e. posted speed;
 - f. capture speed – as determined for each location by the RCMP.
4. The camera is focused as required and the distance inside the zone is captured and recorded.
 5. An enforcement session is started in the database for each enforcement location with the Operator making a note of a minimum of the following information:
 - a. enforcement location;
 - b. direction of travel;
 - c. posted speed and location of posted signage and that it is clear and visible;
 - d. temperature;
 - e. weather conditions;
 - f. light conditions;
 - g. road conditions;
 - h. traffic conditions; and
 - i. any additional Operator notes.
 6. The Operator confirms and electronically swears each violation prior to the end of each enforcement shift.
 7. If there is a circumstance requiring the Operator to position their enforcement vehicle in contravention of the *Traffic Safety Act* or a Town Bylaw this is acceptable under Section 64 (2) of the *TSA Use of Highway and Rules of the Road Regulation* but should only be exercised if the safety of the Operator is a concern.

Subject:	Automated Traffic Enforcement Program Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

Public Awareness

A requirement of the Automated Traffic Enforcement Technology Guideline and a key element to the success of any enforcement practice, including the use of photo speed enforcement is implementation of a strong public awareness campaign. Signage is mandatory and there to inform drivers about photo speed enforcement locations. Temporary signage must be used in non-frequented areas that are identified and approved by the RCMP, prior to the location being set up as a permanent site. Signage may be used for a wider period of time than the photo speed enforcement (i.e. a road may be signed for the week that the photo speed enforcement is to be in place even though the unit may only be in place for a day).

All types of educational programs or signage, such as radar speed display boards, are excellent supplemental strategies for a successful automated enforcement program.

Automated Traffic Enforcement Technology Guideline stipulates that photo speed enforcement locations must be advertised on a minimum of a monthly basis by notifying the local media. Regular advertisements will be placed in the newspaper on a weekly basis.

Evaluation

Yearly evaluations performed by the governing agency shall be conducted to measure the effectiveness of the traffic enforcement program in lowering speeds and reducing collisions at each site. Further, the enforcement locations will be periodically reviewed to ensure they continue to comply with the criteria as per the Guidelines.

The automated enforcement service provider shall submit quarterly reports to the Town, to be forwarded to the RCMP and Solicitor General’s Office as needed. In addition, a representative of the automated enforcement service provider will be available as a resource to provide a status report to the Town’s Traffic Advisory Committee.

All data collected will be retained by the enforcement agency for a minimum of ten (10) years.

Mayor



TOWN OF DRAYTON VALLEY

Subject:	Community Peace Officer Conduct Policy	Policy:	PS-01-14
Department:	Protective Services		
Approval Date:		Review Date:	
Associated Policies:	Automated Traffic Enforcement Program Policy Handling Complaints and Administration of Discipline for Community Peace Officers Policy Automated Traffic Enforcement Records Management Policy		

Community Peace Officer Conduct Policy

Purpose

It is the duty and responsibility of all Community Peace Officers employed by the Town of Drayton Valley to ensure that there is at all times observance of the law, compliance with the rules of discipline and the proper discharge of duties.

The following code of conduct must be adhered to by all Community Peace Officers employed by the Town of Drayton Valley. They are required to comply with the terms and conditions of the Employers Authorization issued by the Public Security Peace Officer Program.

General Policy

All Community Peace Officers are required to comply with the terms and conditions of the Peace Officer's appointment as issued to the Peace Officer under the Public Security Peace Officer Program.

Responsibilities

A Community Peace Officer shall not:

1. Violate
 - a. an Act of the Parliament of Canada;
 - b. an Act of the Legislature of Alberta;
 - c. any regulation made under an Act of either the Parliament of Canada or the Legislature of Alberta; or

Subject:	Community Peace Officer Conduct Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

- d. any provision of the Community Peace Officer's employment where the violation is of a nature that would be harmful to the organizational discipline or that it is likely to discredit the reputation of the Municipality or Independent Traffic Services.
2. Act in:
 - a. a disorderly or inappropriate manner;
 - b. a manner that would be harmful to the organizational discipline or that is likely to discredit the reputation of the Town or Municipality; or
 - c. a manner that would be harmful to the discipline of Peace Officers or that is likely to discredit the office of Peace Officer.
 3. Apply the law in a discriminatory fashion on the basis of race, colour, religion, sexual orientation, physical ability, marital status, age, ancestry or place of origin.
 4. Withhold or suppress a complaint against or a report made about a Community Peace Officer.
 5. Neglect, without lawful excuse, to promptly and diligently perform the duties as a Community Peace Officer.
 6. Willfully or with gross negligence make or sign a false, misleading or inaccurate statement in any official document, book or record; or fail to report such when known or when it should have been known.
 7. Without lawful excuse:
 - a. destroy, mutilate or conceal an official document, book or record; or
 - b. alter or erase an entry in an official document, book or record.
 8. Make known any matter that is a person's duty to keep in confidence.
 9. Fail to account for or to make a prompt and true return of money or property that the Community Peace Officer receives in his/her capacity as a Community Peace Officer.
 10. Directly or indirectly ask for or receive payment, gift, pass, subscription or favor without the consent of the employer.

Subject:	Community Peace Officer Conduct Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

11. Become involved in a financial, contractual or other obligation with a person whom the Community Peace Officer could reasonably expect to report or give evidence about.
12. Without lawful excuse, use the position of Community Peace Officer for personal advantage or another person's advantage.
13. Exercise authority as a Peace Officer when it is unlawful or unnecessary to do so.
14. Consume alcohol on duty.
15. Consume or otherwise use or possess drugs that are prohibited by law.
16. Report for duty, be on duty or be on standby for duty while unfit to do so by reason of the use of alcohol or a drug.
17. Apply inappropriate or excessive inappropriate force in circumstances where force is used.
18. Be in possession of any piece of equipment while on duty that is:
 - a. unlawful to possess; or
 - b. is not issued or approved by the employer of the Community Peace Officer.
19. When on duty, use a weapon either intentionally or by accident, and not report the use of the weapon to the employer of the Community Peace Officer. (Excluding training exercises)
20. Fail to exercise sound judgment and restraint in the use and care of a piece of equipment or restraining device.
21. Willfully or with gross negligence fail to follow the policies and procedures of the Municipality under which he or she serves or of the guidelines of Independent Traffic Services.

Mandatory Reporting

Community Peace Officers and Security Officers must report within 24 hours directly to the Town Manager or his/her designate any of the following events which may or may not be considered misconduct dependent on the circumstances.

Subject:	Community Peace Officer Conduct Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

- Any event in which the Peace Officer has been charged or arrested for an offence under the *Criminal Code, Controlled Drugs and Substances Act*, or any other enactment of Canada.
- Any event in which the Peace Officer has been charged or arrested for an offence under a provincial statute of Alberta.
- Loss of Peace Officer identification, facility issued ID card, uniform clothing or any weapon or equipment issued to the Peace Officer.

Investigation

All allegations of misconduct shall be investigated and reported in compliance with the Town of Drayton Valley's Handling Complaints and Administration of Discipline for Community Peace Officers.

Discipline

Any disciplinary action deemed appropriate, subject to an investigation, shall be consistent with the practices outlined within the Town's Employee Conduct Policy No. A-02-01, as may be amended from time to time.

Mayor



TOWN OF DRAYTON VALLEY

Subject:	Handling Complaints and Administration of Discipline for Community Peace Officers	Policy:	PS-03-14
Department:	Protective Services		
Approval Date:		Review Date:	
Associated Policies:	Automated Traffic Enforcement Program Policy Community Peace Officer Conduct Policy Automated Traffic Enforcement Records Management Policy		

Handling Complaints and Administration of Discipline for Community Peace Officers Policy

Purpose

The Policy is established to provide direction and recourse for those submitted complaints to the Town of Drayton Valley (hereinafter referred to as the “Town”) regarding its Community Peace Officers (hereinafter referred to as a “CPO” or “CPOs”).

General Policy

All complaints against a CPO employed by the Town will be investigated in a timely and orderly fashion and the person or persons making the complaint will be advised as to the disposition of the complaint in writing. Misconduct violations identified will be investigated and reported in accordance with this Policy. All complaints against a CPO employed by the Town will be reported to the Alberta Solicitor General Director of Law Enforcement in accordance with the procedures below.

Procedure

Receipt of a Complaint

1. All complaints or other information concerning inappropriate conduct of a CPO shall be directed immediately to the Town Manager or his/her designate in writing by the complainant. All complaints shall be considered confidential.
2. All complaints received by the Town alleging misconduct of a CPO will be investigated in accordance with this procedure. Misconduct violations identified through supervisory processes will be reported in accordance with this procedure.

Subject:	Handling of Complaints Against Community Peace Officers	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

- Any complaint received alleging that a CPO has contravened an Act of the Parliament of Canada or the Legislature of Alberta, or that arises during any investigation, shall be referred to the police service having jurisdiction in the place where the offence is believed to have occurred. In most circumstances alleging criminal or potential criminal misconduct the Town will delay continuing the public complaint investigation until the police investigation is completed.

Informal Resolution of Complaints

- Section 15(2) (b) of the *Peace Officer Act* allows for an authorized employer to refuse to investigate or may discontinue the investigation of a complaint if, in the authorized employer's opinion and having regard to all of the circumstances, no investigation is necessary.
- The direct supervisor of the CPO against which a complaint has been made has the authority to informally resolve the public complaint. This shall be accomplished by meeting with the complainant to discuss their concerns, circumstances, facts and any information pertaining to the complaint. If a mutually agreeable solution can be reached by all parties involved the complaint shall be deemed to be resolved and no investigation is necessary.
- All complaints resolved in this manner, pursuant to the *Peace Officer Act*, will be reported to the Director of Law Enforcement on a monthly basis.
- The complainant will be advised that a formal investigative process may be commenced within 14 days by written notification sent to the Town Manager or his/her designate.
- The Town Manager or his/her designate may initiate a formal complaint investigation if the informal complaint process is deemed not appropriate to the circumstances of the complaint.

Formal Complaint Resolution

- All complaints against CPOs will be investigated by the Town Manager or his/her designated. All complaints against the Town Manager shall be investigated by the Council of the Town of Drayton Valley.
- Allegations of the complainant will be investigated by interviewing the complainant, any witnesses, the officer(s) involved if they so consent, and any other person who may have relevant knowledge.

Subject:	Handling of Complaints Against Community Peace Officers	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

11. Documents relevant to the investigation of allegations will be reviewed including, but not limited to:
 - a. incident / occurrence reports;
 - b. dispatch logs;
 - c. Peace Officer notes;
 - d. Court reports;
 - e. legal documents; and
 - f. photo's or video recordings.

12. Upon conclusion of the investigation the authorized employer must notify the complainant, the Peace Officer involved, and the director of the disposition of the complaint using wording found in Section 22 of the POMR, which reads as follows:
 - a. 'the complaint is unfounded.' This means that on the basis of a thorough investigation no reasonable belief exists that the complaint has merit or basis.
 - b. 'the complaint is unsubstantiated.' This means that on the basis of a thorough investigation there is insufficient evidence to determine the facts of the complaint and that it may or may not have occurred.
 - c. 'the complaint is found to have merit in whole or in part.' This means that on the basis of a thorough investigation that:
 - i. 'in whole' a reasonable belief exists that the Peace Officer has engaged in misconduct in regards to the entirety of the complaint or;
 - ii. 'in part' a reasonable belief exists that the Peace Officer has engaged in misconduct in regards to a portion(s) of the complaint, but not in its entirety.

Discipline

Any disciplinary action deemed appropriate, subject to an investigation, shall be consistent with the practices outlined within the Town's Employee Conduct Policy No. A-02-01, as may be amended from time to time.

Subject:	Handling of Complaints Against Community Peace Officers	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

Bad Faith Complaints

13. It is recognized that some complaints may be made under circumstances in which an investigation is not required.

14. In circumstances when the complaint is deemed frivolous, vexatious or made in bad faith an authorized employer may choose not to investigate a complaint as per section 15(2) of the Act which allows no investigation to occur when the complaint is deemed to be frivolous, vexatious, or made in bad faith.

Mayor



TOWN OF DRAYTON VALLEY

Subject:	Automated Traffic Enforcement Records Management Policy	Policy:	PS-04-14
Department:	Protective Services		
Approval Date:		Review Date:	
Associated Policies:	Automated Traffic Enforcement Program Policy Community Peace Officer Conduct Policy Handling Complaints and Administration of Discipline for Community Peace Officers Policy		

Automated Traffic Enforcement Records Management Policy

Purpose

The intent of this Policy is to ensure that records pertaining to automated traffic enforcement services within the Town of Drayton Valley (hereinafter referred to as the "Town") adhere to an established practice. The Policy shall apply to the Town's automated traffic enforcement service provider.

General Policy

Records shall be maintained by the automated traffic enforcement service provider pursuant to any Act, or regulation made under an Act, of either the Parliament of Canada or the Legislature of Alberta

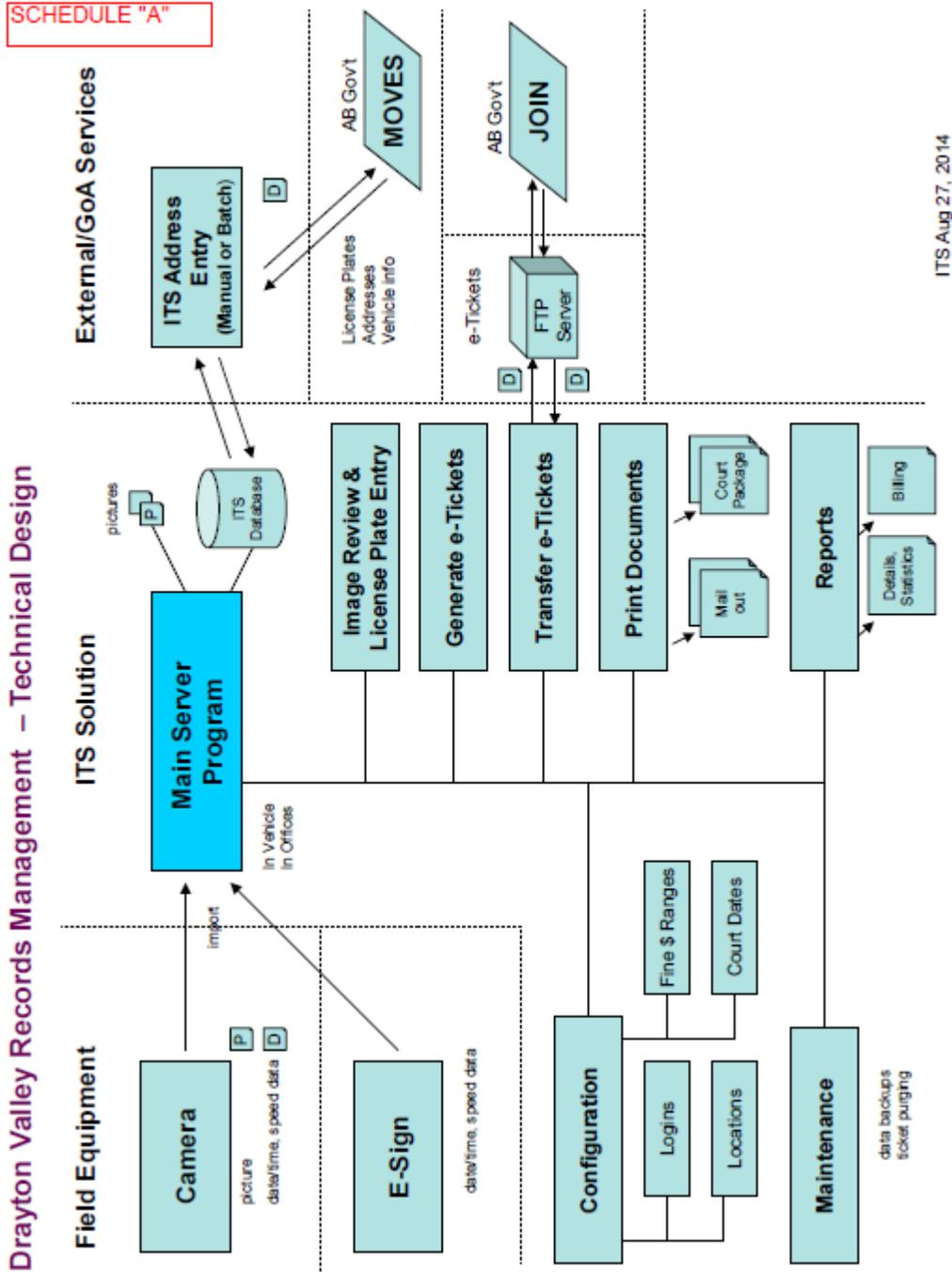
Procedure

As set out in the attached Schedule "A" which forms part of this Policy.

Mayor

Subject:	Automated Traffic Enforcement Records Management Policy	Sign off:	
Department:	Protective Services		
Approval Date:		Review Date:	

SCHEDULE "A"



ITS Aug 27, 2014

Drayton Valley Records Management – Technical Design

Town of Drayton Valley (TDV Only)
Statistical Comparison of August and Year to Date
Year 2013 - 2014

Thursday, September 04, 2014

CATEGORY	2013		2014		% Change	
	August - 2013	YTD	August - 2014	YTD	August	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	2	2	8	200.0%	300.0%
Sexual Assaults	1	3	0	7	-100.0%	133.3%
Other Sexual Offences	0	2	0	2	0.0%	0.0%
Assault	8	97	7	93	-12.5%	-4.1%
Kidnapping/Hostage/Abduction	0	2	0	1	0.0%	-50.0%
Extortion	0	0	0	1	0.0%	100.0%
Criminal Harassment	2	14	3	11	50.0%	-21.4%
Uttering Threats	5	28	4	24	-20.0%	-14.3%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	16	148	16	147	0.0%	-0.7%
Break & Enter	7	47	8	54	14.3%	14.9%
Theft of Motor Vehicle	8	47	6	67	-25.0%	42.6%
Theft Over	2	6	1	9	-50.0%	50.0%
Theft Under	19	220	25	240	31.6%	9.1%
Possn Stn Goods	4	20	3	32	-25.0%	60.0%
Fraud	3	35	5	34	66.7%	-2.9%
Arson	0	1	0	1	0.0%	0.0%
Mischief To Property	25	185	34	228	36.0%	23.2%
TOTAL PROPERTY	68	561	82	665	20.6%	18.5%
Offensive Weapons	0	8	1	13	100.0%	62.5%
Disturbing the peace	23	97	8	62	-65.2%	-36.1%
OTHER CRIMINAL CODE	28	145	12	137	-57.1%	-5.5%
TOTAL OTHER CRIMINAL CODE	51	251	21	212	-58.8%	-15.5%
TOTAL CRIMINAL CODE	135	960	119	1024	-11.9%	6.7%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	5	32	4	36	-20.0%	12.5%
Drug Enforcement - Trafficking	1	10	1	8	0.0%	-20.0%
Drug Enforcement - Other	0	0	0	1	0.0%	100.0%
Total Drugs	6	42	5	45	-16.7%	7.1%
Federal - General	1	6	0	1	-100.0%	-83.3%
TOTAL FEDERAL	7	48	5	46	-28.6%	-4.2%
Liquor Act	1	22	0	12	-100.0%	-45.5%
Other Provincial Stats	10	71	13	82	30.0%	15.5%
Total Provincial Stats	11	93	13	94	18.2%	1.1%
Municipal By-laws Traffic	1	6	0	6	-100.0%	0.0%
Municipal By-laws	14	86	13	60	-7.1%	-30.2%
Total Municipal	15	92	13	66	-13.3%	-28.3%
Fatals	0	1	0	0	0.0%	-100.0%
Injury MVAS	0	4	0	4	0.0%	0.0%
Property Damage MVAS (Reportable)	17	175	21	216	23.5%	23.4%
Property Damage MVAS (Non Reportable)	2	24	1	24	-50.0%	0.0%
TOTAL MVAS	19	204	22	244	15.8%	19.6%
Provincial Traffic	43	352	43	347	0.0%	-1.4%
Other Traffic	0	9	0	2	0.0%	-77.8%
Criminal Code Traffic	15	75	4	67	-73.3%	-10.7%
Common Police Activities						
False Alarms	19	173	45	215	136.8%	24.3%
False/Abandoned 911 Call	10	66	1	36	-90.0%	-45.5%
Prisoners Held	9	75	5	49	-44.4%	-34.7%
Written Traffic Warnings	0	0	0	0	0.0%	0.0%
Index Checks	6	556	49	556	716.7%	0.0%
Fingerprints taken for Public	5	48	11	55	120.0%	14.6%
Persons Reported Missing	1	11	2	8	100.0%	-27.3%
Request to Locate	4	21	1	36	-75.0%	71.4%
Abandoned Vehicles	5	29	2	31	-60.0%	6.9%
VSU Accepted	7	56	4	37	-42.9%	-33.9%
VSU Declined	41	191	18	221	-56.1%	15.7%
VSU Requested but not Avail.	0	0	0	1	0.0%	100.0%
VSU Proactive Referral	1	8	1	7	0.0%	-12.5%

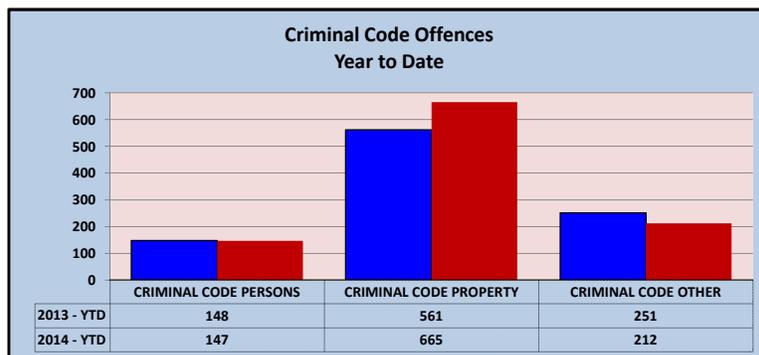
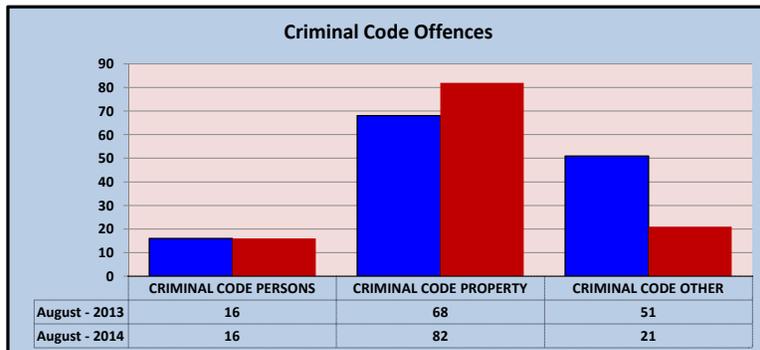
Town of Drayton Valley (TDV Only)
Statistical Comparison of August and Year to Date
Year 2013 - 2014

CATEGORY TOTALS	August - 2013	August - 2014	% Change
CRIMINAL CODE PERSONS	16	16	0.0%
CRIMINAL CODE PROPERTY	68	82	20.6%
CRIMINAL CODE OTHER	51	21	-58.8%
TOTAL CRIMINAL CODE	135	119	-11.9%

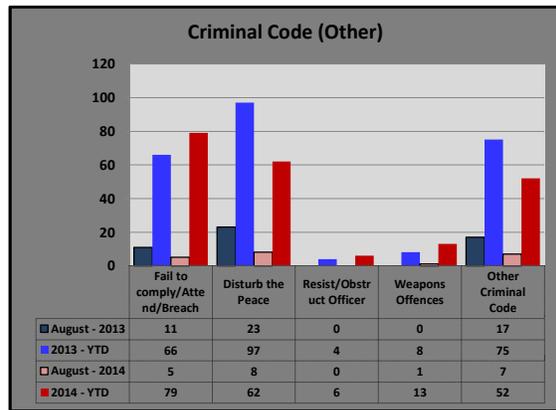
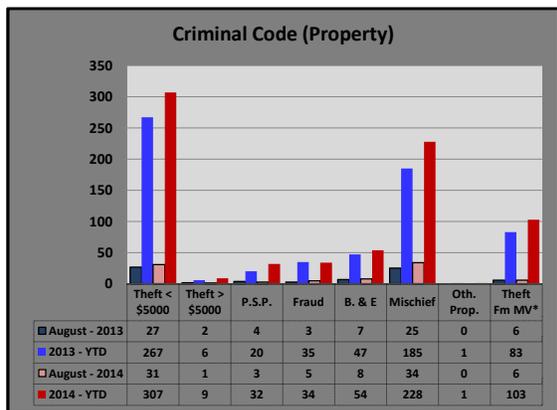
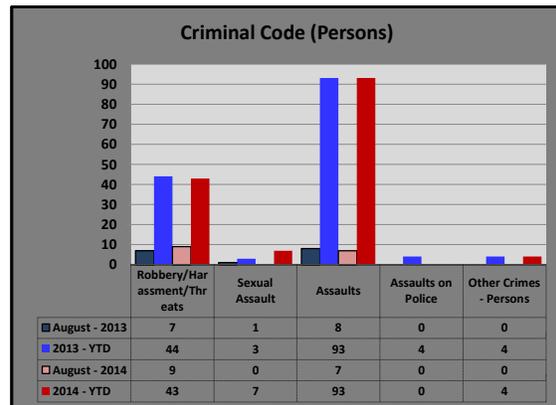
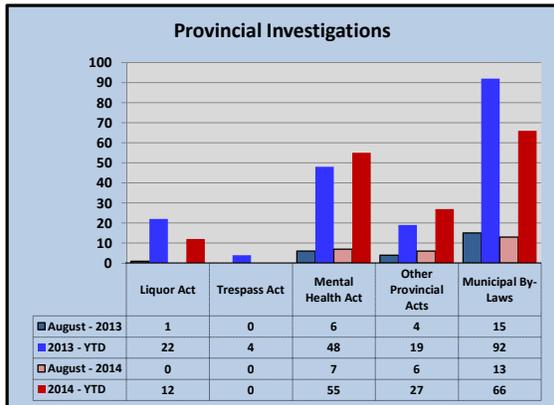
CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CRIMINAL CODE PERSONS	148	147	-0.7%
CRIMINAL CODE PROPERTY	561	665	18.5%
CRIMINAL CODE OTHER	251	212	-15.5%
TOTAL CRIMINAL CODE	960	1024	6.7%

CLEARANCE RATES	August - 2013	August - 2014
CRIMINAL CODE PERSONS	94%	81%
CRIMINAL CODE PROPERTY	25%	21%
CRIMINAL CODE OTHER	57%	86%
TOTAL CRIMINAL CODE	45%	40%

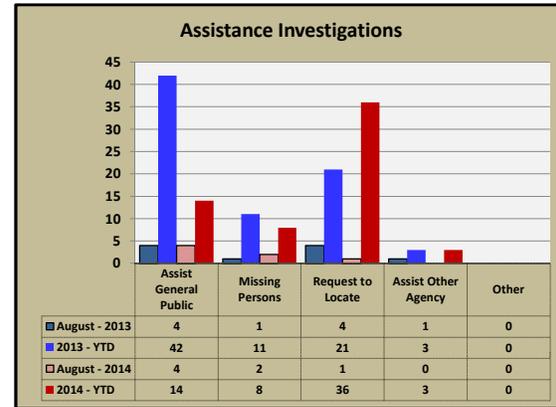
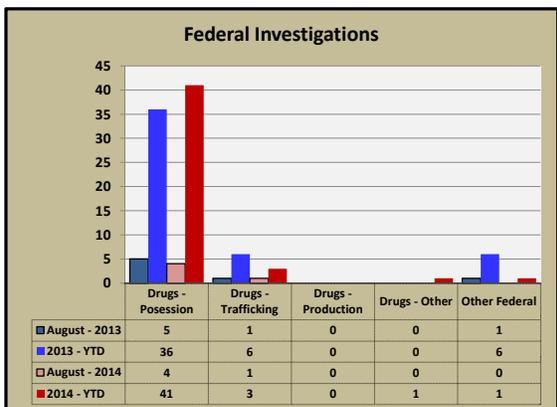
CLEARANCE RATES	2013 - YTD	2014 - YTD
CRIMINAL CODE PERSONS	86%	84%
CRIMINAL CODE PROPERTY	26%	18%
CRIMINAL CODE OTHER	63%	68%
TOTAL CRIMINAL CODE	45%	38%



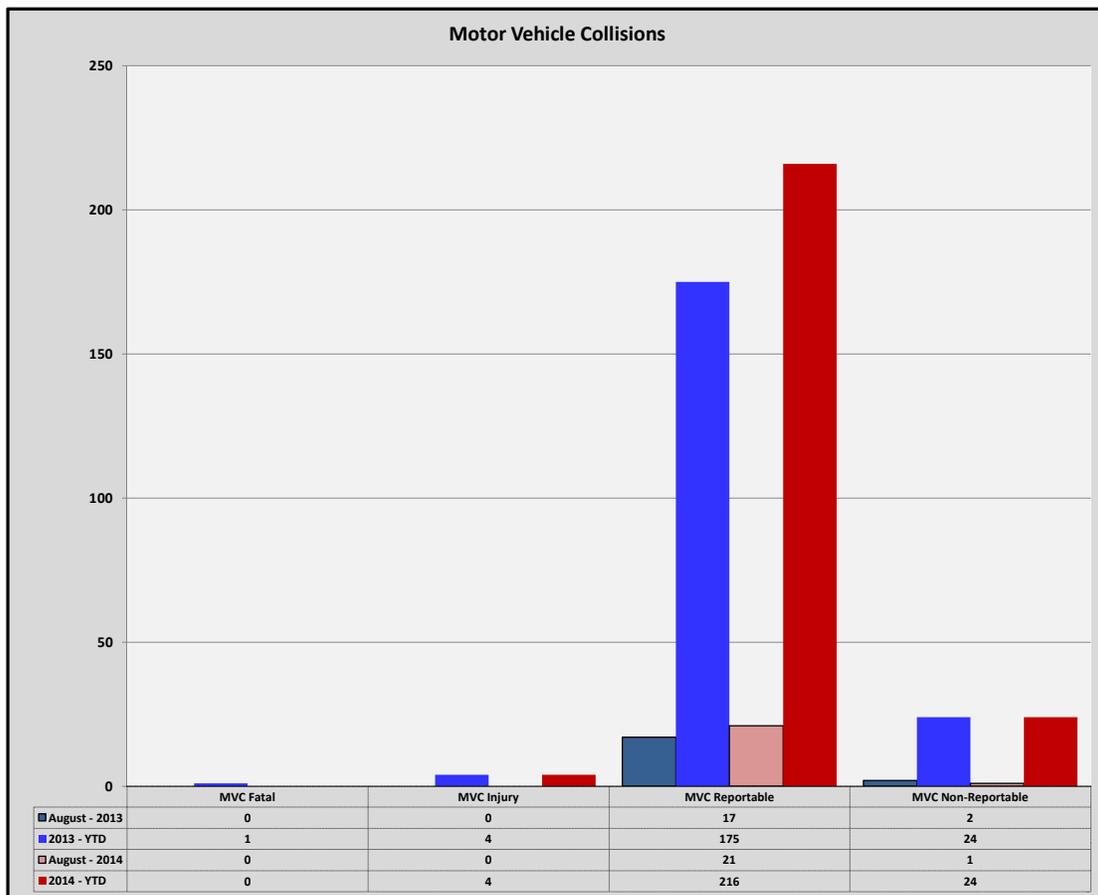
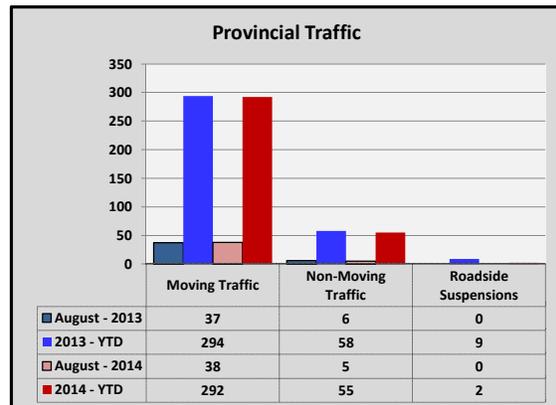
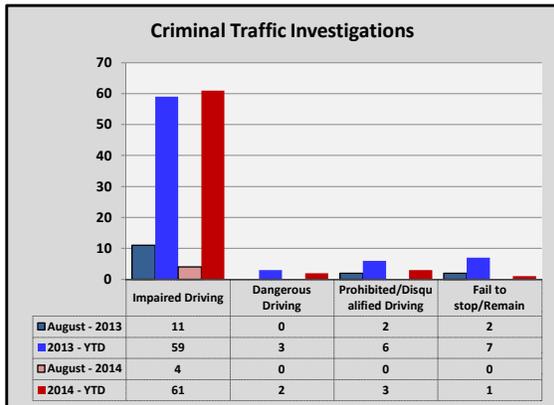
Town of Drayton Valley (TDV Only)
Statistical Comparison of August and Year to Date
Year 2013 - 2014



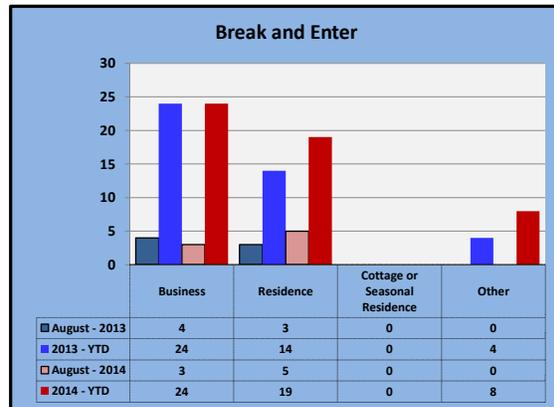
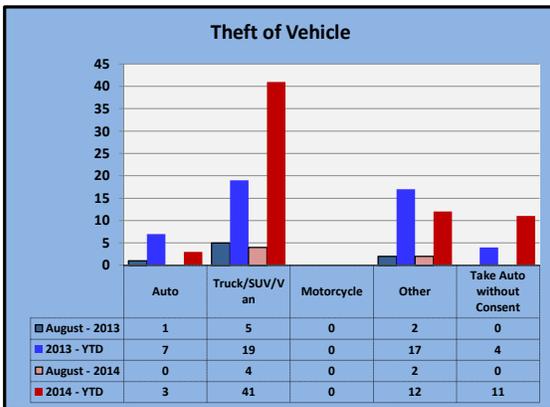
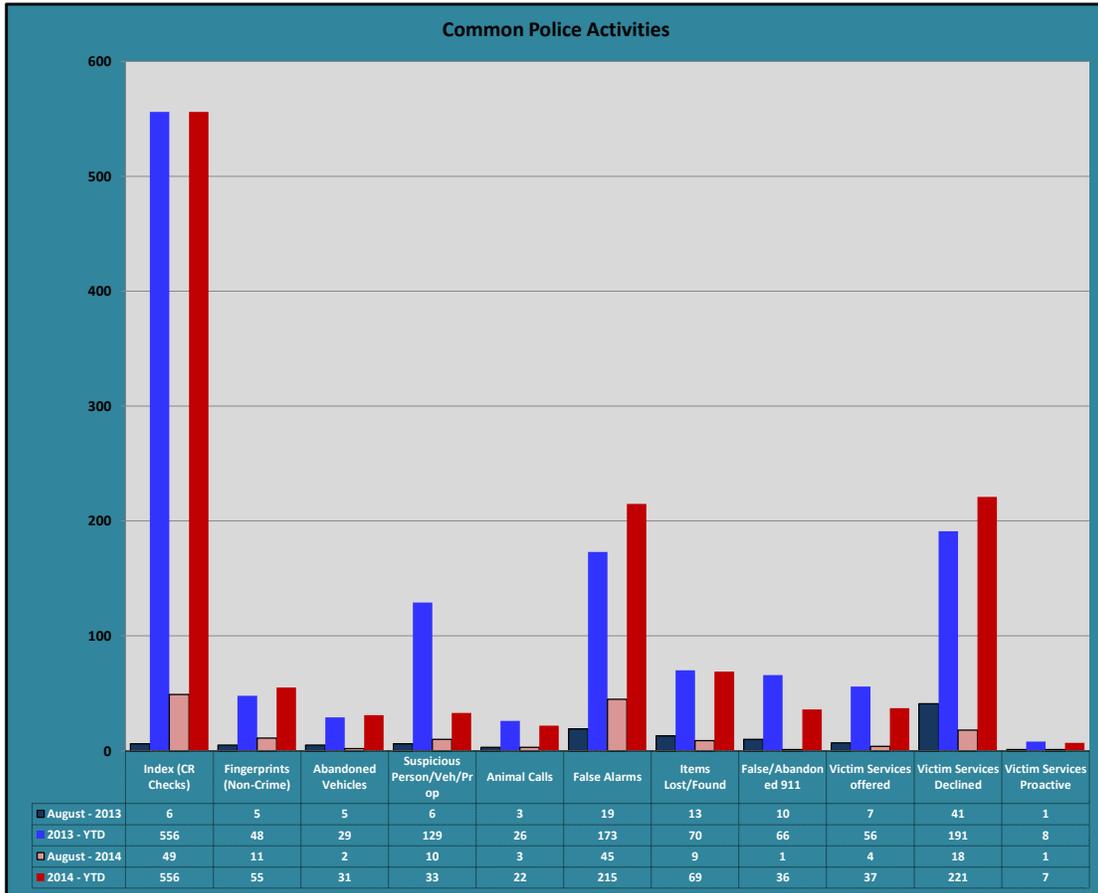
* This total also included in Theft Under \$5000.



Town of Drayton Valley (TDV Only)
Statistical Comparison of August and Year to Date
Year 2013 - 2014



Town of Drayton Valley (TDV Only)
Statistical Comparison of August and Year to Date
Year 2013 - 2014



Board Meeting Highlights

August
2014



STAR Reports

The following documents and reports were presented to the Board:

- AP 406 – *Long Service Appreciation Awards*
- AP 317 – *Anaphylactic Allergies*
- AP 421 – *Administrator Growth, Supervision and Evaluation*
- AP 492 – *Public Interest Disclosure (Whistleblower Protection)*

Welcome Back

The Board welcomes STAR Catholic students, parents and staff back for the 2014-2015 school year. This promises to be an exciting year of opportunity and growth for our Division! Visit our home page at www.starcatholic.ab.ca for a brief welcome video message from Superintendent Dr. Troy Davies.

Board Annual Self-Evaluation

The Board will be meeting with an independent consultant on September 11th, 2014 to facilitate their annual self-evaluation process. The self-evaluation is used to ensure the effective operation of the Board and measure the achievement of Board priorities.

Alberta School Council's Association (ASCA)

The Board has agreed to cover the cost of ASCA membership for all Division school councils for the 2014-2015 school year. In addition, the Board will reimburse the cost of applicable registration fees, travel and accommodation costs for two (2) members from each Division School Council to attend the 2014-2015 Alberta School Councils' Conference and Annual General Meeting.

Father Leduc Catholic School Update

Work continues on Father Leduc Catholic School – our new elementary/junior high school, located in the Southfork community of Leduc. Following a series of meetings over the summer, the school design is expected to be finalized and signed off in early September, with the school projected to open in September 2016.

Automated External Defibrillators (AEDs)

The Board unanimously approved a motion to pursue the acquisition of AEDs for all STAR Catholic school facilities during the 2014-2015 school year.

2014 Division Reflection Day

Staff from across the Division gathered at the Nisku Inn on August 28th, 2014 for the annual STAR Catholic Schools' Reflection Day. Following morning Mass, celebrated by Father Nilo Macapinlac, guest presenter and Catholic educator Dr. Sandra Kennedy shared her perspectives on the ministry, vocation and task of Catholic school educators. The event's theme, "Alive in Faith" will guide much of the Division's spiritual focus and reflection throughout the coming year.

Director/School Administration Presentations

The three-year topic cycle process will continue for annual Director/School Administrator presentations to the Board and the topics will be aligned with stated Board priorities: growing Catholic identity, enhancing student learning, and supporting teacher efficacy.

DATES TO REMEMBER

Next Board Meeting

Thursday, September 18

1:00 p.m.

STAR Central Office

4906 50 Ave., Leduc, AB

The public is welcome at all

Board meetings.

Board of Trustees

[John Tomkinson](#), Chair

Wetaskiwin

[Thalia Hibbs](#), Vice Chair

Lacombe

[Dan Chalifoux](#)

Beaumont

[Sandra Bannard](#)

Drayton Valley

[Susan Kathol](#)

Drayton Valley

[Karen Richert](#)

Leduc

[Michelle Lamer](#)

Leduc

[Dan Svitich](#)

Ponoka

[Henry Effon](#)

Wetaskiwin



Pembina Physician Recruitment and Retention Committee

4550 Madsen Avenue
Drayton Valley AB T7A 1N8

Pembina Physician Recruitment and Retention Committee
4550 Madsen Avenue
Drayton Valley AB T7A 1N8
Pres.: Keith Warren 780-542-9404
Email: keithwarren@gmail.com

Ensuring the stability of medical services in our community

August 26, 2014

Mayor and Council
Town of Drayton Valley
P.O. Box 6837
Drayton Valley AB T7A 1A1

RE: 2014-2015 Approved Budget and 2011-2014 Financial Reports

On behalf of the PPRR Committee, we respectfully submit the 2014-2015, budget which was approved at our regular meeting held August 25, 2014. Also attached are financial reports for the previous years - 2011-2014.

We are pleased to report that we have been very busy during the past year with four site visits, as well as helping one doctor who arrived in May settle in Drayton Valley. The average cost of a site visit for a doctor is approximately \$1000.00 and the cost of helping a doctor get settled in Drayton Valley can be estimated from \$6000.00 – \$12,000.00 depending on the availability of housing and their financial situation. As with our last doctor, there was additional funding provided, however the committee felt it was needed. The final result being very successful and we realize that if we are to entice good doctors, the committee felt that some monetary support is necessary.

The committee is very grateful for the support we are receiving from both the Town and County in order to for this group to actively recruit physicians to Drayton Valley. In order to continue, the committee would also like to request additional funding from the Town in the amount of \$10,000.00.

If you have any questions, please do not hesitate to contact me.

Keith Warren
President

Attachments

- Approved Budget 2014-2015
- Profit and Loss April 2011-March 2012
- Balance Sheet as of March 31, 2012
- Profit and Loss April 2012-March 2013
- Balance Sheet as of March 31, 2013
- Profit and Loss April 2013-March 2014
- Balance Sheet March 31, 2014
- Profit and Loss April 1 – August 25, 2014
- Balance Sheet August 5, 2014

2014-2015 Executive
Pres.: Keith Warren
Vice Pres.: Pat Jeffery
Sec.: Jeannette Vatter
Treas: Raquel Lara

Town Rep: Deb Bossert
County Rep: Marc Gressler

Supported and
Guided by:



**Pembina Physician Recruitment and Retention Committee
Budget 2014-2015 April 2, 2014-April 1, 2015**

<u>Revenue</u>	<u>Debits</u>	<u>Credits</u>	
Town of Drayton Valley	10,000.00		
County of Brazeau	10,000.00		
Fundraising and donations	2,500.00		22,500.00
<u>Expenditures</u>			
<u>PPRR Committee Expenses</u>			
Website Maintenance		(1,000.00)	
Event - Marketing		(500.00)	
Materials - promotional, pens, drive, etc.		(500.00)	
Appreciation dinner		(2,500.00)	
Conference and mileage		(1,500.00)	
Doctors appreciation		(500.00)	(6,500.00)
<u>Doctor Recruitment and After Care</u>			
Site Visits - (3-4 per year)		(4,000.00)	
After Care - doctors settling in DV		(12,000.00)	(16,000.00)
		Total	\$ - Balanced Budget

First Year of Operations

Pembina Physician Recruitment and Retention Committee

Profit & Loss

April 2011 through March 2012

6:43 PM

07/28/14

Accrual Basis

	<u>Apr '11 - Mar 12</u>
Income	
Donations/Income	
43750 · Donations from corporations	6,150.00
43760 · Donations from Individuals	185.00
Total Donations/Income	<u>6,335.00</u>
Total Income	6,335.00
Expense	
DV Fnd. Adm. Fee	315.50
Physician Appreciation Event Ex	2,171.72
Total Expense	<u>2,487.22</u>
Net Income	<u><u>3,847.78</u></u>

First Year End

Pembina Physician Recruitment and Retention Committee

Balance Sheet

As of March 31, 2012

6:49 PM
07/28/14
Accrual Basis

	<u>Mar 31, 12</u>
ASSETS	
Current Assets	
Chequing/Savings	
General Account (Scotia)	3,847.78
Total Chequing/Savings	<u>3,847.78</u>
Total Current Assets	<u>3,847.78</u>
TOTAL ASSETS	<u><u>3,847.78</u></u>
LIABILITIES & EQUITY	
Equity	
Net Income	3,847.78
Total Equity	<u>3,847.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,847.78</u></u>

Second Year of Operation

Pembina Physician Recruitment and Retention Committee

Profit & Loss

April 2012 through March 2013

6:45 PM

07/28/14

Accrual Basis

	<u>Apr '12 - Mar 13</u>
Income	
Donations/Income	
43720 · Donations from Municipalities	20,400.00
43750 · Donations from corporations	250.00
43760 · Donations from Individuals	1,199.75
Total Donations/Income	<u>21,849.75</u>
Total Income	21,849.75
Expense	
Advertising for Events	81.90
Physician Appreciation Event Ex	684.08
Reconciliation Discrepancies	106.00
60400 · Bank Service Charges	36.00
Total Expense	<u>907.98</u>
Net Income	<u><u>20,941.77</u></u>

6:49 PM
07/28/14
Accrual Basis

Second Year End
Pembina Physician Recruitment and Retention Committee
Balance Sheet
As of March 31, 2013

	<u>Mar 31, 13</u>
ASSETS	
Current Assets	
Chequing/Savings	
Cash In/Out (floats)	318.10
General Account (Scotia)	24,471.45
Total Chequing/Savings	<u>24,789.55</u>
Total Current Assets	<u>24,789.55</u>
TOTAL ASSETS	<u><u>24,789.55</u></u>
LIABILITIES & EQUITY	
Equity	
32000 - Unrestricted Net Assets	3,847.78
Net Income	20,941.77
Total Equity	<u>24,789.55</u>
TOTAL LIABILITIES & EQUITY	<u><u>24,789.55</u></u>

Third Year Operations

Pembina Physician Recruitment and Retention Committee

Profit & Loss

April 2013 through March 2014

9:31 PM

08/25/14

Accrual Basis

	<u>Apr '13 - Mar 14</u>
Income	
Donations/Income	
43720 · Donations from Municipalities	500.00
43760 · Donations from Individuals	330.00
Total Donations/Income	<u>830.00</u>
Total Income	830.00
Expense	
Advertising for Events	210.00
Physician Appreciation Event Ex	1,884.45
Physician Site Visit Expense	525.36
60000 · Advertising for Physicians	4,866.39
60400 · Bank Service Charges	33.00
61000 · Business Licenses and Permits	103.40
Total Expense	<u>7,622.60</u>
Net Income	<u><u>-6,792.60</u></u>

Third Year End

Pembina Physician Recruitment and Retention Committee Balance Sheet As of March 31, 2014

9:33 PM

08/25/14

Accrual Basis

	<u>Mar 31, 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
General Account (Scotia)	17,596.95
Total Chequing/Savings	<u>17,596.95</u>
Total Current Assets	<u>17,596.95</u>
TOTAL ASSETS	<u>17,596.95</u>
LIABILITIES & EQUITY	
Equity	
32000 - Unrestricted Net Assets	24,389.55
Net Income	<u>-6,792.60</u>
Total Equity	<u>17,596.95</u>
TOTAL LIABILITIES & EQUITY	<u>17,596.95</u>

Fourth Year to Date

Pembina Physician Recruitment and Retention Committee

Profit & Loss

April 1 through August 25, 2014

9:42 PM

08/25/14

Accrual Basis

	<u>Apr 1 - Aug 25, 14</u>
Income	
Donations/Income	
43760 · Donations from Individuals	625.00
Total Donations/Income	<u>625.00</u>
Total Income	625.00
Expense	
DV Fnd. Adm. Fee	-81.90
Physician Accomodation Exp.	5,106.79
Physician Incentive Expense	6,757.70
Physician Meal and Travel Ex.	423.20
Physician Site Visit Expense	67.24
60400 · Bank Service Charges	14.72
65100 · Website Expense	2,231.25
65170 · Member Development	473.00
Total Expense	<u>14,992.00</u>
Net Income	<u><u>-14,367.00</u></u>

Fourth Year to Date

Pembina Physician Recruitment and Retention Committee Balance Sheet As of August 5, 2014

9:35 PM

08/25/14

Accrual Basis

	<u>Aug 5, 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
Cash In/Out (floats)	-800.00
General Account (Scotia)	4,029.95
Total Chequing/Savings	<u>3,229.95</u>
Total Current Assets	<u>3,229.95</u>
TOTAL ASSETS	<u><u>3,229.95</u></u>
LIABILITIES & EQUITY	
Equity	
32000 - Unrestricted Net Assets	17,596.95
Net Income	-14,367.00
Total Equity	<u>3,229.95</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,229.95</u></u>

Fourth Year to Date

Pembina Physician Recruitment and Retention Committee

Profit & Loss

April 1 through August 5, 2014

9:34 PM

08/25/14

Accrual Basis

	<u>Apr 1 - Aug 5, 14</u>
Income	
Donations/Income	
43760 · Donations from Individuals	625.00
Total Donations/Income	<u>625.00</u>
Total Income	625.00
Expense	
Physician Accomodation Exp.	5,106.79
Physician Incentive Expense	6,757.70
Physician Meal and Travel Ex.	423.20
Physician Site Visit Expense	67.24
Reconciliation Discrepancies	-81.90
60400 · Bank Service Charges	14.72
65100 · Website Expense	2,231.25
65170 · Member Development	473.00
Total Expense	<u>14,992.00</u>
Net Income	<u><u>-14,367.00</u></u>