



AGENDA

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1. Call to Order	
2. Additions to Agenda	
3. Adoption of Agenda	
4. Approval of 2015 Meeting Schedule	2 - 3
5. Approval of Council Committee Appointments	4 - 6
6. Adjournment	

AGENDA ITEM: 4.0 October 8, 2014 Organizational Meeting	Approval of 2015 Meeting Schedule (Calendar Attached)
Department:	Administration
Presented by:	Councillor Bossert
Support Staff:	Manny Deol

BACKGROUND:

The following schedule is being proposed for the meetings listed below:

Regular Meeting of Council

- Every third week, normally at 9:00 am falling on a Wednesday

Governance and Priorities Committee

- Wednesdays normally starting at 9:00 am, with the exception of the week of the Regular Meeting of Council
- The afternoon of the Regular Council Meeting (normally a Wednesday)
- No Management Meetings following the week of a Regular Meeting of Council.

Other Committees and Boards having Council representation may set their own times to meet as they deem necessary, and those Councillors involved will be notified accordingly.

MOTION:

I move that Council approve the attached 2015 schedule for Council/Committee meetings as presented.

2015 MEETING SCHEDULE

JANUARY							FEBRUARY							MARCH							APRIL							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				SITT	1	2	3																					
4	5	6	G&P 7	S	8	9	10																					
11	12	L	13	14	15	16	17																					
18	19	20	G&P 21	22	23	24	25																					
25	26	L	27	G&P 28	29	30	31																					
MAY							JUNE							JULY							AUGUST							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
3	4	L	5	G&P 6	S	7	8	9	10																			
10	11	12	G&P 13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
17	18	STAT	L	19	20	21	22	23	24	25	26	27	28	29	30	31												
24	25	26	G&P 27	28	29	30																						
31																												
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
6	7	8	G&P 9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
13	14	15	G&P 16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
20	21	L	22	AUMA	23	24	25	26	27	28	29	30	31															
27	28	29	G&P 30																									

C 9:00am Council Meeting

G&P

S 8:30am Staff Mtg.

O 9:00am Annual Organizational Meeting of Council

S Government & Priorities Committee Mtgs.
*Every third Wed 9:00 am
*Wed - Council Day (if needed)
Following Reg. Council Mtg.

G&P

C 9:00am Leadership Meetings

F 9:00am Council Meeting

S 8:30am Staff Mtg.

F 9:00am Council Meeting

G&P

S 8:30am Staff Mtg.

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*Every third Wed 9:00 am
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O 9:00am Annual Organizational Meeting of Council

S Government & Priorities Committee Mtgs.
*Every third Wed 9:00 am
*Wed - Council Day (if needed)
Following Reg. Council Mtg.

G&P

C 9:00am Leadership Meetings

F 9:00am Council Meeting

S 8:30am Staff Mtg.

AGENDA ITEM: 5.0 October 8, 2014 Organizational Meeting	Appointment of Representatives to Standing Committees (List Attached)
Department:	Administration
Presented by:	Councillor Long
Support Staff:	Manny Deol

BACKGROUND:

The distributed list of Standing Committees of Council is presented for review and appointment of Council representatives and alternates to each of these Committees.

It should be noted that a Resolution was passed at the May 17, 2000 Regular Meeting of Council stating that the Mayor may designate any member of Council to attend any Committee meeting and vote on behalf of the Town. This Resolution was passed to ensure that all Committee meetings have a member of the Drayton Valley Town Council present and capable of voting on behalf of the Town. Rare instances do arise where both the appointed representative and the alternate are unable to attend a meeting.

Once approved, the list of Committee appointments will be forwarded to the applicable organizations/groups, as well as advertised in the newspaper.

MOTION:

I move that Council approves the appointment of the distributed list of Council members and alternates to the Standing Committees of the Drayton Valley Town Council as presented, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

**Town of Drayton Valley
Approved Committee Structure
2014/2015**

Mayor Glenn McLean
Deputy Mayor Eight Month Rotation for Each Councillor

External Committee	Council Member	Alternate	Meeting Frequency	Members
Agriplex Committee	Dean	Fayrell		1 Town Council Rep, 1 County Council Rep,
Aquatic Facility Fund Development Strategy Committee	Fayrell Graham	Nicole	Monthly as required	2 Town Council Reps, 2 County Council Reps, Town & County Admin.
Brazeau Senior's Foundation	Dean	Fayrell	Monthly (daytime)	External & 1 Town Council Rep
Chamber of Commerce	Nicole	Graham		1 Town Council Rep
Communities in Bloom Committee	Nancy	Nicole	TBA	External w/ 1 Town Council Rep
Community Adult Education Council (Norquest College)	Nancy	Dean	TBA	External w/ 1 Town Council Rep
Drayton Valley Community Foundation Board	Nancy	Graham	Approx. 5 times per year (daytime)	External w/ 1 Town Council Rep
Drayton Valley Municipal Library (DVML) Board / Yellowhead Regional Library Board	Graham	Deb	3 rd Monday of every month (evening)	1 Town Council Rep & 1 County Council Rep, Members at Large, Town Admin.
Eagle Points Blue Rapids Parks Council	Fayrell	Dean	Monthly (Evenings)	External w/ 1 Town Council Rep
Early Childhood Development Centre (Childcare Operational Board, ECDC)	Deb	Fayrell	Every 3 rd Monday of the Month	1 Town Council Rep, Town Admin.
Eleanor Pickup Arts Centre Society	Nicole	Fayrell	Monthly (with the exception of July & Aug), special meetings of sub-committees	External w/ 1 Town Council Rep
FCSS Advisory Board	Nicole	Graham	Quarterly and/or as Required (daytime)	1 Town Council Rep, FCSS Staff, Members at Large
Healthy Community Coalition	Nancy	Deb		
Homelessness and Poverty Reduction Strategy Committee	Deb	Nancy		1 Town Council Rep,
Housing Committee	Deb Dean	Nancy	As required	2 Town Council Reps, 2 County Council Reps, 2 Breton Council Reps

Housing Authority (joint with County) to be established 2014/15	Deb Dean	Nancy		
North Saskatchewan Watershed Alliance/Headwaters	Fayrell	--- Admin	approximately 9 times per year	1 Town Council Rep, 1 Town Admin
Pembina Physician Recruitment & Retention Committee	Fayrell	Deb	4th Monday of every month at 7pm	1 Town Council Rep, 1 County Council Rep
Promoting Youth Potential (PYP)	ON HIATUS (Nicole)	(Nancy)	Monthly Second Thursday of Month	External w/ 1 Town Council Rep
Tourism Authority (joint with County) to be established 2014/15	Graham	Nicole		

Internal Committee	Council Member	Alternate	Meeting Frequency	Members
Clean Energy & Technology Centre (CETC) Committee	Nancy Dean	Graham		2 Town Council Reps, Town Admin
Economic Development Committee	Graham Nicole	Nancy		2 Town Council Reps, Town Manager, Economic Development Staff
Sustainability Committee	Fayrell Nicole	Deb		2 Town Council Reps, Town Admin
Waste Management Committee	Deb Graham	Dean		2 Town Council Reps, Town Admin

Mayor's Committee's	Dates
Northern Alberta Mayors and Reeves Mayor's Advisory Committee West Central Mayors/Reeves Central Alberta Mayors/Reeves	Meet 4 – 5 times a year (Evenings)

**** The Mayor serves as an Ex-Officio member of all committees****