



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Long
Councillor Shular
Councillor Bossert
Councillor Wheeler
Councillor Nadeau
Councillor Fredrickson
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community
Services
Tom Tomson, Director of Emergency Services
Jill Buehler, Communications
& Marketing Coordinator
Jenn Martin, Planning & Development Officer

Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant
Sarah Henderson, Administrative Assistant
Jason Thompson, Audio/Video
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

CALL TO ORDER

Mayor McLean called the meeting to order at 9:04 a.m.

1.0 Additions to the Agenda
There were no additions to the agenda.

2.0 Adoption of Agenda

RESOLUTION #043/15

Councillor Wheeler moved to adopt the agenda for the February 18, 2015, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. January 28, 2015, Regular Meeting of Council Minutes

- Councillor Wheeler advised of a typo under item 11.4 where "Councillor Nadeau" should read "Councillor Wheeler"
- Councillor Fredrickson requested that item 10.3 make note that the Drayton Valley Community Foundation has partnered with FCSS to co-host the Grant Writing Workshop in March.

3.2. January 28, 2015, Public Hearing Minutes for Bylaw 2014/11/D

There were no corrections or amendments to the January 28, 2015, Public Hearing Minutes for Bylaw 2014/11/D

- 3.3. January 28, 2015, Public Hearing Minutes for Bylaw 2014/22/D
There were no corrections or amendments to the January 28, 2015, Public Hearing Minutes for Bylaw 2014/22/D

4.0 Adoption of:

- 4.1. January 28, 2015, Regular Meeting of Council Minutes

RESOLUTION #044/15

Councillor Long moved to adopt the Minutes of the January 28, 2015, Regular Meeting of Council Minutes as amended.

CARRIED UNANIMOUSLY

- 4.2. January 28, 2015, Public Hearing Minutes for Bylaw 2014/11/D

RESOLUTION #045/15

Councillor Bossert moved to adopt the Minutes of the January 28, 2015, Public Hearing Minutes for Bylaw 2014/11/D as presented.

CARRIED UNANIMOUSLY

- 4.3. January 28, 2015, Public Hearing Minutes for Bylaw 2014/22/D

RESOLUTION #046/15

Councillor Bossert moved to adopt the Minutes of the January 28, 2015, Public Hearing Minutes for Bylaw 2014/22/D as presented.

CARRIED UNANIMOUSLY

Mayor McLean declared a pecuniary interest for the items 5.1. and 5.2. Mayor McLean called Deputy Mayor Long to the chair and exited the meeting at 9:09 a.m.

5.0 Public Hearings

- 5.1. Amending Bylaw 2015/02/D – Meraw ASP

A separate set of Minutes was recorded for this Public Hearing.

- 5.2. Rezoning Bylaw 2015/01/D – Meraw

A separate set of Minutes was recorded for this Public Hearing.

Mayor McLean returned to Chair the meeting at 9:18 a.m.

6.0 Proclamation

- 6.1. Rotary Week

Mayor McLean proclaimed February 23-27, 2015, as Rotary Week in the Town of Drayton Valley.

7.0 Public Time

Mayor McLean opened the meeting to comments from the floor, no comments were received.

8.0 Decision Items

8.1. 2015-2019 Community Sustainability Plan

Councillor Wheeler explained that in July of 2014, a Request for Proposal was sent out looking for a consulting firm to conduct the review of the 2009 Community Sustainability Plan. The Centre of Sustainability - Whistler was the successful candidate and has completed the 2015 - 2019 Community Sustainability Plan Final Draft. No comments from the general public were received when given the opportunity to review the Final Draft document.

RESOLUTION #047/15

Councillor Wheeler moved that Town Council adopt the 2015 - 2019 Community Sustainability Plan Final Draft.

CARRIED UNANIMOUSLY

8.2. Committee Appointments

Councillor Bossert explained that, with the conclusion of the By-election, the distributed list of Standing Committees of Council is presented for review and appointment of Council representatives and alternates to Committees, as some adjustments have been made to fill vacancies and redistribute representation.

RESOLUTION #048/15

Councillor Bossert moved that Council approves the appointment of the attached list of Council members and alternates to the Standing Committees of the Drayton Valley Town Council as presented, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

CARRIED UNANIMOUSLY

8.3. 2015-2019 Social Development Plan

Councillor Fredrickson explained that the 2015 - 2019 Social Development Plan Final Draft has been completed and is being presented to Council for adoption. No comments from the public were received when given the opportunity to review the Final Draft document.

RESOLUTION #049/15

Councillor Fredrickson moved that Town Council adopt the 2015 - 2019 Social Development Plan Final Draft.

CARRIED UNANIMOUSLY

8.4. Appointment of Deputy Mayor

Councillor Nadeau explained that the position of Deputy Mayor for the Town of Drayton Valley is done on a rotating basis for a term of eight months, with the upcoming term running from March 1, 2015 to October 31, 2015.

RESOLUTION #050/15

Councillor Nadeau moved that Council approve the appointment of Councillor Dean Shular as Deputy Mayor for the Town of Drayton Valley for the period March 1, 2015 to October 31, 2015.

CARRIED UNANIMOUSLY

8.5 Signing Authority

Councillor Long explained that, as a result of the 2015 By-election, a resolution of Council is required to set out the signing authorities for the Municipal Corporation of the Town of Drayton Valley.

RESOLUTION #051/15

Councillor Long moved the signing authorities for the Town of Drayton Valley be as follows:

The Municipal Corporation of the Town of Drayton Valley resolves that any one of the following – Glenn McLean, Mayor, Councillor Nicole Nadeau, Councillor Graham Long, Councillor Dean Shular, Councillor Fayrell Wheeler, Councillor Debra Bossert, Councillor Brandy Fredrickson; along with any one of the following from Administration – Manny Deol, Town Manager; Nesen Naidoo, Assistant Town Manager; Annette Driessen, Director of Community Services; Thomas Thomson, Director of Emergency Services; or any person designated by the Town Manager, in writing - are hereby authorized for and in the name of the Corporation to draw, endorse, accept, sign and make all or any bills of exchange, cheques, promissory notes and order for the payment of money, and other instruments whether negotiable or not for deposit or collection for the credit of the Corporation only with the bankers of the Corporation, and that the Town Manager or any person designated by the Town Manager, in writing, may arrange, settle and certify all books and accounts between the Corporation and its bankers and sign receipts for vouchers; and,

1. That with regard to documents relating to Administration, the Town Manager or his designate is authorized, in writing, to sign such instruments.

CARRIED UNANIMOUSLY

Mayor McLean declared a pecuniary interest for the items 8.6. – 8.9. Mayor McLean called Deputy Mayor Long to the chair and exited the meeting at 9:34 a.m.

Deputy Mayor Long moved item 8.6 for discussion following item 8.9.

8.7 Meraw Estates Area Structure Plan Amending Bylaw No. 2015/02/D

Councillor Wheeler explained that Administration has received application for the amendment of the Meraw Estates Area Structure Plan for SE 9-49-7-5 from R4 – High Density Residential to R2 – General Residential District and R1N – Low Density Narrow Lot Residential District. Councillor Fredrickson requested information on the number of units that would have been created had an apartment been constructed, as well as further details regarding the parking as it was a concern heard during her By-Election campaign. Jim Killoh, SR, Project Manager, Rohit Communities Drayton Valley Ltd, advised that an apartment would have generated 40-50 units however such a development was not planned for the site. Mr. Killoh explained that in other areas where parking was an concern have the mix of duplexes and single family units with two car garages on the property alleviated these concerns.5 n

RESOLUTION #055/15

Councillor Wheeler moved that Council gives Second Reading to Bylaw 2015/02/D for amendment of the Meraw Estates Area Structure Plan.

CARRIED UNANIMOUSLY

RESOLUTION #056/15

Councillor Wheeler moved that Council gives Third and Final Reading to Bylaw 2015/02/D for amendment of the Meraw Estates Area Structure Plan.

CARRIED UNANIMOUSLY

8.8 Meraw Estates Phase 5 Rezoning Bylaw No. 2015/01/D

Councillor Bossert explained that Administration has received an application to rezone lands located within SE 9-49-7-W5M (Meraw Estates) from R4 – High Density Residential District to R2-General Residential District and R1N – Low Density Narrow Lot Residential District. Such rezoning would allow ten (10) duplexes along the northern portion and twelve (12) Family Dwellings along the southern portion of the subdivision.

RESOLUTION #057/15

Councillor Bossert moved that Council gives Second Reading to Bylaw 2015/01/D for amendment of the Land Use Bylaw for rezoning.

CARRIED UNANIMOUSLY

RESOLUTION #058/15

Councillor Bossert moved that Council gives Third and Final Reading to Bylaw 2015/01/D for amendment of the Land Use Bylaw for rezoning.

CARRIED UNANIMOUSLY

8.9 Subdivision Application DV/14/14

Councillor Fredrickson explained that Administration has received a report from West Central Planning Agency regarding an application for a commercial subdivision for the lands located at 2451-50 Street.

RESOLUTION #059/15

Councillor Fredrickson moved that Council approve the subdivision application DV/14/14 subject to the conditions noted below:

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated December 16, 2014.
 - a. Please instruct your surveyor to use the Town's block numbering system.
 - b. All lots must be in compliance with the Land Use Bylaw's lot size specifications for the appropriate zoning designation.
2. Enter into a fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the Municipal Government Act. This agreement may include but is not limited to:
 - Option A: Extend and improve 26th Avenue to ensure it meets the Town of Drayton Valley standards and provides access to proposed lots 12 & 13. (*note: any gated structure along 26th Avenue must be removed*).
 - b. The responsibility by the Developer to construct, and pay for the construction of municipal improvements, provide professional monitoring during construction, to gain acceptance of the municipal improvements, by the municipality; and to provide a guarantee of the work;

- c. If necessary the payment of off-site levies, local improvement levies, connection fees, agreement fees, inspection and monitoring fees and review fees, and all other relevant fees, to the Town of Drayton Valley
3. The Developer is to contact ATCO Pipelines to determine whether any easements are required. Contact information (780) 420-3464.
4. Contact other utilities (Fortis, etc.) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangement have been made.
5. Pay any outstanding taxes owing on the property to the Town of Drayton Valley
6. Pay an endorsement fee of \$300 to West Central Planning Agency when the plan is submitted for endorsement.
7. Reserves do not owe on this subdivision application, as they have likely been paid in a previous file.

Motion Tabled as per Resolution Below.

RESOLUTION #060/15

Councillor Shular moved to table the motion to approve subdivision application DV/14/14 to allow Administration further time to clarify the issue of reserve lands.

CARRIED UNANIMOUSLY

8.6 In Camera Discussion

RESOLUTION #052/15

Councillor Shular moved that Council move to “In-Camera” at 9:53 a.m.

CARRIED UNANIMOUSLY

RESOLUTION #053/15

Councillor Shular moved that Council move out of “In-Camera” at 10:15 a.m.

CARRIED UNANIMOUSLY

RESOLUTION #054/15

Councillor Shular moved that Manny Deol, Town Manager and Councillor Long negotiate and finalize an agreement with the penalties associated with 6302-28th Ave, legally described as Lot 29 Block 1 Plan 112 3061.

CARRIED UNANIMOUSLY

*Deputy Mayor Long called a break at 10:16 a.m.
Mayor McLean reconvened the meeting at 10:42 a.m.*

8.10 Subdivision Application DV/14/13

Councillor Wheeler explained that Administration has received a report from West Central Planning Agency regarding an application for a Public Utility Lot for lands located within the NW 5-49-7-W5.

RESOLUTION #061/15

Councillor Bossert moved that Council approve subdivision application no. DV/14/13 with the conditions attached.

CARRIED UNANIMOUSLY

1.0 Information Items

1.1. Drayton Valley Brazeau County Fire Services Report – January 2015

1.2. Drayton Valley Municipal Library Board Minutes – December 2014

1.3. Clean Energy Technology Centre Committee Minutes – November 2014

1.4. Agri-Plex Stakeholders Minutes – December 2014, and January 8, 2015

1.5. BIO Conversions Network Council Report – Graham Long

RESOLUTION #062/15

Councillor Shular moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

2.0 Department Reports

2.1. Planning & Development

Mrs. Martin provided Council an update on the Planning and Development Department.

2.2. Engineering & Transportation

There was no report on Engineering and Transportation.

2.3. Community Services, FCSS & Sustainability

Ms. Driessen provided Council a report from the FCM Sustainable Communities Conference in London, Ontario in which she attended last week. Ms. Driessen also provided updates on Family Day Activities.

2.4. Protective Services

Chief Thomson advised Council of the activity of the Fire Department for the month of January, which included a total of 30 calls. Chief Tomson introduced Dennis Poulin as the new Safety and Emergency Management Coordinator.

2.5. Administration

- Legislative Services

Ms. Dyck thanked everyone that came out to the By-Election and those who worked the voting stations. Ms. Dyck also introduced Sarah Henderson, Admin Assistant.

- Economic Development

Ms. Poole will present information at the next council meeting.

- Communications and Marketing
Mrs. Buehler updated Council with statistics on the Town App and that work on the Annual Report for 2014 has begun.
- Information Services
Mr. Naidoo attended the Brazeau Emergency Management Meeting at the County Office, prelude to table top exercise on March 26th. Mr. Naidoo also attended two meetings with TELUS.
- CAO Report
Mr. Deol advised Council of meetings he has attended and projects he has underway.

3.0 Council Reports

3.1. Councillor Long

- January 31 – Judge for the Lin-Berry-Buck Beef Club
- February 3 – Landfill Meeting
- February 5 – North Saskatchewan Headwaters Forum
- February 12 – Chamber of Commerce Meeting
- February 13 – Attended the Rural Health Meeting in Devon
- February 16 – Family Day at Aspen Waste Facility

3.2. Councillor Shular

- February 4 – Brazeau Seniors Committee Meeting
- February 16 – Family Day at Aspen Waste Facility

3.3. Councillor Wheeler

- January 27 – Winter Cities Shake Up
- February 16 – Family Day at Aspen Waste Facility

3.4. Councillor Bossert

- February 2 – Homeless and Poverty Strategy Team
- February 3 – Waste Management Meeting
- February 9 – Swearing in Ceremony for Councillor Fredrickson
- February 10 – Attended Joint Housing Meeting
- February 11 – Government and Priorities Meeting
- February 16 – Family Day at Aspen Waste Facility

3.5. Councillor Fredrickson

- February 9 – Swearing in Ceremony
- February 16 – Family Day at Aspen Waste Facility

3.6. Councillor Nadeau

- January 22 – Eleanor Pick Up Arts Society Meeting
- January 27 – Winter Cities Shake Up

3.7. Mayor McLean

- January 29 – Attended Auora School
- February 5 – North Saskatchewan Watershed Association
- February 9 – Swearing in Ceremony for Councillor Fredrickson
- February 9 – February 12 FCM Sustainability Conference
- February 13 – Northern Alberta Mayors and Reeves Caucus
- February 16 – Family Day at Aspen Waste Facility

4.0 Adjournment

RESOLUTION # 063/15

Councillor Bossert moved that Council adjourn the February 18, 2015, Regular Meeting of Council at 11:25 a.m.

CARRIED UNANIMOUSLY



MAYOR



CHIEF ADMINISTRATIVE OFFICER

