



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Long
Councillor Bossert
Councillor Wheeler
Councillor Nadeau
Councillor Fredrickson
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Tom Thomson, Director of Emergency Services
Jenn Martin, Planning & Development Officer

Chandra Dyck, Legislative Services Coordinator
Sarah Henderson, Administrative Assistant
Ron Fraser, Director of Engineering
Christian Richmond, Audio/Video
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Manny Deol, Town Manager

CALL TO ORDER

Mayor McLean called the meeting to order at 6:01 p.m.

1.0 Additions to the Agenda

RESOLUTION #152/15

Councillor Shular moved to add the following item to the Agenda:

- Item 10.7 "May 25, 2015, Brazeau County Draft Minutes"

CARRIED UNANIMOUSLY

2.0 Adoption of Agenda

RESOLUTION #153/15

Councillor Long moved to adopt the Agenda for the June 3, 2015, Regular Meeting of Council, as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. May 13, 2015, Regular Meeting of Council Minutes

No corrections or amendments were made.

3.2. May 13, 2015, Special Meeting of Council Minutes

No corrections or amendments were made.

4.0 Adoption of:

4.1. May 13, 2015, Regular Meeting of Council Minutes

RESOLUTION #154/15

Councillor Bossert moved to adopt the Minutes of the May 13, 2015, Regular Meeting of Council Minutes, as presented.

CARRIED UNANIMOUSLY

4.2. May 13, 2015, Special Meeting of Council Minutes

RESOLUTION #155/15

Councillor Bossert moved to adopt the May 13, 2015, Special Meeting of Council Minutes, as presented.

CARRIED UNANIMOUSLY

5.0 Community Spotlight – River Valley Players

Allie Spicer-Riess and Darcy Mulroy, from River Valley Players (RVP) presented to Council an update for 2015. Updates included: RVP is insured for 2015, and the RVP now has a new logo.

Ms. Spicer-Riess spoke about Artstrek, hosted annually by Theatre Alberta at Red Deer College. The program brings top instructors in Alberta to share their knowledge at the theatre camp. With the success of productions such as this year's "Sound of Music", RVP will assist one local student to participate each year by providing a scholarship to cover the full cost of attendance.

One Musical, 20 Singers, 24 Hours 'Til Showtime is an improvised inspired project, which starts July 17 at Rotary House at 7 p.m. Cost is \$2.00 to attend. On July 20 – 24, 2015, RVP is hosting Summer Drama Camp for Teens', 5 different presenters coming in to instruct on various topics. The program is affordable at \$50.00 per participant for the week. Council commended RVP on the success of the "Sound of Music", and thanked all the volunteers who participated.

6.0 Proclamation

6.1. Seniors' Week

Mayor McLean proclaimed June 1 to 7, 2015 as Seniors' Week in the Town of Drayton Valley.

7.0 Delegation

7.1. Ahmed Khaled, Request for Bylaw Amendment

Ahmed Khaled presented to Council the reasons for his Bylaw amendment request. Miniature goats are currently classified as livestock, however they grow to two feet tall and 65 pounds at the most, they are not louder than dogs, and do not have any significant odor. Mayor McLean commended Ahmed Khaled for his drive to make a change in the community; however the petition that was submitted does not meet specific requirements as outlined in the *Municipal Government Act*. Mayor McLean further stated that the intent of the petition is not lost; this prompted a discussion request Administration to look at the current state of our Bylaw. Mr. Khaled stated his drive was due to his mother instructing him that if he was able to make a change to the Town's Bylaw then he could get a miniature goat. Mayor Glenn McLean explained there are a variety of ways to change the Bylaw in a municipal context which include: hosting a meeting, contacting a member of Council or Administration, and providing Council with more research. Administration will provide a written reply to Mr. Khaled.

Claire Sather supports Mr. Khaled's application, and shared her positive experiences having owned miniature goats in the past.

8.0 Public Time

Mayor McLean opened the meeting to comments from the floor; no comments were received.

9.0 Decision Items

9.1. Parks and Public Facilities Bylaw 2014/14/E

Councillor Wheeler explained that, following first reading on April 1, 2015, advertising through the local newspaper, the Town website and the social media, was conducted. Comments have been received from Town Administration, members of the public, as well as contract service providers, which have been addressed through changes to the Bylaw. Those changes are as noted in the revised version attached. Of significant note are:

- the inclusion of regulations for livestock which may be brought into park areas for various purposes; regulations include the requirement for owners of those animals to clean up after livestock, prevent and remedy damage, and limit livestock access to park spaces;
- restrictions to trapping animals and fowl, and prohibition of hunting animals and fowl, in Town parks; and
- amendments within the campground section to acknowledge extended-stay camping during the non-peak season, accessing utilities from another campsite and failure to pay campground fees.

RESOLUTION #156/15

Councillor Wheeler moved that Council give second reading to Parks and Public Facilities Bylaw 2014/14/E, as amended.

CARRIED UNANIMOUSLY

RESOLUTION #157/15

Councillor Wheeler moved that Council give third and final reading to Parks and Public Facilities Bylaw 2014/14/E, as amended.

CARRIED UNANIMOUSLY

9.2. Councillor Fredrickson Leave of Absence Request

Councillor Bossert explained that due to pregnancy, Councillor Fredrickson is requesting a leave of absence for an eight week period.

As required by the *Municipal Government Act* (Revised Statutes of Alberta 2000, Chapter M-26), section 174 (2) a councillor is not disqualified by being absent from the regular council meetings under subsection (1)(d) if the absence is authorized by a resolution of council passed:

- (a) at any time before the end of the last regular meeting of the council in the eight week period, or
- (b) if there is no other regular meeting of the council during the eight-week period, at any time before the end of the next regular meeting of council.

Therefore, Council is being requested to authorize Councillor Fredrickson a leave of absence with the start date based on the birth date:

Start, June 3 – Return, July 29

Start, June 24 – Return, August 19

RESOLUTION #158/15

Councillor Bossert moved that Council approve a leave of absence for Councillor Fredrickson for a period of eight weeks, starting on June 24, 2015 and with a return on August 19, 2015.

CARRIED

ABSTAINED: Councillor Fredrickson

9.3. Development Permit DV15-053 Detached Garage Variance

Councillor Fredrickson explained that Administration has received an application for the development of a detached garage at 5072-45 Street. The proposed garage is to be setback 2.7 metres from the northwest rear property line and 1.0 metre from the south rear property line. Administration has confirmed that the application is in compliance with the Municipal Development Plan, the Area Structure Plan, Land Use Bylaw Regulations, and Alberta Building Code. Drayton Valley/Brazeau County Fire Department has no concerns with the proposed setback from the laneway with regards to the Fire Code.

Administration reviewed the setbacks of adjacent detached garages surrounding the subject lot. It was found that these garages were approved with setbacks ranging from 2.63 metres to 4.88 metres. The garage directly south of this lot is shown to have a setback of 2.63 metres.

In speaking with the Town Engineer, the 1 metre setback was a concern. The Town Engineer is suggesting in keeping consistency with the existing garages, and that a setback no less than 2.63 metres from the laneway be given.

A letter was sent to the adjacent landowners and, at the time of preparing this report, no concerns were raised regarding the location of the proposed detached garage.

Applicant, Lorri Winship, explained to Council the layout of their lot is that of a “pie-shape” which makes meeting the required setbacks difficult. Mrs. Winship advised Council that their sewer line was replaced in August, 2014, which allows them more flexibility to build the detached garage while maintaining yard space. Mrs. Winship thanked Council for their consideration.

RESOLUTION #159/15

Councillor Fredrickson moved that Council approve Development Permit DV15-053 for a detached garage variance request with no less than 2.63 metres from the laneway.

CARRIED UNANIMOUSLY

9.4. Community Event Grant – Beehive Association

Councillor Nadeau explained that at the May 13, 2015 Council Meeting, Council was presented with a Community Event Grant Application. The application requested \$4000.00 to help fund the Beehive’s 40th Anniversary Celebration. The grant would be used to cover a portion of the costs to put on the event.

Council tabled the motion to provide funding of \$600.00 to cover the cost for the use of the MacKenzie Centre. This event is taking place at the Max Center, not at the MacKenize Centre and requested that Administration provide additional information i.e. if the event is private or open to the public. After contacting the Beehive Support Services Association, it was determined that the event is open to the public, however the cost is \$75.00 per person.

Historically Town Council and Administration have approved events which were fundraisers, free to the public or at low cost, activities/opportunities for youth and/or sporting events that benefitted the whole community. Based on this information Administration recommended that Council decline the application for funding.

RESOLUTION #160/15

Councillor Neadeau moved to take "from the Table" the motion to grant Beehive Services Association \$600.00 from the Community Event Grant.

CARRIED UNANIMOUSLY

RESOLUTION #129/15

Councillor Neadeau moved that Council grant \$600.00 to the Beehive Services Association from the Community Event Grant.

Councillor Shular asked Administration why they recommended that this application be declined. Mr. Thomson explained that the Beehive's 40th Year Anniversary celebration is comparable to a private party, as opposed to a Community Event. The application does not meet the qualifications of the grant.

DEFEATED **OPPOSED: Councillors Wheeler, Shular, Nadeau, Long and Fredrickson**
IN FAVOUR: Councillor Bossert and Mayor McLean

9.5. Accessible Housing RFP

Councillor Shular explained that the Town of Drayton Valley has been discussing various measures to address the lack of accessible/affordable housing within the community. Following the completion of the Housing Condition Index Study in 2013, Town Administration investigated various options for the creation of new housing units and shared those with Council in previous Governance and Priorities Committee meetings. Council indicated a preference to have developers responsible for the physical construction and ownership of the units.

With this directive in place, Town Administration reviewed the various options that met these parameters. The attached Request for Proposal is the option that has been pursued and is being presented to Council for approval.

RESOLUTION #161/15

Councillor Shular moved that Council approve the Request for Proposal for Accessible Housing for distribution.

CARRIED UNANIMOUSLY

Mayor McLean called a break at 7:08 p.m.

Mayor McLean reconvened the meeting at 7:26 p.m.

10.0 Information Items

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| 10.1. March 2015 Brazeau Seniors Foundation Minutes |
| 10.2. March 2015 Communities in Bloom Committee Minutes |
| 10.3. March 2015 Waste Management Committee Minutes |
| 10.4. April 2015 RCMP Policing Report |
| 10.5. May 14, 2015, Economic Development for Elected Officials Report – Mayor McLean |
| 10.6. Certificate of Appreciation – Royal Canadian Legion |
| 10.7. May 25, 2015 Brazeau County Draft Minutes |

RESOLUTION #162/15

Councillor Shular moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

Mayor McLean explained to the public the addition of item 10.7, May 25, 2015, Brazeau County Draft Minutes. Letters had been sent to our municipal neighbors in March 2015, regarding the County's participation in the bus hub, ECDC and a proposal that the RCMP be a shared municipal service. It was not until June 1, 2015, that a letter was received from Brazeau County denying all requests.

11.0 Department Reports

11.1. Planning & Development

Mrs. Martin provided Council with an update that the subdivision, index and zoning map are all updated and available for viewing in Mrs. Martin's office or on the website. In the last 6 weeks 25 development permits have been approved and 17 business licenses. Wendy's has been approved, at 5809-50th Ave. The building on 5821 50th Ave has been approved for commercial interior renovations for Pizza Hut. Current business relocations include: Speedy Glass and Paper Chase.

11.2. Engineering & Transportation

Mr. Naidoo introduced Ron Fraser as the new Director of Engineering. Mr. Fraser provided Council with updates on the following topics: sewer repair at 45th Ave, paving on south entrance on 50th street, finish 34th Ave to Highway 22, Beckett Road starting on June 7, 2015, completion end of July, Brougham Drive extension paving to be completed by the end of June, and office floor repairs complete end of June. CETC project is on schedule, with a project soft opening in September, firm opening in 2016. The water treatment plant is projected for completion end of September.

11.3. Community Services, FCSS & Sustainability

Ms. Driessen updated Council about the Historical Society, currently on the second year of the contract agreement regarding the maintenance of the museum site as well as the buildings. For the proposed aquatic facility, Community Services is working on applying for two grants. National Fitness Week June 6-13, 2015. Current Capital projects being worked on are: ice resurfacers, Recreational Master Cultural Plan, outdoor rink, summer programs and camps.

Ms. Driessen introduced Teresa Dunlop, Program Manager.

11.4. Protective Services

Chief Thomson advised Council of the change of the fire ban to partial from full and shared the reasons for determining how a ban is established along with ESRD. Busy with a lot of wild-land fires. The RCMP hosted their open house on June 3, 2015. Photo radar

in Drayton Valley is fully operational. The new animal shelter is moving ahead with construction to begin in the near future. Mr. Thomson introduced Robert Reid, Fire Marshal.

11.5. Administration

- Legislative Services

Ms. Dyck advised Council about recent Bylaw preparation; though there is often not a great amount of participation from the public at the initial stages, recently the Town has been enjoying engagement from the public.

- Information Services, Economic Development and Communications and Marketing

Mr. Naidoo introduced Council to Christian Richmond, Videographer. Mr. Naidoo updated Council about the Town App, currently 721 downloads. During the Hockey Canada 100th Year Anniversary event the app received 12 new downloads; the goal is 1,000 downloads working with promotions to meet the target. Developing “report a problem” function and adding a business directory to the App. The 2014 Annual Report has been completed, sent for printing.

- CAO Report

There was no report from the CAO.

12.0 Council Reports

12.1. Councillor Long

- Public Libraries Conference in Jasper, Alberta
- May 4, Frank Maddock High School Social Classes
- Battle of the Books
- Signing of the Joint Venture Agreement with Nor Quest College
- Brazeau County Economic Development Breakfast
- June 1, Seniors’ Tea

12.2. Councillor Shular

- Brazeau Seniors Foundation Meetings
- May 4, Frank Maddock High School Social Classes
- Signing of the Joint Venture Agreement with Nor Quest College
- Classroom Champions BBQ at Evergreen School
- 39/20 Alliance Meeting
- June 1, Seniors’ Tea
- June 3, RCMP Open House

12.3. Councillor Wheeler

- Fire Department Pager Challenge
- Public Works Week
- Willey West 25th Anniversary
- Physician Recruitment and Retention Committee Meetings

12.4. Councillor Bossert

- Signing of the Joint Venture Agreement with Nor Quest College
- Public Works Week
- Creating Rural Connections Housing Conference
- Willey West 25th Anniversary

12.5. Councillor Fredrickson

- May 20, Emergency Management Training Course
- May 21, Waste Management Meeting
- May 14, Economic Development for Elected Officials
- Public Works Week

12.6. Councillor Nadeau

- Alberta School Ballet at Aurora Elementary School
- Jimmy Rankin Concert - Volunteer
- FCSS Spring Grant
- EPAC Celebration
- Education Week, Evergreen Elementary Reading
- May 1, Chamber of Commerce Meeting
- Hockey Century Tour
- June 1, Seniors Tea
- June 3, Camp Day at Tim Hortons
- June 3, Economic Development Committee Meeting

12.7. Mayor McLean

- May 4, Frank Maddock High School Social Classes
- Battle of the Books
- May 14, Economic Development for Elected Officials
- Public Works Week
- May 21, Joint Venture Agreement Signing with NorQuest College
- May 25, 4-H Show and Sale
- May 29, Municipal Government at Holy Trinity Academy
- May 30, Willey West 25th Anniversary
- June 1, Seniors Tea
- June 3, Camp Day at Tim Hortons
- RCMP Open House

13.0 Adjournment

RESOLUTION # 163/15

Councillor Long moved that Council adjourn the June 3, 2015, Regular Meeting of Council at 8:30 p.m.

CARRIED UNANIMOUSLY



MAYOR



ASSISTANT CHIEF ADMINISTRATIVE OFFICER