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## Meeting Minutes

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**THOSE PRESENT:**

Mayor Doerksen  
Councillor Ballas  
Councillor Butz  
Councillor Dodds  
Councillor Gammana  
Councillor Peebles  
Deputy Mayor Wheeler  
Pam Livingston, Acting Chief  
Administrative Officer

Rita Bijeau, Executive Assistant  
Vishal Sharma, Network and Systems  
Administrator  
Leonard Rogers, Information Services  
Manager  
Debbi Weber, GIS Analyst  
Laine Mitchell, CIBW Radio  
Members of the Public

**ABSENT:**

**1.0 CALL TO ORDER**

Mayor Doerksen called the meeting to order at 2:03 p.m.

**2.0 Adoption of Agenda**

**RESOLUTION #115/18**

Councillor Gammana moved to adopt the Agenda for the June 28, 2018, Special Meeting of Council, as presented.

**CARRIED**

**RESOLUTION #116/18**

Deputy Mayor Wheeler moved that Council adopt the Cannabis survey results as information.

**CARRIED**

**3.0 Decision Items**

**3.1 Direction-setting for Cannabis Retail Stores in Drayton Valley**

**RESOLUTION #117/18**

Deputy Mayor Wheeler moved that Council direct Administration to prepare a Land Use Amending Bylaw to address cannabis retail stores.

**CARRIED**

**RESOLUTION #118/18**

Deputy Mayor Wheeler moved that Council direct Administration to set a minimum setback for cannabis retail stores at 100m from schools, hospitals, playgrounds and sports fields.

*Councillor Dodds proposed a friendly amendment to Resolution 119/18 to change the setback to 300m from schools, hospitals, and playgrounds and sports fields. Deputy Mayor Wheeler declined the friendly amendment.*

**RESOLUTION #119/18**

Councillor Dodds moved to amend Resolution 119/18 to increase the setback to 300m from schools, hospitals, parks and sports fields

**DEFEATED**

**RESOLUTION #118/18**

*Councillor Peebles proposed a friendly amendment to Resolution 118/18 to change the setback to 150m from schools, 100m from hospitals, and 150m from playgrounds and sports fields. Deputy Mayor Wheeler accepted the friendly amendment.*

**CARRIED AS AMENDED**

**RESOLUTION #120/18**

Deputy Mayor Wheeler moved that Council direct Administration to prepare the aforementioned Land Use Amending Bylaw to allow cannabis retail stores within lands zoned as C1 (Central Commercial District), C2 (General Commercial District), M (Industrial District), as a permitted use.

**Mayor Doerksen called for a break at 3:24 p.m.**

**Mayor Doerksen reconvened the meeting at 3:33 p.m.**

*Councillor Dodds proposed a friendly amendment to Resolution 120/18 to establish cannabis retail stores within lands zoned as C2 (General Commercial District) and M (Industrial District), removing C1(Central Commercial District) zoning. Deputy Mayor Wheeler declined the friendly amendment*

**RESOLUTION #121/18**

Councillor Dodds moved to amend to establish cannabis retail stores within lands zoned as C2 (General Commercial District) and M (Industrial District), removing C1(Central Commercial District) zoning. Deputy Mayor Wheeler declined the friendly amendment

**DEFEATED**

**RESOLUTION #120/18**

*Councillor Gammara proposed a friendly amendment to Resolution 120/18 to include the lands zoned as DTDC (Downtown Revitalization Direct Control District) as a discretionary use. Deputy Mayor Wheeler accepted the friendly amendment.*

**DEFEATED AS AMENDED**

**RESOLUTION #122/18**

Deputy Mayor Wheeler moved that Council direct Administration to prepare the aforementioned Land Use Amending Bylaw to allow cannabis retail stores within lands zoned as C1 (Central Commercial District), C2 (General Commercial District), M (Industrial District), as a permitted use.

**CARRIED**

**RESOLUTION #123/18**

Councillor Butz moved that Council direct Administration to prepare the aforementioned Land Use Amending Bylaw to address cannabis retail stores by establishing setbacks between cannabis retail stores at 0 metres.

*Councillor Dodds proposed a friendly amendment to Resolution 123/18 to direct Administration to prepare the aforementioned Land Use Amending Bylaw to address cannabis retail stores by establishing setbacks between cannabis retail stores at 250 metres. Councillor Butz declined the friendly amendment.*

*Councillor Peebles proposed a friendly amendment to Resolution 123/18 to direct Administration to prepare the aforementioned Land Use Amending Bylaw to address cannabis retail stores by establishing setbacks between cannabis retail stores at 75 metres. Councillor Butz declined the friendly amendment.*

**RESOLUTION #124/18**

Councillor Peebles. moved to amend Resolution #123/18 to direct Administration to prepare the aforementioned Land Use Amending Bylaw to address cannabis retail stores by establishing setbacks between cannabis retail stores at 75 metres.

**DEFEATED**

**RESOLUTION #123/18**

**CARRIED**

**RESOLUTION #125/18**

Councillor Butz moved that Council direct Administration to prepare a Resolution for Council which will endorse cannabis counselling businesses as being included in the definition of 'personal service business' (LUB, Section 3) and same will be permitted or discretionary under the existing land uses under the Town's Land Use Bylaw 2007/24/D.

*Councillor Gammara proposed a friendly amendment to Resolution #125/18 to have cannabis counselling businesses as a permitted use in lands zoned as C1 (Central Commercial District), C2 (General Commercial District), M (Industrial District), and DTCT (Downtown Revitalization Direct Control District). The amendment was declined as it changes the intent of the original motion.*

**CARRIED**

### **RESOLUTION #126/18**

Councillor Butz moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that:

#### Provincial Compliance

- a copy of the retail cannabis license issued by Alberta Gaming and Liquor Commission shall be provided to the Town prior to occupancy as a condition of Development Permit approval; and
- impose a condition on any Development Permit issued for a cannabis retail store requiring that the development:
  - shall not commence until authorized by and compliant with all federal or provincial legislation.

**CARRIED**

### **RESOLUTION #127/18**

Deputy Mayor Wheeler moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that all cannabis retail stores require a Development Permit approved by the Town and that a cannabis retail store shall meet all applicable requirements of the respective district in which it is located.

**CARRIED**

### **RESOLUTION #128/18**

Councillor Gammana moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that the hours of operation be set at a maximum operating hours of a cannabis retail store shall be 10:00 a.m. to 10:00 p.m. seven (7) days a week.

**CARRIED**

### **RESOLUTION #129/18**

Councillor Peebles moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that, advertising and goods inside the premises of a cannabis retail store shall not be visible from the outside, and/or use of banner signs and inflatables shall be prohibited.

**CARRIED**

### **RESOLUTION #130/18**

Councillor Dodds moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that, the cannabis retail store premises must operate separately from other businesses, including providing a separate loading space when one is required;

**RESOLUTION #131/18**

Deputy Mayor Wheeler moved to amend Resolution 130/18 to direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that, a cannabis retail store may be established within a multi-tenant building or as a part of a mixed-use development (residential above, provided there is no common entry or way of passing from one unit to another).

**DEFEATED**

**RESOLUTION #130/18**

**DEFEATED**

**RESOLUTION #132/18**

Councillor Butz moved to direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that, a cannabis retail store may be established within a multi-tenant building.

*Councillor Peebles proposed a friendly amendment to add to Resolution 133/18 that the conditions of a Development Permit approval include:*

- *the public entrance to the cannabis retail store must be direct to the outdoors and customer access to the premises is limited to a store-front that is visible from the street; and*
- *customer access from any lane or alley is strictly prohibited.*

*Councillor Butz accepted the friendly amendment.*

**CARRIED AS AMENDED**

**RESOLUTION #133/18**

Deputy Mayor Wheeler moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that the site require lighting, landscaping or screening measures that ensure the proposed development is compliant with adjacent or nearby uses and comply with Crime Prevention Through Environmental Design measures.

**CARRIED**

**RESOLUTION #134/18**

Councillor Gammana moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that, parking for a cannabis retail store shall be provided in accordance with the parking requirements for a retail store (LUB, Sections A32 and A33) and the parking requirements for the district in which it is located (LUB, Sections B11 through B14, B19, B20 and B24)

*Councillor Ballas proposed a friendly amendment to add to Resolution 135/18 that the conditions of a Development Permit approval include:*

- *that no customer parking shall be located at the rear of the cannabis retail store premises.*

*Councillor Gammana accepted the friendly amendment.*

**CARRIED**

**RESOLUTION #135/18**

Deputy Mayor Wheeler moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that, no outdoor storage of cannabis goods, materials, or supplies shall be allowed on the site.

**CARRIED**

**RESOLUTION #136/18**

Councillor Dodds moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that, the use shall not emit nuisances including, but not limited to, odour, noise or light, which may have a negative impact to adjacent sites or the surrounding area.

**CARRIED**

**RESOLUTION #137/18**

Deputy Mayor Wheeler moved that Council direct Administration to prepare an Amending Bylaw for Land Use Bylaw, which includes conditions of Development Permit approval, specifically that no variance for the proposed development of a cannabis retail store shall be granted by the Development Authority and any proposed variance shall require approval of Town Council.

**CARRIED**

***Mayor Doerksen called for a break at 5:06 p.m.***

***Mayor Doerksen reconvened the meeting at 5:15 p.m.***

**RESOLUTION #138/18**

Councillor Butz moved that Council direct Administration to prepare an Amending Bylaw for Signage Bylaw 2012/16/D, which includes requirements that:

- apply to exterior, permanent or affixed signs; and/or
- sandwich board signs;

**AND** which states that:

- any advertising or sign that is visible from the outside of the premises may contain only alpha-numeric characters and the business name;

**AND**

- reference to “Drayton Valley”, “Drayton”, “DV” is prohibited.

**CARRIED**

**RESOLUTION #139/18**

Councilor Butz moved that Council direct Administration to bring forward amendments to the Business License Bylaw to address cannabis businesses, which is to include definitions of cannabis retail stores and cannabis counselling business.

**CARRIED**

**RESOLUTION #140/18**

Councillor Butz moved that Council direct Administration to bring forward proposed amendments to the 2018 Fee Schedule to include Cannabis Retail Stores Business License Fees.

**CARRIED**

**3.2 Direction-setting for Public Consumption of smoking or vaping Cannabis in Drayton Valley**

**RESOLUTION #141/18**

Councillor Gammana moved that Council prohibit public consumption of cannabis within the Town of Drayton Valley.

**CARRIED**

**4.0 Adjournment**

Mayor Doerksen adjourned the meeting at 5:40 p.m.

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MAYOR

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ACTING CHIEF ADMINISTRATIVE  
OFFICER