



DRAYTON VALLEY

'Pulling Together'

BYLAW NO. 2011/18/B

BEING A BY-LAW OF THE TOWN OF DRAYTON VALLEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE ESTABLISHMENT OF A MAYOR'S ADVISORY COUNCIL AND SET FORTH THE DUTIES AND RESPONSIBILITIES OF THAT COMMITTEE.

WHEREAS the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000 and amendments thereto, provides for the establishment of any Board considered desirable for the purpose of managing and operating, and advising in the management and operation of, any branch or any department of the Municipality's services, and in the extension and improvement thereof;

NOW THEREFORE, the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows:

- There is hereby established an advisory body which shall be known as the Mayor's Advisory Council for the Town of Drayton Valley.
- The By-law shall be cited as the Mayor's Advisory Council By-law.

1. Interpretation:

- a) Town- means the Town of Drayton Valley
- b) County means Brazeau County
- c) Community means the Town of Drayton Valley and Brazeau County
- d) Advisory Council means the Mayor's Advisory Council
- e) Council means the Council of the Town of Drayton Valley
- f) Public means residents of the Town of Drayton Valley and Brazeau County
- g) Ministerial Association means member churches of the Drayton Valley Ministerial Association
- h) Seniors means individuals age 55+
- i) Youth means individuals up to age 21

2. Purpose of the Advisory Council

The purpose of the Mayor's Advisory Council is to:

- a) Provide feedback on local needs, areas of improvement and issues to be addressed by Council.
- b) Enhance communication between the Public and Council towards common goals.
- c) Provide Council with ideas to promote the community – its continued stability, growth and overall quality of life.

- d) Make recommendations for celebrations, recognition of people and events.
- e) Provide feedback on Council's decision making practices in terms of fairness and equity.

3. Composition and Appointments of the Mayor's Advisory Council

- a) The Advisory Council shall consist of representatives from the Town and area, who shall be appointed by resolution of Council for a term of two or three years terms.
- b) The representatives shall consist of 11 members from the Town, County, the Ministerial Association, the youth, the seniors; and the Mayor and Deputy Mayor.
- c) Advisory Council Members shall be selected on the basis of an active interest in the Community.
- d) All Advisory Council Members appointments are to be made/approved by Council for a term of two or three years, commencing November 1st, with the exception of the Deputy Mayor's position.
- e) Appointments/re-appointments made by Town Council shall be based on information/advice of the Council and other relevant sources.
- f) All members of the Advisory Council must live within the boundaries of the Town and/or County.
- g) Absenteeism – should a member miss three consecutive meetings, their membership will be reviewed by the Advisory Council and will be terminated by Council at their sole discretion.
- h) In the event a member of the Advisory Council resigns, the Mayor and Council will have the option to replace and/or appoint a new member to the Advisory Council to complete the vacant term.

4. Advisory Council Procedures

- a) The Mayor shall preside at the meetings, with the Deputy Mayor presiding in the absence of the Mayor.
- b) Meetings will be held four (4) times per year as set out by the Chair.
- c) The Chair can schedule additional meetings as necessary.
- d) A quorum for meetings of the Advisory Council shall consist of a majority of Advisory Council members, with recommendations being made on a consensus basis.
- e) The Recording Secretary, as designated by the Chair, shall prepare an agenda for upcoming meetings, containing items submitted by the Advisory Council members or referred by Council, and shall be circulated in advance of the meeting.
- f) Notes of all meetings shall be recorded by the Secretary and kept in the Committee Meeting Minute File of the Town.
- g) Meeting procedures shall be conducted in accordance with good meeting practices.

5. Limitations

Neither the Advisory Council, nor any of its members, shall have the power to pledge the credit of the Town in connection with any matters whatsoever, nor shall the Advisory Council or any

member thereof have any power to authorize any expenditure to be charged against the Town any of the Parties without prior approval by the Town.

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof. Bylaw No. 99-03 and any Amending Bylaws are repealed upon enactment of this bylaw.

Read a first time this 14th day of Decemeber, 2011, A. D.



MAYOR



TOWN MANAGER

Read a second time this 14th day of December, 2011, A. D.

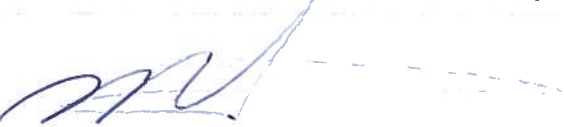


MAYOR



TOWN MANAGER

Read a third and final time this 14th day of December, 2011, A. D.



MAYOR



TOWN MANAGER