



## Meeting Minutes

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### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Nadeau  
Councillor Long  
Councillor Shular  
Councillor McClure  
Councillor Bossert  
Councillor Wheeler  
Manny Deol, Town Manager  
Nesen Naidoo, Assistant Town Manager  
Annette Driessen, Director of Community Services  
Tom Thomson, Fire Chief  
Sgt. Chris Delisle  
Jenn Martin, Development & Planning Officer  
Chandra Dyck, Legislative Services Coordinator  
Sonya Wrigglesworth, Director of Engineering  
Jennifer Stone, Executive Assistant  
Jason Thompson, Audio Visual  
Courtney Whalen, Drayton Valley Western Review  
Members of the Public

### **ABSENT:**

Reinisa McLeod, Big West Radio

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:04 a.m.

### **INVOCATION**

Pastor Randy Rye of Life Church performed the invocation.

#### **1.0 Additions to the Agenda**

Mayor McLean called for a motion to remove item 7.6 EPAC Construction Management Contract from the agenda.

#### **RESOLUTION #128/14**

Councillor Long moved to remove item 7.6 EPAC Construction Management Contract from the June 25, 2014, Regular Meeting of Council agenda.

**CARRIED UNANIMOUSLY**

## **2.0 Adoption of Agenda**

### **RESOLUTION #129/14**

Councillor McClure moved to adopt the agenda of the June 25, 2014, Regular Meeting of Council, as amended.

**CARRIED UNANIMOUSLY**

## **3.0 Corrections or Amendments:**

### **3.1. June 4, 2014, Regular Meeting of Council Minutes**

The following corrections were made to the June 4, 2014, Regular Meeting of Council Minutes:

Councillor Bossert noted that item 7.5 was recorded as being carried unanimously when it was not.

Councillor Long stated that his comments captured in item 7.5: "*Councillor Long stated that there is a policy in place and have now discovered that the limit of three conferences and the definition of conferences ties their hands a little bit and does not want it taken any further.*" does not make sense and clarified that his comment was that there is a policy in place and the issue is that they have now discovered that the limit of three conferences and the definition of conferences is causing trouble and would like to see that dealt with, but there is no reason to reopen the rest of the policy.

## **4.0 Adoption of:**

### **4.1. June 4, 2014, Regular Meeting of Council Minutes**

### **RESOLUTION #130/14**

Councillor Shular moved to adopt the June 4, 2014, Regular Meeting of Council Minutes, as amended.

**CARRIED UNANIMOUSLY**

## **5.0 Spotlight on Drayton Valley**

### **5.1. Boys and Girls Club of Drayton Valley**

Cal Zimmer of the Boys and Girls Club of Wetaskwin introduced Sandie Labrie, the new Program Director for the Drayton Valley Boys and Girls Club. Mr. Zimmer provided Council with an overview of the services they provide including 4 licensed out of school care programs that will have spaces for 20 children for a total of 80 spaces in Drayton Valley to bring quality coordinated afterschool care. These programs will include a blend of developmentally appropriate structured activities and free play that meets the interests of the participants. Healthy snacks

will be provided as well. Mr. Zimmer explained that there will be a reduction in fees for families with more than one child. Mr. Zimmer explained that there is also access of up to \$310.00 through government subsidies and also noted that the club will look at each applicant's circumstances to assess if the Club can provide further subsidies.

Mr. Zimmer explained that these fees include service from after the bell to 6:00 p.m. and noted that they will be offering service on non-instructional school days as well. The Club will be offering summer day camps starting in 2015 which will operate for 8 weeks.

Mr. Zimmer explained that letters have been sent out to the four elementary schools notifying parents of their services.

Mr. Zimmer noted that the Club will be partnering with WRSD as well as FCSS to run the Cool Kids Summer Camp.

Mr. Zimmer stated that the kickoff event will be on September 4, 2014 with their office located in Rotary House.

Ms. Labrie stated that she is excited to start the a new Boys and Girls Club in the community.

Mayor McLean thanked Mr. Zimmer and Ms. Labrie for speaking to Council and noted that the Boys and Girls Club provides a much needed service in the community.

Councillor Bossert asked if the age group was from kindergarten to grade 6. Mr. Zimmer confirmed that the age groups are five to 12 years of age which is kindergarten to grade 6. Councillor Bossert also asked which schools they will be working with. Mr. Zimmer explained that the four schools are Aurora, Evergreen, Eldorado and St. Anthony's. Councillor Bossert asked who are the target children, is it open to all children or is there any screening for children coming into the program. Mr. Zimmer explained that the program is open to all children.

Councillor Nadeau noted that letters went home with families regarding increases in fees and for many families they don't qualify for subsidy which can make enrollment difficult. Councillor Nadeau asked if the Club will be holding an open house to address this issue and to explain the value of the quality care that will be offered. Councillor Nadeau asked if there was drop-in available. Mr. Zimmer explained that drop-in is not available but there are opportunities for families to combine for part-time spots.

Councillor McClure noted that both school divisions were providing after school programming in an ad hoc manner, they have now been required by the government to provide licensed services and it is not within their mandate. Councillor McClure would like to clarify that the Boys and Girls Club is a different program with more structured direction. Councillor McClure also noted that the school division would no longer be able to offer those previous services by law.

Mayor McLean thanked both Mr. Zimmer and Ms. Labrie and welcomed them to Drayton Valley.

## **6.0 Delegations**

### **6.1. Sgt. Chris Delisle – RCMP Report for May**

Stg. Delisle reviewed the May report with Council and explained that they had a total of 605 calls for service. Crimes against persons saw an increase from last year. There was also an increase in crime against property with the highest being in mischief to property. Sgt. Delisle explained that 3 search warrants were executed during the month of May; one of those warrants was executed at the Ramada Hotel which produced 13g of crack cocaine and proceeds of crime. The other two warrants do not have as big an impact but will become more significant down the road.

Sgt. Delisle explained that they had 74% clearance rate for the month of May and 4% for property crime due to the high number of mischief that are difficult to clear and noted that the scoring has recently changed which has affected the clearance rate.

Mayor McLean asked Sgt. Delisle to explain to Council what is meant by 'clearance rate.' Sgt. Delisle explained that files are cleared when they either lay charges or decide not to for various reasons.

Sgt. Delisle explained that they are seeing a lot of incidents of motor vehicle theft. Another increase during the month was collisions. Sgt. Delisle explained that one of his goals is to work on property crime and had two members volunteer to patrol at night to bring down property crime.

Sgt. Delisle explained that they have difficulty in returning stolen property to its owner as items such as light bars on vehicles have no serial numbers. Sgt. Delisle will be working on an education component to have owners mark their items to make them more identifiable.

Sgt. Delisle provided Council with an overview of the work that has been done in the schools in the last six months. They are maintaining a regular presence in the schools which include a presentation on self-harm behaviors, drug indication, issues with respect to selling drugs, cyber bullying, cell phone safety as well as addressing issues with high school students drinking in the parking lot and going to class high. Members have also participated in a few games of road hockey with students.

Councillor Shular explained that he had received complaints from residents regarding the excessive noise from vehicles with modified mufflers and the manner in which vehicles are being driven. Councillor Shular noted that Council recently passed a new Noise Bylaw and section 4.5 deals with that issue and the fines are fairly hefty and asked that his members look at the new Bylaw to assist

with enforcement. Sgt. Delisle explained that he is making traffic a priority as it is an ongoing issue and will pass this information onto his staff.

Councillor Wheeler asked if serial numbers are commonly on items being stolen and if people should be writing them down. Sgt. Delisle explained that, surprisingly some items do not have serial numbers, many household items do, however commercial items sometimes do not.

Councillor Nadeau asked if there is a brochure or leaflet that could be put out in shops that install specialty items such as light bars to aid in getting the word out. Sgt. Delisle explained that they have done something similar with hotels to prevent vehicle thefts.

Councillor McClure explained that she had an officer come by her home to advise her to clear her yard of the toys and be aware of the risk that it puts her at by leaving those items out. She commended the local members for being proactive & caring for the community.

Mayor McLean commended the RCMP officers for volunteering their time to conduct patrols.

Councillor Bossert asked if senior citizens on scooters are expected to adhere to the same laws as vehicles and if scooters are considered vehicles. Sgt Delisle explained that a vehicle is defined as anything that is powered by any means other than muscle so, yes, a scooter would technically be considered a vehicle and should adhere to the rules of the road. Councillor Bossert inquired if safety presentations could be made at seniors' homes as this is a safety issue rather than breaking the law. Sgt. Delisle will look into this.

Councillor Nadeau thanked Sgt. Delisle for hosting the recent open house.

6.2. Fire Chief Tom Thomson – Report for May

Fire Chief Thomson explained that the department responded to 30 calls which included 3 fire calls, 5 grassfires, 9 motor vehicle collisions, 7 alarm calls and 6 miscellaneous calls. Fire Chief Thomson explained that miscellaneous calls involve calls that are not in their normal realm of activity such as downed power lines and medical assists.

Councillor Wheeler asked how residential alarms are linked to the detachment. Fire Chief Thomson explained that more and more people are getting alarm systems put into their homes and if they do not notify the alarm company of a false alarm, the alarm company contacts the 911 dispatch which sends out a call to the department.

Councillor Bossert asked Fire Chief Thomson to elaborate on the push that Fire Services is receiving to attend to medical calls and how that has been increasing as well as their true mandate and how that has been evolving. Fire Chief Thomson explained that Alberta Health Services took over the EMS system and part of that included responding ambulances. Ambulances that responded to

emergencies in our area can then be pulled out to respond to emergencies in other communities. Fire Chief Thomson explained that if one of our ambulances was sent into the city on a transfer, they can then be used to respond to emergencies in other areas. There have been several incidences where ambulances are not available in our area and Fire Services are called to respond. Their mandate is not medical service at this point; the issue is when responding to cardiac arrests they are not working under a medical director. The procedure is to ensure an EMS bus is on scene first, and then Fire Services will respond to assist them. However there seems to be many incidents where calls come in and it is confirmed that an EMS bus is on scene but when the Fire Department arrives, there is no EMS and they are forced to deal with a lifesaving situations with no supervision of a medical director. Further, Fire Services may not have the appropriate equipment. Fire Chief Thomson explained that this is an issue affecting many municipalities across the province.

## **7.0 Decision Items**

### **7.1. Level of Service Delivery for the Fire Service**

Councillor Long explained that the Fire Service has established a need to proactively set in place a process to deal with the more technical rescue operations that currently face the Fire Service.

A framework was developed which would allow the Fire Service to put into motion a plan of action to provide these specialized services for the citizens of our community. This plan of action includes the specialized service, the startup costs of the service, which includes training and equipment costs, and a timeline for the implementation of each service.

By approving this resolution, Council will enable the Fire Service to meet the necessary requirements of Part 2-7 of the *Alberta Occupational Health and Safety Code 2009* and will provide the approval to implement the plan of action.

## **RESOLUTION #131 /14**

Councillor Long moved that Council pass a resolution to accept the attached Level of Service Delivery Plan for the Fire Service which includes: the services the Fire Service will provide, the purchasing of equipment required for these services, the training to support these services, and the timeline for implementation.

Fire Chief Thomson explained that one of the issues that fire services faces is being called to more technical types of rescue operations and that it is difficult to arrive on scene knowing that you lack the proper equipment and only have a few staff members trained to handle the situation.

Council asked Fire Chief Thomson what type of heavy equipment is being purchased, where the equipment will be stored and if these items will come up in future budget discussions or if the current budget plans already included those items. Fire Chief Thomson explained that the heavy equipment being purchased is pneumatic jacks and all equipment will be stored at the fire hall. Fire Chief Thomson also explained that these will come up again during future budget discussions.

**CARRIED UNANIMOUSLY**

**Mayor McLean and Councillor Wheeler declared a pecuniary interest for item 7.2. Mayor McLean called Deputy Mayor Nadeau to the chair; he and Councillor Wheeler exited the meeting at 10:08 a.m.**

7.2. Subdivision Application DV/14/03

Councillor Shular explained that this subdivision application was conceived from a previous application that was refused due to re-zoning conflicts. The revised plan is to create 14 new lots as part of the Meraw Estates Area Structure Plan. All 14 lots will be classified as R1A. The subdivision application also contains a narrow strip of land that will be designated as a public utility lot (PUL). The PUL strip will cross the future extension of 40th Street. To avoid any conflict of land use, the draft approval requests that a portion of the PUL strip be dedicated to the road extension of 40th Street.

The proposed subdivision was circulated as part of the approval process; it yielded one concern from an adjacent landowner. After conducting background research WCPA concluded that the lots proposed in the subdivision application fall within the regulatory guidelines of an R1A district, thus the proposal complies with the Town's Land-Use Bylaw

West Central Planning Agency received one letter from adjacent landowners regarding this proposed subdivision. The adjacent landowner's main concern seems to be based on the number of lots being proposed on the subject area. The landowner claims the developer is increasing the number of lots from 13 to 14 with this current proposal, however the subdivision proposal that was refused by Council back in April had a proposal for 17 lots.

As lot sizes are in keeping with those required under the R1A zoning, Administration supports the proposed subdivision and recommends approval.

**RESOLUTION #132/14**

Councillor Shular moved that Council approve subdivision application DV/14/03 with the conditions as attached below:

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated April 16, 2014.

- a. On the subdivision plan dedicated the roads, and public utility lots as shown on the subdivision drawing.
  - b. On the subdivision plan dedicated a portion of the PUL lot for the continuation of 40th Street. Please see dated drawing for visual representation.
  - c. Please instruct your surveyor to use the Town's block numbering system.
  - d. All lots must be in compliance with the Land Use Bylaw's lot size specifications for the appropriate zoning designation.
2. Enter into a fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the Municipal Government Act. This agreement includes but not limited to:
    - a. Construct all necessary roads, drainage ways, storm water management ponds, water and sewer lines, and other utilities to serve the proposed lots. The Development Agreement will specify the standards of these improvements.
  3. The Developer is to pay any off-site levies required by the Town of Drayton Valley's bylaw.
  4. Please note that the Town will not allow buildings to exceed two storeys within 40 metres of 43 Avenue. This restriction will be imposed through the development permit issued prior to the construction of those buildings.
  5. The Developer is to contact ATCO Pipelines to determine whether any easements are required. Jo-Anne Van Sickle at (780) 420-3464.
  6. Contact other utilities (Fortis, etc.) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangement have been made.
  7. Pay any outstanding taxes owing on the property to the Town
  8. Pay an endorsement fee of \$200 per lot (14 lots = a total of \$ 2,800) to West Central Planning Agency when the plan is submitted for endorsement.
  9. Reserves are not owing on this application.

**CARRIED UNANAMOUSLY**

*Deputy Mayor Nadeau called for a break at 10:14 a.m.*

**Mayor McLean & Councillor Wheeler returned to the meeting at 10:42 a.m.**

*Mayor McLean reconvened the meeting at 10:42 a.m.*



7.3. Well Drilling Equipment Tax Bylaw 2014/11/F

Councillor McClure explained that Section 388(1) of the MGA states that each council may pass a well drilling equipment tax bylaw. This is an optional one-time tax based on the depth of the well using a prescribed formula provided by the Province of Alberta. Imposing this well drilling equipment tax will provide the Town with additional revenue to help offset the cost of repairing our roads damaged by the transport of the drilling equipment.

Councillor Shular asked for more background information as to what this means to Council and the implications to companies drilling within the Town boundaries. Ms. Johnson explained that the Alberta Government provides the formula and it is so much per well and so much per depth and for the two wells drilled this year within the town it will bring in roughly \$16,000 in additional tax revenue.

**RESOLUTION #133/14**

Councillor McClure moved that Council give First Reading to Bylaw 2014/11/F.

**CARRIED UNANIMOUSLY**

7.4. Adoption of Committee Terms of Reference

Councillor Wheeler explained that both the CETC and Sustainability Committees have met and established what they see as the Terms of Reference for their respective Committees. Accordingly, the Committee Terms of Reference are hereby presented to Council for approval.

**RESOLUTION #134/14**

Councillor Wheeler moved that Council approve the attached Terms of Reference for the Clean Energy and Technology Centre Committee.

**CARRIED UNANIMOUSLY**

**RESOLUTION #135/14**

Councillor Wheeler moved that Council approve the attached Terms of Reference for the Sustainability Committee.

**CARRIED UNANIMOUSLY**

7.5. Appointment of Deputy Mayor

Councillor Nadeau explained that the position of Deputy Mayor for the Town of Drayton Valley is done on a rotating basis for a term of eight months, with the upcoming term running from July 1, 2014 to February 28, 2015.

Council is being asked to appoint Councillor Graham Long as the next Deputy Mayor.

**RESOLUTION #136/14**

Councillor Nadeau moved that Council approve the appointment of Councillor Graham Long as Deputy Mayor for the Town of Drayton Valley for the period July 1, 2014, to February 28, 2015.

Councillor Long thanked Councillor Nadeau for her time and stated that she has done a very thorough job as Deputy.

Mayor McLean thanked Deputy Mayor Nadeau for her long and arduous service on behalf of the people of Drayton Valley. She has been an extraordinary help to him in terms of providing advice and being a sounding board. The participation she has shown has been exemplary.

**CARRIED UNANIMOUSLY**

7.6. EPAC Construction Management Contract

This item was removed from the June 25, 2014 Regular Meeting of Council as per resolution #128/14

7.7. Remuneration Policy C-01-00

Mayor McLean explained that these revisions to the remuneration policy do not affect Councillor meeting fees and honoraria but do pertain to the travel and subsistence, conferences and Councillor development portion of the policy.

Councillor McClure explained that the purpose of the policy is to set parameters for Council and Mayor compensation. The fees listed below will also be adjusted annually based on the cost of living or the annual increases determined through the Union negotiations, whichever is the lower amount.

**RESOLUTION #137/14**

Councillor McClure moved that Council adopt the changes to the remuneration travel and subsistence/conferences and Councillor development portion of the policy as presented.

Councillor Long stated that he is not comfortable with an individual Councillor budget of \$10,000.

Councillor Shular would like the expense tracking clause to be amended to read that the Mayor or Deputy Mayor shall communicate any changes to the affected Councillor for any submitted claims under the Expense Tracking portion of the policy. Mayor McLean accepted that as a friendly amendment.

Council discussed removing Schedule A from the remuneration policy as it is not the report format previously discussed. Councillor Shular clarified that if Council decides to remove Schedule A, they are not removing Schedule A from the policy but rather removing the Schedule A currently attached within the policy.

**RESOLUTION #138/14**

Councillor Shular made an amending motion to remove the contents of Schedule A from the policy.

**CARRIED UNANIMOUSLY**

**RESOLUTION #137/14  
OPPOSED: COUNCILLOR LONG  
CARRIED AS AMENDED BY RESOLUTION #138/14**

Council discussed the issue of the \$10,000 annual allowance for each Councillor and if it should be applied retroactively for 2014 calendar year. With changes being made mid-year some Councillors will be at a disadvantage as this may have an impact on travel arrangements already in place.

**RESOLUTION #139/14**

Councillor Wheeler made a motion that the total travel expenses for each Councillor and Mayor be calculated starting January 1, 2014 then deducted from the individual budgets set, to produce the remainder each Councillor has for 2014.

Council directed Administration to provide further information regarding each Councillor's current budget status before proceeding with this motion.

Councillor Wheeler made a motion to table her previous motion "that the total travel expenses for each Councillor and Mayor be calculated starting January 1, 2014 then deducted from the individual budgets set, to produce the remainder each Councillor has for 2014" until the next regular meeting of Council on July 16, 2014.

**CARRIED UNANIMOUSLY**

7.8. Youth Sports Grant Applications

Councillor Long explained that Administration received and reviewed three applications for the Town's Youth Sports Grant. These young athletes, who have trained extensively at Park Valley Pool with their local coach, have the opportunity to compete in the World Lifesaving Interclub Championships in Montpellier and La Grande Motte, France, this coming September.

Each athlete has applied to the Town for a grant of \$2,000.00 to participate as part of the Alberta Lifesaving Sport delegation. Two of the applicants will be competing in the Interclub Youth Championships, while the third will compete in the Interclub Open Championship.

Administration has reviewed each application and recommends the approval of \$1,000.00 for each applicant.

**RESOLUTION #141/14**

Councillor Long moved that Council approve the contribution of \$1,000.00 each toward the fundraising efforts of Miranda Berry, Lindsey Berry and Mason Kuhn from the Town of Drayton Valley Youth Sports Grant.

Council discussed amendments to the grant including it being referred to as the Roger Coles Memorial Youth Sports Grant as previously decided by Council and also clarifying whether the Town would fund the full amount of the submitted application.

**RESOLUTION #142/14**

Councillor Nadeau made an amending motion to award \$2,000 to each applicant rather than \$1,000.

Council also discussed the possibility of collaboration on this grant with the County.

Council directed Administration to bring the grant policy forward to a future Governance and Priorities meeting for review.

**CARRIED UNANIMOUSLY**

**RESOLUTION #141/14**

**CARRIED UNANIMOUSLY AS AMENDED BY RESOLUTION #142/14**

**RESOLUTION #143/14**

Councillor Long moved that Council approve the attached letters of support for Miranda Berry, Lindsey Berry and Mason Kuhn to aide in their fundraising efforts.

Councillor Long made an amending motion that Council approve sending letters of support to Miranda Berry, Lindsey Berry and Mason Kuhn to aid in their fundraising efforts

**CARRIED UNANIMOUSLY**

7.9. Town of Drayton Valley and Brazeau County Agreement for Museum Site Maintenance

Councillor Shular explained that the Town of Drayton Valley and Brazeau County have agreed to provide assistance to the Drayton Valley and District Historical Society on the maintenance and operations of the museum site. The Town has funding allocated in its annual operating budget to cover grounds keeping and minor structural maintenance. Brazeau County has agreed to provide financial assistance to aid in covering the costs associated with the maintenance responsibilities of the museum site.

Joint Administration has prepared the attached Maintenance and Ground Upkeep Letter of Agreement to recognize the financial contribution of \$16,000 from Brazeau County to assist in the maintenance responsibilities.

This Agreement has been forwarded to the Town's legal counsel and minor revisions have been incorporated into the document.

**RESOLUTION #144/14**

Councillor Shular moved that Town Council approve the Maintenance and Ground Upkeep Letter of Agreement with Brazeau County as presented.

**CARRIED UNANIMOUSLY**

7.10. Maintenance Agreement with the Drayton Valley and District Historical Society

Councillor Wheeler explained that following a presentation by the Drayton Valley and District Historical Society to Joint Council, the Town of Drayton Valley and

Brazeau County have agreed to take on the majority of the operations for the Historical Society.

The Town of Drayton Valley will be responsible for maintaining the museum grounds and structures, and Brazeau County will be responsible for managing the staffing and administrative operations.

Town Administration has prepared the attached Agreement to reflect the maintenance responsibilities to be undertaken by the Town. Funds required to address the minor facility maintenance and ground maintenance are included in the annual operation budget of the Town, with additional funds to come from Brazeau County.

This Maintenance and Grounds keeping Agreement has been forwarded to the Town's legal counsel and minor revisions have been incorporated into the document.

**RESOLUTION #145/14**

Councillor Wheeler moved that Town Council approve the Maintenance and Grounds Keeping Agreement with the Drayton Valley and District Historical Society as presented.

**CARRIED UNANIMOUSLY**

7.11. Urban Design Guideline Policy

Councillor Nadeau explained that Planning and Development Administration is often required to assess commercial and industrial Development Permit applications and make decisions for approval based on the design and appearance of the proposed development. In an effort to ensure that consistency is applied when these proposals are assessed, as well as to provide information in advance to developers regarding the standards that the Town wishes to see, an Urban Design Guideline document has been prepared.

Within this document are descriptions of building facades, streetscapes, lot configuration and traffic circulation which will provide developers with an understanding of the Town's expectations for development along our major commercial and industrial routes.

Mayor McLean explained that it is important to reiterate that these are guidelines and are not mandatory but do share with the development community the desire to improve on the look of the community in all its respects.

**RESOLUTION #146/14**

Councillor Nadeau moved that Town Council approve the attached Urban Design Guidelines Policy No. PD-01-14.

**CARRIED UNANIMOUSLY**

7.12. Automated Traffic Enforcement

Councillor Bossert explained that a proposal has been received from Independent Traffic Services Ltd. (ITS) to initiate the use of automated traffic enforcement

strategies within the Town of Drayton Valley. Administration has reviewed the type of services offered by ITS and is recommending that Council direct Administration to negotiate a contract with ITS to provide automated traffic enforcement services in the Town. To be included within the automated traffic enforcement is an education component to reach out to the community.

Once this contract is in place, a Traffic Safety Committee will be created. In anticipation of this Committee, Administration is recommending that the Terms of Reference and a Committee structure be established. With Council's direction, Administration will proceed with preparation of those documents for Council's approval.

Finally, the revenue generated from automated traffic enforcement must be addressed. Administration is requesting that Council provide a resolution today which will direct Administration to establish a reserve account and the parameters for the distribution of such reserve funds. It is important to note that there is no financial commitment required from the Town in order to start or maintain this program.

**RESOLUTION #147/14**

Councillor Bossert moved that Council authorize Administration to negotiate a contract for automated traffic enforcement services with Independent Traffic Services Ltd.

Ms. Balke provided Council with an overview of the services that ITS will provide. Ms. Balke also stated that ITS will include signage, newspaper advertising as well as a high school safety program as part of their public education component.

Council had further questions regarding enforcement on Provincial roads surrounding the Town as well as enforcement at intersections. Ms. Balke explained that ITS would initiate the proper documentation with regards to the Provincial roads and that intersection enforcement can be looked at as part of the service package.

**CARRIED UNANIMOUSLY**

**RESOLUTION #148/14**

Councillor Bossert moved that Council direct Administration to prepare the Terms of Reference and a Committee structure for a Traffic Safety Committee for the Town of Drayton Valley.

**CARRIED UNANIMOUSLY**

**RESOLUTION #149/14**

Councillor Bossert moved that Council direct Administration to establish a reserve account for revenue generated by automated traffic enforcement and to establish a policy regarding the management and distribution of those reserve funds.

Mayor McLean asked Ms. Dyck to clarify that the establishment of the policy regarding the management and distribution of reserve funds is for approval by Council. Ms. Dyck confirmed that it was.

**RESOLUTION #150/14**

Councillor McClure made an amending motion to direct Administration to establish a reserve account for revenue generated by automated traffic enforcement and to establish a policy regarding the management and distribution of those reserve funds for approval by Council.

**CARRIED UNANIMOUSLY**

**RESOLUTION #149/14**

**CARRIED UNANIMOUSLY AS AMENDED BY RESOLUTION #150/14**

**8.0 Information Items**

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- 8.1. RCMP Policing Report: May 2014
- 
- 8.2. Fire Services Report: May 2014
- 
- 8.3. Pembina Physician Recruitment Minutes from January – April 2014
- 
- 8.4. Agriplex Minutes from May 21, 2014
- 
- 8.5. Urban Housing Program 2013 Financial Statements
- 

**RESOLUTION #151/14**

Councillor Bossert moved that Council accept the above items as information.

**CARRIED UNANIMOUSLY**

**9.0 Department Reports**

9.1. Development & Planning

Mrs. Martin did not have anything to report

9.2. Engineering & Transportation

Ms. Wigglesworth explained that 50<sup>th</sup> Street overlay has been completed and the long line painting is finished. Construction has started on the Coulee washout. Brougham Drive tendering closes July 3 and 50<sup>th</sup> Street overlay tendering also closes July 3. Dust control is complete, laneways are being graded and patch paving, pipe flushing and street sweeping is continuing.

Mayor McLean asked for clarification regarding the 50<sup>th</sup> Street overlay. Ms. Wigglesworth clarified that it is 50<sup>th</sup> Street South from Highway 22 to 26<sup>th</sup> Avenue.

Councillor Nadeau asked if all the line painting had been completed. Ms. Wigglesworth explained that long line painting is complete and staff is continuing with short line painting. Councillor Nadeau stated that the crosswalk by Evergreen Elementary is not very noticeable and is concerned as it is a high traffic area.

Councillor Bossert commended Public Works for their work on the 50<sup>th</sup> Street overlay and felt it went over quite smoothly.

9.3. Community Services, FCSS & Sustainability

Ms. Driessen noted that the Joint Housing Committee is making progress in terms of coming up to the final determination of the structure of the Housing Authority and is turning to Municipal Affairs to assist with creating that structure.

At the recent Joint Council meeting there was discussion of Social Development Plan review. Ms. Driessen is working with County Administration to incorporate the review of that document collectively between the two Administrations.

Dr. Unger will be speaking to the community in September about resiliency and what that means and how they can start to map out their work.

Ms. Driessen explained that she is making an application to Alberta Rural Development Network to extend the Homelessness and Poverty Reduction Strategy project. Previously the priority was on research and coming up with establishing parameters on what that research would do. This new proposal would focus on outreach, action and evaluation. Ms. Driessen stated that the application is for a 5 year period.

Ms. Driessen stated that all the information regarding Canada Day festivities will be on the website.

Councillor McClure explained that the issue of the Rural Homelessness and Poverty Reduction Strategy was recently in the news and explained that they referred to announcement pending from Federal Government and asked if Ms. Driessen knew what that was about. Councillor Long explained that it was confirmation that it was on the 5 year program.

9.4. Information Services & Economic Development & Protective Services

Mr. Naidoo provided an update on the construction at the curling rink. Reconstruction has begun, most of the debris has been removed and the steel structure is being brought in with the target completion expected in September at the latest. All other construction is completed. The viewing area downstairs has been re-carpeted and wood work has been replaced.

9.5. Administration

Mr. Deol comment on the DTHR meeting and was beneficial to hear comments from other municipalities with regards to physician recruitment and emergency services. Mr. Deol explained that there would be opportunities in the future to discuss these issues further. Mr. Deol stated that the Director of EMS will be connected with Fire Chief Thomson to discuss integrated ambulance services.

Mr. Deol and Administration have been working on the 2015 budget, organizational structure as well as the landfill and WastAway projects.



Mr. Deol explained that the WD application has been made regarding the power engineering programs in Drayton Valley.

Mr. Deol explained that he attended a Petroleum Technology Association workshop in Calgary; there were producers for the oil industry as well as government officials in attendance.

Mr. Deol also noted that he has been working with NorQuest to secure seed funding for the CETC and further information will be available soon.

## **10.0 Council Reports**

### **10.1. Councillor Long**

June 6 Convocation for Red Deer College

June 7 Town of Drayton Valley Triathlon

June 9 Joint Council Meeting

June 16 CETC meeting

June 19 Library Board meeting/Joint meeting with Brazeau County Library Board

June 23 EPBR meeting with new Executive Director Peter Lee and Financial Director Bev Brocks

Mayor McLean noted that the new Executive Director would be a great Community Spotlight opportunity for a future Council Meeting.

### **10.2. Councillor Shular**

June 9 Bio-ARCC meeting

June 11 RCMP Open House

June 20 Joint Housing Committee Meeting

Wished everyone a happy Canada Day

### **10.3. Councillor McClure**

June 4 Tim Horton's Day

June 7 Parade in Rocky Mountain House

June 9 Joint Council meeting

June 11 RCMP Open House

Community Foundation Luncheon

June 13 ECDC Father's Day breakfast

June 13 Keyera Resources Event

June 18 - 19 AUMA Presidents forum

June 20 Presented at Pathways 2 Sustainability forum in Strathmore

### **10.4. Councillor Wheeler**

ECDC board: Vermillion put in a living fence

Father's Day Breakfast put on by Vermilion Resources

Agriplex Committee: planning a trip to Rimbey to tour their new facility

Mental Health hosted an open house

Women in Business meeting

### **10.5. Councillor Bossert**

FCM: attended seminars focusing around housing and emergency preparedness

June 9 Joint Council Meeting

June 13 Webinar on welcoming and inclusive communities

June 17 Beehive Association AGM awards evening

June 20 Joint Housing Committee

June 23 Homelessness in Rural Alberta webinar

June 23 Pembina Physicians Recruitment AGM

Aug. 14/15 Doctor visiting from South Africa

Congratulated local paralympian Amber Thomas who took part in the crossing of the English Channel

June 24 Grand opening of the Alberta Works Offices

Looking forward to upcoming festivities on Canada Day

Mayor McLean also commended Amber Thomas on her achievement

10.6. Councillor Nadeau

Communities in Bloom: Judging day is July 9

July 9: Free evening sponsored by Conoco Phillips featuring the movie Grease

Through Communities in Bloom historical plaques will be placed on the DV Bakery, Civic Centre, DV Hotel and the EPAC building

EPAC designated as a celebration site honoring Cultural Days in September and have received funding

Council will be asking the community two questions at the Canada Day festivities at Rotary Park.

Councillor Nadeau was honoured to serve as Deputy Mayor and the opportunities that it provided.

10.7. Mayor McLean

June 4 Council meeting

June 4 Seniors' tea

June 6 Grand opening at Value Drug Mart

June 6 HTA graduation ceremony

June 7 DV Triathlon

June 9 Joint Council Meeting

June 9 Bio ARCC meeting

June 10 Telus Business Leaders dinner

June 11 RCMP open house

June 13 ECDC Father's Day breakfast

June 13 Keyera Energy reception event

June 13 WRSD appreciation and retirement dinner

June 17 Mayors Advisory Meeting

June 19 Open house for addictions and mental health

June 20 Aboriginal Day

Wished the community a happy, safe and enjoyable Canada Day

Wished all the FMHS grads well at their convocation on June 27

Regular Meeting of Council

Minutes of June 25, 2014

Page 19 of 19

**11.0 Adjournment**

**RESOLUTION #152/14**

Councillor Nadeau moved that Council adjourn the June 25, 2014, Regular Meeting of Council at 12:46 a.m.

**CARRIED UNANIMOUSLY**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER