



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Bossert
Councillor Nadeau
Councillor Long
Councillor Wheeler
Councillor Shular
Councillor Fredrickson
Dwight Dibben, Chief Administrative Officer
Annette Driessen, Director of Community Services
Ron Fraser, Director of Engineering and Development
Kevin McMillan, Assistant Director of Corporate Services
Kamil Lasek, Deputy Fire Chief

Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant
Tyler Russell, Communications and Marketing Coordinator
Mairi Smith, Revenue Manager
Eric Burton, Economic Development Officer
Christian Richman, Audio/Visual
Justine Kimoden, Drayton Valley Western Review
Laine Mitchell, CIBW Radio
Pam Livingston
Members of the Public

ABSENT:

Tom Thomson, Director of Emergency Services

CALL TO ORDER

Mayor McLean called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

There were no additions or deletions.

2.0 Adoption of Agenda

RESOLUTION #198/16

Councillor Long moved to adopt the November 23, 2016, Regular Meeting of Council Agenda, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. November 2, 2016, Regular Meeting of Council Minutes

There were no corrections or amendments to the November 2, 2016, Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. November 2, 2016, Regular Meeting of Council Minutes

RESOLUTION #199/16

Councillor Nadeau moved to adopt the November 2, 2016, Regular Meeting of Council Minutes, as presented.

CARRIED

5.0 Delegations

5.1. S/Sgt. Callihoo – October Stats

S/Sgt. Callihoo provided a detailed review of the RCMP activities and statistics during the month of October and advised that there will be check stops in the coming months for the Christmas season. RCMP membership is also looking into methods to mitigate the concerns arising from the temporary structures behind the recycling depot. Members continue to pass along information on the homelessness services that the individuals can access.

5.2. Weyerhaeuser – Pembina Timberlands – Bob Winship

Mr. Winship presented Council information on the development of a Forest Management Plan for the Pembina-Timberland area and advised that Council and Administration can provide feedback on the Plan. An Open House is being hosted tonight for the community to attend. Council asked for ongoing updates on the status of the Mountain Pine Beetle.

5.3. Carolyn Lychak – Waiver Request for Tax Roll 86001800

Ms. Lychak provided Council information regarding her request to waive the penalties accrued on the above-noted Tax Roll number. Mayor McLean explained that the municipality's only means of knowing a change in ownership has occurred is to have the legal representative notify the Town of the transaction. The Revenue Manager advised that there is a record of an ownership transfer from 2007, although nothing was received in 2011 when the ownership transferred to Ms. Lychak.

5.4. Employer Appreciation Presentation

As per the request on the Delegation Request Form, this presentation was made following Item 7.4.

6.0 Decision Items

6.1. Property Tax Penalty Waiver for Roll 86001800

RESOLUTION #200/16

Councillor Shular moved that Council denies the request of a waiver of any tax penalties for Tax Roll # 86001800.

CARRIED

Mr. Dibben exited the meeting at 10:02 a.m.

Mayor McLean called a break at 10:02 a.m.

Mayor McLean reconvened to meeting at 10:21 a.m.

6.2. Council Cost of Living Adjustment Waiver

RESOLUTION #201/16

Councillor Wheeler moved that Council approve the waiver of the 2017 Council Cost of Living Increase or adjustment.

CARRIED

6.3. Fired Up for the Holidays Insurance

RESOLUTION #202/16

Councillor Bossert moved that Council endorse the "Fired Up for the Holidays" event as an insured event.

CARRIED

6.4. Appointment of Town Financial Auditor

RESOLUTION #203/16

Councillor Fredrickson moved that Council approve retaining the services of Hawkings Epp Dumont LLP as financial auditor for the Town of Drayton Valley for a three-year (3) fiscal period for the calendar years 2016 through and including 2018.

CARRIED

6.5. Naming of Open Space Development (Old HW Pickup Grounds)

RESOLUTION #204/16

Councillor Nadeau moved that Council approve the name of the new park as "Discovery Park".

CARRIED

6.6. Specialized Transportation Letter of Support

RESOLUTION #205/16

Councillor Long moved that Council provide a letter of support for the grant application through the Medically At-Risk Driver Centre.

CARRIED

6.7. Fire Services – Level of Service Delivery Timeline Change

RESOLUTION #206/16

Councillor Shular moved that Council approve a time change in the Level of Service Delivery Program timeline for medical response from beyond 2018 to the current year of 2016.

CARRIED

6.8. Fire Services/Rescue Pumper

RESOLUTION #207/16

Councillor Wheeler moved that Council approve the expenditure of \$207,119.50 for the Town's portion of the fire rescue/pumper truck for Station 3, subject to the approval of the same amount by Brazeau County Council, for a total cost of \$764,239.00 plus GST if applicable; and that Council approve the awarding of the tender to Fort Garry Fire Trucks in the amount of \$764,239.00, plus GST if applicable, for the fire rescue/pumper truck for Station 3; and that Council approve the carry forward of funds into the 2017 budget for the Fire Services fire rescue/pumper truck for Station 3 in the amount of \$130,825.50.

CARRIED

6.9. 60th Anniversary Grant Policy

RESOLUTION #208/16

Councillor Bossert moved that Council approve the Town of Drayton Valley 60th Anniversary Grant Policy A-06-16, as presented.

CARRIED

7.0 Department Reports

7.1. Engineering and Development

Mrs. Martin provided Council a report on the activities within Planning and Development.

Mr. Fraser advised Council on the following items:

- Bill Adams has assumed management of Public Works with Paul Mah being no longer with the Town;
- 50th Street Area Structure Plan is out for feedback from the community;

- Initial drafts for the Deby Lands and Bio-Mile Area Structure Plans are complete, however require additional work; and
- The Women in Leadership Program is coming together for the New Year.

7.2. Community Services & FCSS

Ms. Driessen advised Council of the following:

- Wild Rose School Division has accepted the proposal for the Early Childhood Development Centre Kindergarten Program starting in September of 2017;
- Recognized volunteers who assisted with putting in the ice on the outdoor rink. Requested that the public please not go on the ice until it is completed; and
- FCSS will be applying for a grant to get funds to develop a business plan for a specialized transportation project.

Deputy Mayor Bossert exited the meeting at 11:12 a.m.

Deputy Mayor Bossert returned to the meeting at 11:18 a.m.

7.3. Economic Development

Mr. Burton provided Council a report on the Chamber of Commerce meeting and a recent Bio-Industrial Roundtable. Mr. Burton advised that the Chamber of Commerce is interested in presenting an update to Council at a future meeting.

Mayor McLean exited the meeting at 11:10 a.m.; Councillor Nadeau assumed the role of Chair.

Mayor McLean resumed chairing the meeting at 11:23 a.m.

7.4. Emergency Services

Deputy Fire Chief Lasek provided Council a detailed report on the activities of Fire Services for the month of October and a report on Fire Prevention Month activities.

5.0 Delegations

5.4 Employer Appreciation Presentation

Deputy Fire Chief Lasek expressed gratitude to the Town of Drayton Valley for encouraging employees to volunteer for Drayton Valley Brazeau County Fire Services. A plaque recognizing the Town's contribution was presented to Council.

7.0 Department Reports (Continued)

Councillor Long exited the meeting at 11:37 a.m.

Councillor Long returned to the meeting at 11:41 a.m.

7.5. Administration

- Communications and Marketing

Mr. Russell advised Council of the following:

- Participatory Budget;
- Strategic Communications and Marketing Plan; and
- Work with community groups to ensure the maximization of the use of the events calendar of the website.

- CAO Report

Mr. Dibben was absent from this portion of the meeting.

8.0 Council Reports

8.1. Councillor Shular

- No report at this time.

8.2. Councillor Wheeler

- Evening of Gratitude hosted by the Drayton Valley Community Foundation
- Bio-Industrial Roundtable
- Christmas Santa Parade
- Drayton Valley Health Services Foundation Gala
- Healthy Communities Coalition Meeting

8.3. Councillor Bossert

- Evening of Gratitude hosted by the Drayton Valley Community Foundation
- November 7th – Homelessness and Poverty Reduction Committee Meeting
- Bio-Industrial Roundtable
- Clean Energy Technology Centre Committee Meeting
- Cheque presentation from Gregg Distributors at the newly named “Discovery Park”

8.4. Councillor Fredrickson

- Social Sustainability Course through the University of Augustana
- Waste Management Committee Meeting

8.5. Councillor Nadeau

- November 10th – Economic Development Committee Meeting
- November 10th – Legacy Committee Meeting
- November 11th – Remembrance Day Ceremony
- November 18th – Clean Energy Technology Centre Committee Meeting

8.6. Councillor Long

- Evening of Gratitude hosted by the Drayton Valley Community Foundation
- Yellowhead Regional Library Board Meeting
- Municipal Library Board Meeting
- Economic Development Committee Meeting
- Breakfast with the Guys
- Bio-Industrial Round Table
- Drayton Valley Health Services Foundation Gala

8.7. Mayor McLean

- Cheque presentation from Gregg Distributors at the newly named “Discovery Park”
- HW Pickup discussion on governance
- Opening of 43rd Avenue
- November 10th – Holy Trinity Academy Remembrance Day Service
- November 11th – Remembrance Day Services
- November 18th – Clean Energy Technology Centre Committee Meeting
- Christmas Santa Parade

9.0 Information Items

- 9.1. RCMP Stats – October 2016
- 9.2. Waste Management Committee Notes – March, June, September 2016
- 9.3. Economic Development Committee Notes – October 2016
- 9.4. Councillor Long's Conference Report – AUMA
- 9.5. Councillor Nadeau's Conference Report – AUMA
- 9.6. Councillor Fredrickson's Conference Report – Travel Alberta Industry Conference
- 9.7. Legacy Project Notes – October 2016
- 9.8. Pembina Area Physician Recruitment Committee Notes – January-October 2016 and Annual General Meeting Notes
- 9.9. Library Board Minutes – May 2016
- 9.10. Universal Child's Day Proclamation
- 9.11. Councillor Long's Conference Report – Yellowhead Regional Library Conference
- 9.12. Certificate of Appreciation from Wood Buffalo County
- 9.13. Drayton Valley Brazeau County Fire Services – October Stats

RESOLUTION #209/16

Councillor Fredrickson moved that Council accept the above items as information.

CARRIED

10.0 Adjournment

RESOLUTION #210/16

Councillor Long moved that Council adjourn the November 23, 2016, Regular Meeting of Council at 12:03 p.m.

CARRIED

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER